

## Do Not Write in this Space Uxbridge Town Clerk

OCT 22'12 PHO5:09

		Meeting		Cancellation	
	Board or Commission  Meeting Date  Place  Authorized Signature	TRUSTER SOL OCT 30 2 Marger, Lego, Smald F. he	0/2 Time	6 PM	ux B,
1.	Call to Order	D156455	VETERAN	DAY E	VENT'S
II.	Old Business				
III.	New Business				
IV.	Executive Session				
v	Adjournment				

## **Meeting Postings:**

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- \* Notice must include date, time and place of meeting
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- \* Topics must give enough specificity so that the public will understand what will be discussed
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting