

TOWN OF UXBRIDGE
WWTF BUILDING COMMITTEE
 UXBRIDGE, MASSACHUSETTS 01569

Chairman Dale Bangma
 Vice Chair Joe Marchand
 Eugene O'Rourke
 Dan Hicks
 William Kessler

**Posted by
 Uxbridge
 Town Clerk**

MEETING MINUTES

MEETING DATE: August 9, 2017
MEETING LOCATION: Town Hall, Lower Town Hall, 21 South Main Street

COMMITTEE MEMBERS PRESENT:

Dale Bangma
 Eugene O'Rourke
 Bill Kessler

COMMITTEE MEMBERS NOT PRESENT:

Joe Marchand
 Dan Hicks

OTHERS IN ATTENDANCE:

Benn Sherman	Director of Public Works
Jim Legg	Wastewater Operations Supervisor
Laurie Toscano	OPM (Weston & Sampson Engineers)
Mark Drainville	Project Designer (GHD)
Sandy Tripp	Project Designer (GHD)
David Genereux	Town Manager

I. CALL TO ORDER

It being 5:40 p.m., the meeting being properly posted, duly called and a quorum being present, Dale Bangma called the meeting to order.

II. OLD BUSINESS

None

III. NEW BUSINESS

A. Citizens Comments

None

B. Acceptance of Meeting Minutes (07/12/2017)

Motion by Bill Kessler, seconded by Eugen O'Rourke to accept the minutes from the July 12, 2017 meeting. **Motion carried 3-0-0.**

C. Project Update

Mr. Sherman provided a brief update on the project. The Town received the authorization to award from MassDEP, executed contracts for both the WWTF and WRPS and issued Notice to Proceed letters to both.

Laurie Toscano (OPM) noted both general contractors (GC) are working on overall project scheduling and establishing submittals on for both projects. The WWTF GC is mobilizing to the site. The first monthly project meeting will be held on August 10, 2017 for both projects. We anticipate updates to the submitted construction schedules; received a draft 90-day schedule from WWTF and comprehensive one from the WRPS.



Sandy Tripp noted the WWTF project does take some time to get moving due to mobilization and submission of submittals. The town received the major submittal (pump station) for the WRPS project and it is currently under review.

D. Schedule Update

Laurie Toscano provided a summary schedule that outlines completed items and future milestones. Future updates will be provided to the building committee on a monthly basis.

E. Budget Update

Benn Sherman provided the committee with an updated budget spreadsheet for review. Sandy Tripp explained the reasoning for the change order number 1. It is related to the selection of the electrical filed sub bidder. We received four (4) electrical sub contractor bids. The low filed bid was restricted to a specific general contractor that was ultimately not awarded general contractor bid. The next apparent low electrical bidder did not restrict their bid and was chosen by the remaining contractors. The GC bid packages were opened and the project was awarded to WM Schultz (WMS). When WMS tried to execute the sub contractor agreement with the electrical sub contractor (by law must be executed within 5 days of execution of the GC contract), the electrical filed subbidder would not and did not sign the agreement. We discussed this issue with the Attorney General's office and they along with the project team have not experienced this this occurring. The AG's office directed the town to award the electrical filed sub bid to the next responsive and responsible bidder, which was Fall River Electric and issue a change order with the general contractor.

The low bidder claimed they did not own the instrumentation portion of the electrical work. The scope of work included Division 16 Electrical and Division 17 Instrumentation and the filed subbidder pointed to a section on the filed subbid form where they did not provide the instrumentation subcontractor. For this reason, they did not consider their bid to be responsive. The design engineer did not deem this to be the case upon review of the bid packages, however the AG's office directed to the Town to deem it unresponsive and proceed to the next responsive and responsible electrical subbidder. Fall River Electric (FRE) was contacted since their bid was not being held anymore (beyond the 60 days required by law) so we asked if they would honor the bid. FRE agreed to honor their bid.

Bill Kessler asked if the filed subbidder had to get authorization from the state to withdraw their bid. Ms. Tripp indicated we could not require someone to execute a contract. Mr. Sherman explained there is a grey area of time from project award to the general contractor and execution of subcontract agreements where the bid bonds were returned (by law) to the filed subbidders. For this reason, we could not impose any financial recourse to the filed subbidder for refusing to execute their agreement. With respect to the change order, there is no viable option other than acceptance of the change order unless the project was to be rebid. Mr. Sherman explained funds would be transferred from project contingency account line to the WRPS project to cover the \$78,900 differential. There is no net change in the overall project cost.

Motion by Bill Kessler, seconded by Eugene O'Rourke, to authorize approval of Change Order 1 for \$78,900 and execute a change order with W. M. Shultz. **Motion carried 3-0-0.** Mr. Sherman will work with the Town Manager to execute this change order as the contractor is eager to begin work with critical path schedule items.



IV. MEMBER ISSUES

Dale Bangma indicated he is working in Grafton and the WWTF there is approximately 60% complete. Staff there offered to give the committee a tour of the facility. He observed issues with dust control in the working area of the plant and inquired about the provisions in the contract to control dust. Ms. Tripp discussed the contractual requirements for climate control. The onsite representatives will be the first line of defense to ensure contract compliance. Mr. Bangma will explore the potential of a future site walk at the Grafton plant. Mr. Legg indicated we are configured differently than Grafton and the designers did a good job incorporated the needed provisions for sequencing and scheduling of the work around the daily operations.

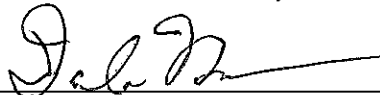
V. ADJOURNMENT

Motion by Bill Kessler, seconded by Eugene O'Rourke to adjourn the meeting at 5:57 p.m. **Motion carried 3-0-0.**

Minutes respectfully submitted by Benn Sherman.

Minutes approved by WWTF Building Committee

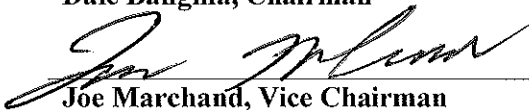
Date Approved: 09/13/2017



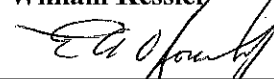
Dale Bangma, Chairman



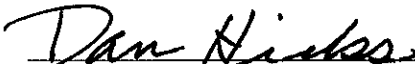
William Kessler



Joe Marchand, Vice Chairman



Eugene O'Rourke



Dan Hicks



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MEETING SIGN IN SHEET

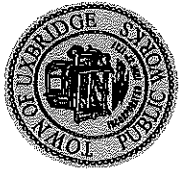
Meeting Place Town Hall, Lower Town Hall Meeting Room

Meeting Date & Time: August 9, 2017 at 5:00 p.m.

ATTENDEE:

[Handwritten signatures]
Man Fung
Sandra L. Tripp
Laurie Toscano
William Kessler
Eugene O'Rourke
Dan Hicks
Dale Bangma

JAMES LEGG
Marc Drainville
Sandra L. Tripp
Laurie Toscano
William Kessler
GENE O'Rourke
BENN SHERMAN
DAVID GENEALUX



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS
 147 HECLA STREET
 UXBRIDGE, MASSACHUSETTS 01569-1326
 508-278-8616 ♦ Fax 508-278-3179

Benn Sherman, P.E.
 Director

WWTF & WEST RIVER PUMP STATION PROJECT BUDGET SUMMARY

PURPOSE: WWTF & WRPS Construction
SOURCE: SRF 0%, SRF 2%, Local Borrowing
TOWN MEETING DATE: 4/2/16
 TM Appropriation \$ 44,800,000.00
 SRF Portion Eligible for 0% Interest Rate \$ 29,200,000.00
 SRF Portion Eligible for 2% Interest Rate \$ 13,600,000.00
Total SRF Approval \$ 42,800,000.00

Total Authorization: \$ 44,800,000.00

ACCOUNT NUMBER	CONTRACTS	APPROVED	CONTRACTED	DEBIT	CREDIT	BALANCE	STATUS
41-440-5880-4106PW16	WWTF FINAL DESIGN	7/1/16	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -	Closed
41-440-5892-4106PW16	OWNER'S PROJECT MANAGER	7/1/16	\$ 500,000.00	\$ 48,473.62	\$ -	\$ 451,526.38	Active
41-440-5893-4106PW16-0000	WWTF CPS (GHD)*		\$ 4,150,000.00	\$ 266,585.76	\$ -	\$ 3,883,414.24	Active
41-440-5893-4106PW16-9100	WWTF CONSTRUCTION (DOC)*	6/26/17	\$ 34,604,926.00	\$ -	\$ -	\$ 34,604,926.00	Active
41-440-5893-4106PW16-9100	WRPS CPS (GHD)*		\$ 140,000.00	\$ 20,613.41	\$ -	\$ 119,386.59	Active
0	WRPS CONSTRUCTION (WMS)*		\$ 1,559,436.00	\$ -	\$ 78,900.00	\$ 1,638,336.00	Active
0	LEGAL *		\$ 45,638.00	\$ -	\$ -	\$ 45,638.00	Active
0	CONTINGENCY*		\$ 2,300,000.00	\$ 78,900.00	\$ -	\$ 2,221,100.00	Active
			TOTAL COMMITTED \$ 44,800,000.00	\$ 1,914,572.79	\$ 78,900.00	\$ 42,964,327.21	4.3%
			FUNDS AVAILABLE \$ -				

* Included in the SRF funding request and authorization

DRAFT



Town of Uxbridge, MA
Wastewater Treatment Facility Upgrade &
West River PS Replacement

5 Centennial Drive, Peabody, MA 01960 (HQ)
Tel: 978.532.1900

Project Schedule	
Project Milestone	Anticipated Date
Bid Documents Available	March 14, 2017
WWTF & WR PS Pre-Bid Meeting	March 30, 2017
WWTF Filed Sub-bid Opening	April 13, 2017
WR PS Filed Sub-bid Opening	April 20, 2017
WWTF & WR PS GC Bid Opening	April 27, 2017
Building Committee Meeting	May 4, 2017
Discussion of Bid Results	May 18, 2017
Revised Project Approval Certificate (CW-16-26) from DEP	June 1, 2017
Authorization to Award from DEP	June 5, 2017
Building Committee Meeting	June 7, 2017
Notice of Award to Contractors	June 15, 2017
Executed Construction Contracts	June 26, 2017
Notice to Proceed to Contractors	June 26, 2017
Initiate Construction of the WWTF Upgrades per Order	June 30, 2017
WWTF & WR PS Pre-Construction Conferences	July 10, 2017
Building Committee Meeting	July 12, 2017
Semi-annual Report to EPA & DEP	July 31, 2017
Building Committee Meeting	August 9, 2017
WWTF & WR PS Monthly Construction Meetings	August 10, 2017
Building Committee Meeting	Continuing Monthly
WWTF & WR PS Monthly Construction Meetings	Continuing Monthly
Semi-annual Report to EPA & DEP per Order	January 31, 2018
WR PS Replacement Construction Substantial Completion	May 5, 2018
WR PS Replacement Construction Final Completion	June 4, 2018
Semi-annual Report to EPA & DEP per Order	July 31, 2018
Semi-annual Report to EPA & DEP per Order	January 31, 2019
Semi-annual Report to EPA & DEP per Order	July 31, 2019
WWTF Upgrade Construction Substantial Completion	December 23, 2019
Complete Construction of the WWTF Upgrades per Order	December 31, 2019
Semi-annual Report to EPA & DEP per Order	January 31, 2020
WWTF Upgrade Construction Final Completion	February 21, 2020
Achieve Full Compliance with NPDES Permit per Order	June 1, 2020

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