

Do Not Write in this Space

NOV 5'18 PM 1:23

	Meeting	Cancellation	
Board or Commission Meeting Date Place Authorized Signature	Trustees of 11/7 VFW Rec	Soldiers Memorials Time 7:00 pm	
I. Call to Order			tend brood people p
II. Old Business		ion of Cannon	
	repairs		
III. New Business			30%
et e			
IV. Executive Session			
V. Adjournment			

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting