



TOWN OF UXBRIDGE
WWTF BUILDING COMMITTEE
UXBRIDGE, MASSACHUSETTS 01569

Chairman Dale Bangma
Vice Chair Joe Marchand
Eugene O'Rourke
Dan Hicks
William Kessler

MEETING MINUTES

MEETING DATE: April 5, 2017

JUL 10 '17 PM 3:41

MEETING LOCATION: Town Hall, Lower Town Hall, 21 South Main Street

COMMITTEE MEMBERS PRESENT:

Dale Bangma
Eugene O'Rourke
Joe Marchand
Dan Hicks
William Kessler

Received by
Uxbridge
Town Clerk

OTHERS IN ATTENDANCE:

Benn Sherman Director of Public Works
Jim Legg Wastewater Operations Supervisor
David Genereux Town Manager

I. CALL TO ORDER

It being 5:00 p.m., the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by Benn Sherman.

II. OLD BUSINESS

III. NEW BUSINESS

1. Project Overview

Benn Sherman, DPW Director provided the committee with an overview of the project. The overview included planning work, receipt of draft permit, permit appeal, negotiation of Administrative Consent Order, project design of both the WWTF and West River Pump Station projects and status with the bidding.

Additional discussion took place regarding the project finances and considerations made during the design process. Dan Hicks inquired about the extent of the facility that will be replaced. Mr. Sherman explained that the structural elements (concrete, steel, tankage, etc.) were evaluated and found to be in reasonable shape. These items typically have a life span of 75-100 years. Certain areas will require expansion due to the inclusion of new process(es) resulting from the National Pollutant Discharge Elimination System (NPDES) discharge permit.

2. Committee Organization

Bill Kessler discussed the organization of the Fire Station Building Committee and how this structure would benefit the WWTF building project. In general, it is planned there will be monthly meetings to update the committee and public on the status of the project. Should there be a need, additional meetings will be scheduled on an as needed basis. With respect to change orders and direction needed from the building committee, we plan to adopt the same process in place with the Fire Station building project. Internal to the design, change orders will be dealt



with through the Town Manager and Director of Public Works. Items outside of the original design, will be brought to the committee for consideration.

Mr. Sherman requested the committee to elect a chair and vice chair. There was a motion by Dan Hicks seconded by Bill Kessler to elect Dale Bangma as Chair. **Motion carried 5-0-0.** There was a motion by Dan Hicks seconded by Dale Bangma to elect Joe Marchand as Vice Chair. **Motion carried 5-0-0.**

Mr. Sherman surveyed the committee for a day and time that works best for everybody going forward. It was agreed that the monthly meetings will be held on the second Wednesday of the month at 5:00 p.m.

3. **Additional Discussion**

Additional discussion took place regarding the bidding process and filed subbidding. Mr. Sherman discussed the prequalification process with the general contractors and the filed subbidders. Mr. Kessler asked about DCAM certification of the contractors. Mr. Sherman indicated this was part of prequalification process undertaken between the Town and our design consultants.

IV. **Adjournment**

Motion by Dale Bangma, seconded by Joe Marchand to adjourn the meeting at 5:46 p.m.
Motion carried 5-0-0.

Minutes respectfully submitted by Benn Sherman.

Minutes approved by WWTF Building Committee

Date Approved: 6/7/17

Dale Bangma, Chair

Joe Marchand, Vice Chair

Dan Hicks

William Kessler

Eugene O'Rourke