

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: January 25, 2011
Date of Transcription: March 31, 2011
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Chairman Donahue called the meeting to order

Selectmen Present: M. Jane Donahue, Absent
Walter B. Cruz, Sr., Chairman, Pro-Tem
Brenda Eckstrom
Stephen M. Holmes, Arrived at 7:20 p.m.
Cara A Winslow, Clerk, Pro-Tem

Also present: Mark J. Andrews, Town Administrator

MOTION: Selectman Eckstrom moved to have Selectman Winslow serve as Clerk. Selectman Winslow seconded out of necessity.

3. ANNOUNCEMENT

(None)

4. CITIZENS PARTICIPATION

Present before the board: Jim Newman

Mr. Newman was before the board to introduce William White and Joan Boyer as new members of the Veterans Council and read a letter to the board asking for their support.

Present before the board: David Smith

Mr. Smith read a letter to the board from the Mass Department of DOT regarding the Pathway and the projected needs for the bike path. Mr. Smith asked if Mr. Andrews has set up a meeting yet in which Mr. Andrews said that he was in the process of setting up a meeting and was in compliance.

Present before the board: Alan Slavin

Mr. Slavin said that the COA was looking for people to donate food and they were in need of men's winter jackets.

5. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
P.Gioioso & Sons, Inc., - Contract #1, Project # CWSRF3022

MOTION: Selectman Winslow moved to approve the payment to P. Gioioso & Sons, Inc. Contract # 1, Project # CWSRF3022 in the amount of \$311,829.00. Selectman Eckstrom seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-25-11 (CONT'D)

VOTE: 3-0-0 (Unanimous)

- b. Approval of Executive Session minutes of July 1, 2010, November 23, 2010 and December 14, 2010. Approval of Regular Session minutes of October 5, 2010, October 12, 2010, November 2, 2010 and November 23, 2010.

Selectman Winslow asked that the Executive session minutes of July 1, 2010 be placed on the next agenda since she was absent and they didn't have enough board members present to approve. Selectman Winslow asked that the Executive session minutes of December 14, 2010 wait until Selectman Holmes was present to approve.

MOTION: Selectman Winslow moved to approve and hold the executive session minutes of November 23, 2010. Selectman Eckstrom seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve the regular session meeting minutes of October 5, 2010. Selectman Eckstrom seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve the regular session meeting minutes of October 12, 2010. Selectman Eckstrom seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve the regular session meeting minutes of November 2, 2010. Selectman Eckstrom seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve the regular session meeting minutes of November 23, 2010. Selectman Eckstrom seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Winslow moved to approve and hold the executive session meeting minutes of December 14, 2010. Selectman Eckstrom seconded.

VOTE: 4-0-0 (Unanimous)

Selectman Holmes was present for the vote on the December 14, 2010 minutes.

6. **LICENSES & PERMITS**

- a. None

7. **TOWN ADMINISTRATOR'S REPORT**

LEADERSHIP TEAM

Land Donation Review Task Force: Mr. Andrews asked David Pichette, Conservation Agent, to attend tonight's meeting to discuss the Land Donation Review Task Force put together to establish a procedure for reviewing proposed donations of land and any private conservation restrictions. Other members include: John Charbonneau, Town Planner; John Foster, Treasurer; Sheila Scaduto, Director of Assessment; Mark Gifford, Municipal Maintenance Director; Elizabeth Zaleski, Town Accountant; and myself.

Present before the board: David Pichette, Conservation Agent

Mr. Pichette said this was a group established to handle the requests that come in for donation of land to the town. In the past they didn't have a proper protocol and they have met as a group and drafted some guidelines and they will be having a meeting next week.

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-25-11 (CONT'D)

Smelt Regulations. The Board is asked to approve smelt regulations for 2011 as proposed by Garry Buckminster, Harbormaster/Shellfish Constable. Enclosed is a memorandum from Mr. Buckminster along with a copy of the proposed regulations, which are the same as previous years. Smelt season extends from March 1, 2011 to April 1, 2011, and permits will be available at the Harbormaster's office beginning Wednesday, February 16, 2011.

Recommended Action: Motion to approve the Smelt Regulations for 2011, to be effective March 1, 2011 to April 1, 2011, both dates inclusive.

MOTION: Selectmen Eckstrom moved to approve the Smelt Regulations as authorized by Chapter 67 of the acts of 1931 to take smelt from the Weweantic River between March 1, 2011 to April 1, 2011, both date inclusive, for family use, subject to the following regulations: Limit 36 fish per day. Net size shall not contain more than five square feet of net surface. It is understood and agreed by the permit holder that he/she will abide by all laws and regulations of the State of Massachusetts pertaining to the catching of smelt. Fishing is allowed seven days per week. Application to Town of Wareham only, permits available to inhabitants of the Towns of Wareham, Rochester, Marion and Mattapoisett. No charge for permit, Note: Landowner not responsible for any damages to person or property. Violation or abuse of privileges hereby granted shall result in revocation of this permit, in addition to any fine incurred. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

TOBEY HOSPITAL COORDINATION AND SOUTH COAST HOSPITALS— UPDATE

On Monday, January 10, 2011, Chairman Donahue and Mr. Andrews met with Ms. Susan J. Ventura and Ms. Kerry Mello to coordinate programs and services. Also, they discussed Southcoast Community Outreach and the Hospital's goals for 2011. These include, Tobey Hospital promoting smoking cessation programs such as "Quitworks," coordinating downtown redevelopment and Besse Park construction of a new seawall and bulkhead.

JOINT SEWER ADMINISTRATIVE REVIEW MEETING WITH BOURNE

On Monday, January 10, 2011, Mr. Guy Campinha, WPCF Director, Mr. John Sanguinet, Consultant, and Mr. Andrews met with Mr. Thomas M. Guerino, Town Administrator of Bourne, Mr. George Tribou, Director of Bourne's wastewater operations, Mr. Mike Leitzell, Town Engineer, and Selectman/Sewer Commissioner Jamie Sloniecki. This meeting was extremely helpful for our further coordination of administrative and financial systems. Also, Mr. Campinha will be meeting with Mr. Tribou, his counterpart on a regular basis.

MARTIN LUTHER KING, JR. BREAKFAST—BOYS AND GIRLS CLUB

On Monday, January 17, 2011, Mr. Andrews attended the 3rd Annual MLK, Jr. Breakfast with Selectmen Walter B. Cruz, Sr., Stephen Holmes, and Cara Winslow. This was a sold out event that centered upon the talented Wareham youth that have contributed in a positive manner in our schools and Boys and Girls Club. Mr. Andrews was very impressed with the organization of this prestigious event.

MASS MUNICIPAL ASSOCIATION ANNUAL MEETING

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-25-11 (CONT'D)

On Thursday, January 20, 2011 through Saturday, January 22, 2011, Mr. Andrews attended the Mass. Municipal Association's Annual Conference in Boston. His primary focus in attending workshops was on finance and budgetary issues. As always, this year's conference provided valuable information to help communities with these and other issues that we are all facing.

SENATOR PACHECO OFFICE HOURS

Tentatively, Senator Pacheco or a member of his staff will hold office hours at Town Hall on Thursday, February 3, 2011 from approximately Noon to 1PM in Room 23, which is on the top floor of Town Hall immediately to the right as you exit the elevator. Senator Pacheco's office will issue a Press Release to announce the visit, which will also confirm the date and time.

SNOW AND ICE DEFICIT

Attached is the latest Snow and Ice report from Mark Gifford, Director of Municipal Maintenance. As of January 11, 2011, the deficit in this budget item is \$131,998.39. The Board will need to vote to authorize deficit spending in this account.

Recommended Action: Motion for the Board to approve deficit spending in the Municipal Maintenance FY2011 Budget for Operating Expenses for Snow and Ice in the amount of \$131,998.39.

MOTION: Selectman Winslow moved the board to approve deficit spending in the Municipal Maintenance FY2011 Budget for Operating Expenses for Snow and Ice in the amount of \$131,998.39. Selectman Holmes seconded.

VOTE: 4-0-0 (Unanimous)

8. TOWN BUSINESS

- a. Wareham Police Department – Certification Award (this was put off until next week)
- b. Westfield Discussion

Selectman Holmes spoke about the Westfield Study Committee and stated that they currently have 18 candidates who are willing to serve on the review and recommendations committee. He would like to bring in 6 people per night for interviews. Selectman Holmes said the committee would be responsible to review and make recommendations to the RFP. Selectman Holmes would also like to make it mandatory that someone from that committee attends the Selectmen's meeting every Tuesday and provide the board with an update. Discussion ensued on what questions will be asked of the candidates.

- c. Any other town business
Discussion on having an adhoc meeting made up of two Finance Committee members, two Selectmen and two School Committee members. Selectman Eckstrom spoke about the meeting they had regarding the budget.

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-25-11 (CONT'D)

MOTION: Selectman Holmes moved that Selectman Winslow be on the committee. Selectman Eckstrom seconded for discussion and stated that as long as they remember that they need to behave as Selectmen. - Selectman Winslow stated that if anyone thinks that she cannot sit in a room and act like a Selectman then she would not like to be a part of the committee. Chairman Cruz stated that a motion has been made and seconded and would like to take a vote.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Holmes moved that Selectman Eckstrom be a member on the committee. Selectman Winslow seconded.

VOTE: 3-0-1 (Selectman Eckstrom abstained)

MOTION: Selectman Winslow moved to have Selectman Holmes serve as the alternate. Selectman Eckstrom seconded.

VOTE: 3-0-1 (Selectman Holmes abstained)

Selectman Eckstrom said that when she attended the MMA meeting she did gather information about the pay-as-you throw. She also attended one of the seminars on law updates and spoke about I & I fees and how they are not constitutional. Selectman Eckstrom stated that residents in town have approached her upset over the recent violence in the town and would like to organize a stop the violence rally.

9. SEWER BUSINESS

- a. Approve Bourne 3rd Quarter 2011 bill

MOTION: Selectman Winslow moved to approve the 3rd Quarter Billing for the Town of Bourne for the period of January 1, 2011 to March 31, 2011 in the amount of \$61,006.62. Selectman Eckstrom seconded.

VOTE: 4-0-0 (Unanimous)

- b. Approve Bourne Annual Capital Cost FY11

MOTION: Selectman Winslow moved to approve the commitment for the Town of Bourne's share of FY2011 Capital costs for the Water Pollution Control Facility upgrade in the amount of \$188,477.53. Selectman Eckstrom seconded.

VOTE: 4-0-0 (Unanimous)

- c. Sewer Abatement Request: Map 38, Lot 321B, 6 Parkwood Drive
According to the Assessor's database, this map and lot is a vacant, non-buildable lot and was not given a lateral for a sewer connection. The property owner is Steve Barrows who resides at 5 Parkwood Drive but uses 6 Parkwood Drive for mailing purposes.

MOTION: Selectman Winslow moved to approve the abatement for a sewer betterment of \$15,010.00 accessed to 6 Parkwood Drive, Map 38, Lot 321B. Selectman

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-25-11 (CONT'D)

Eckstrom seconded for discussion. Selectman Eckstrom would like to make sure that the Assessor's office has the lots co-joined.

VOTE: 4-0-0 (Unanimous)

d. Sewer Abatement Request: Map 61, Lot 1034, 379 & 381 Main Street
MOTION: Selectman Holmes moved to approve the abatement for account #'s 737967 & 737968, Map 61, Lot 1034, 379 & 381 Main Street in the amount of \$99.34 total- Selectman Eckstrom seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

e. Discussion on Water and Sewer Rate Surveys from Tighe & Bond (no discussion)

f. Any other sewer business

10. LIAISON REPORTS

Selectman Winslow stated that the Recycling Committee would have to re-think the pay as you throw program and at this time they will not be accepting any applications for this board.

Selectman Winslow said she would like to be included in getting the Capital Planning Agendas that are being sent out.

11. ADJOURNMENT

MOTION: Selectman Winslow moved to adjourn the meeting. Selectman Holmes seconded.

VOTE: 4-0-0 (Unanimous)

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

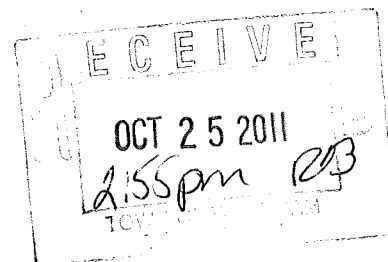
Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: *June 21, 2011*

Attest: *Cara A. Winslow*
Cara A. Winslow, Clerk pro-tem

Date Signed: *6/21/11*

Date sent to the Town Clerk: *10/25/11*





TOWN of WAREHAM
Board of Selectmen/Sewer Commissioners
MEETING AGENDA

7:00 PM – Room #320 Multi-Service Center, 48 Marion Road, Wareham Massachusetts

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENT**
- 4. CITIZENS PARTICIPATION**
- 5. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
P. Gioioso & Sons, Inc. – Contract No.1, Project No. CWSRF 3022
 - b. Approval of Executive Session minutes of July 1, 2010, November 23, 2010 and December 14, 2010. Approval of Regular Session minutes of October 5, 2010, October 12, 2010, November 2, 2010 and November 23, 2010.
- 6. LICENSES & PERMITS**
 - a. none
- 7. TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team
 1. Land Donation Review Task Force
 2. Smelt Regulations
 - b. Tobey Hospital Coordination and Southcoast Hospitals Update.
 - c. Joint Sewer Administrative Review Meeting with Bourne
 - d. Martin Luther King, Jr. Breakfast at the Boys and Girls Club.
 - e. Massachusetts Municipal Association Annual Meeting.
 - f. Senator Pacheco Office Hours.
 - g. Snow & Ice Deficit.
- 8. TOWN BUSINESS**
 - a. Wareham Police Department – Certification Award.
 - b. Westfield Discussion

- c. Any other town business.

9. SEWER BUSINESS

- a. Approve Bourne 3rd Quarter 2011 bill.
- b. Approve Bourne Annual Capital Cost FY11.
- c. Sewer Abatement Request: Map 38, Lot 321B, 6 Parkwood Drive.
- d. Sewer Abatement Request: Map 61, Lot 1034, 379 & 381 Main Street.
- e. Discussion on 2010 Water and Sewer Rate Surveys from Tighe & Bond.
- f. Any other sewer business

10. LIAISON REPORTS

11. ADJOURNMENT

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