

UXBRIDGE SCHOOL COMMITTEE
June 7th, 2016
UXBRIDGE HIGH SCHOOL LIBRARY

Received by
 Uxbridge
 Town Clerk

School Committee Members in Attendance:

	Present	Absent
Melanie King, Chair	X	
Debbie Stark, Vice Chair	X	
D. Brett Pomeroy, Secretary	X	
Charlene Miller, Member	X	
Jen Modica, Member	X	
John Morawski, Member	X	
TBD, Member		

1. Call to Order

Ms. King called the meeting to order at 7:00 PM

2. School Committee Reorganization -

Chairman - Debbie Stark re-nominated Melanie King for position of Chairwoman -
 Charlene Miller - Seconded the motion -
 Vote: role call: per policy BDA -
 Charlene Miller - Yes, Jen Modica- Yes, John Morawski, -yes Debbie Stark, yes
 Brett Pomeroy, yes Melanie King - yes

Vice Chair - Charlene nominated Debbie Stark for position of Vice Chairwoman.
 Jen Modica seconded the motion -
 vote: role call:
 Charlene Miller-Yes, Jen Modica - yes, John Morawski, -Yes, Debbie Stark -Yes,
 Brett Pomeroy-Yes, Melanie King- Yes.

Secretary: - Brett nominated by Jen Modica,
 Charlene Miller seconded the motion.
 vote: role call.
 Charlene Miller - yes, Jen Modica- yes, John Morawski - Yes, Debbie Stark- yes,
 Brett Pomeroy - yes, Melanie King- yes.

Uxbridge School Committee Meeting
 Minutes
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3. Welcome New Members

Melanie King welcomed - Brett Pomeroy, John Morawski - Both Brett and John commented on why they ran for a seat on the School Committee.

4. Student Update

James Stark - Student Council

May 1st - Walk for Hunger in Boston.

Cleaned a cemetery on Memorial day, prepared care packages for AP students, decorated cards for troops overseas, helped local residents by cleaning their yards.

5. Public Comment

None.

6. Special Recognition

Marla Sirois, Principal & Kevin Carney- recognized Jean Accorsini. 15 years of service.

Lori Fafard, Principal & Kevin Carney - recognized Joan Remillard 47 years of consecutive service.

7. Student Fundraising Activities Policy JJE

Kevin Carney - Handed out and passed around policy JJE -

Principals from Taft, Whitin, McCloskey, UHS all reviewed their fund raisers that took place over the past year.

The School Committee agreed that the policy needs to be changed -

We agreed that sub committee members will be elected next meeting for:

Budge, Policy, and negotiating.

8. Superintendent's Update

Kevin Carney recognized Mr. Rubin for doing a great job with the High School Graduation.

Career Day at McCloskey Middle school was a success as well.

14. Business Manager's Contract - Melanie King took out of order - No objections.

The School Committee and the Business Manager could not agree to terms, so the business manager is out on vacation for the balance of his contract which will expire on June 30, 2016. Melanie King asked Kevin Carney to post for the position as soon as possible. Mr. Carney would also like 1-2 School Committee Members on the Interview Committee.

9. FY 16 Budget Update

The School Committee has been signing warrants every two weeks. The FY16 year is closing soon. Kevin Carney will give another update on June 21st. As of today, everything looks balanced, and good as of today.

10. FY 17 Budget Update

Everything is balanced based on Don Sawyer's last report. Mr. Carney passed out the budget. Some discussion on the SPED detail around membership fee vs. creating our own program.

11. Policy Sub Committee Recommendations

IGD-A - Promotion/Graduation Requirements - UHS - Second reading - Debbie Stark made a motion that the SC accept the IGD-A - Charlene Miller seconded the motion - all in favor.

12. 1-Year SC Seat Vacancy - Interested Candidates, Process and timeline for appointment.

Candidates spoke about why they would like to be on the school committee. Melanie King said we would make a recommendation on June 21st, 2016 and send that candidate's name to the Board of Selectmen.

13. School Committee Vote to Open Contract Negotiations with Units for 2017-2020.

Debbie Stark made a motion to open contract negotiations with Units for 2017 - 2020 - John Morawski seconded the motion - All in were in favor.

15. Old/New Business

Sub committee members to be elected -

- Budget
- Policy
- Negotiating

Recommendation for the School Committee vacancy.

Special Ed Advisory Committee - They dissolved themselves after the report came out.

Audit - Town manager suggested that the audit would be delayed.
John Morawski suggested that this would be the best time to do an audit.
Melanie King will talk with the Town Manager and the Auditing firm.

Language adjustments for Fundraising.

16. Meeting Minutes - 01/19/16, 05/3/16, 05/17/16

17. Next School Committee Meeting - June 21st.

18. Adjournment -

Melanie King made a motion to adjourn and enter Executive Session to Discuss UPS Unit negotiations with no new business to follow.

Role Call Vote:

John Morarski seconded the motion.

Charlene, John, Debbie, Jenn, Brett., Melanie, All said yes.

Meeting adjourned at: 8:38pm.

Respectfully Submitted,

Uxbridge School Committee Meeting

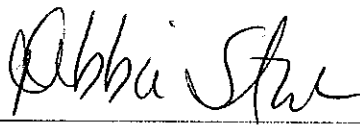
Minutes

June 7, 2016


D. Brett Pomeroy
Uxbridge School Committee Secretary

School Committee Members:

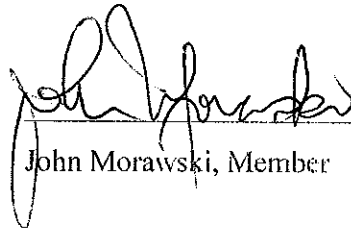
Melanie King, Chair



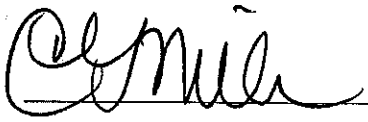
Debbie Stark, Vice Chair



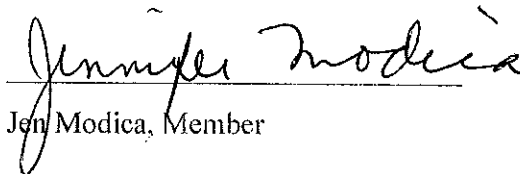
D. Brett Pomeroy, Secretary



John Morawski, Member



Charlene Miller, Member



Jen Modica, Member

TBD, Member

STUDENT FUND-RAISING ACTIVITIES

In general, the Committee disapproves of fund-raising in the community by students for school activities. Especially discouraged is the sale of goods produced by companies for profit, such as magazines, candy, and similar items.

Exceptions to this policy will be:

1. Sale of tickets to scheduled athletic events and school dramatic and musical performances.
2. Sale of advertising space in school publications.
3. A fund-raising activity approved by the Superintendent.
4. Proposals to raise funds for charitable purposes or for benefit of the school or community (for example: American Field Service activities, United Nations, or scholarship funds) provided such proposals have been individually approved by the building Principal and Superintendent.

No money collections of any kind may be held in the schools without the specific consent of the Superintendent.

CROSS REFS.: JP, Student Gifts and Solicitations
 KHA, Public Solicitations in the Schools

For which organization?	What is a fundraiser or event?	When would you ideally like to do this?	With whom are you partnering?	Do you know if this is a for-profit organization?
Yearbook	Bottle and Can Drive	February 11, 2017	We deposit the bottles at Dairy Queen, Milford, M	Yes
Yearbook	DQ Grill and Chill Night	September or October 2017	Dairy Queen, Milford, M	Yes
Yearbook	Mr. UHS Pageant	March/April 2017	Either the Class of 2017, or the Class of 2016	Yes
Yearbook	Game Tournament (vide)	May/June 2017	We have not run this fun yet	Yes
Yearbook	Zombie Run	near Halloween	possibly the Class of 2016	No
Class of 2017	Fun with Pasta	September 2016	Fun with Pasta	Yes
Class of 2017	Home Coming Clam Chowder	October Homecoming	Uxbridge Food Service	No
Class of 2017	Chocolate Fundraiser	Early November 2016	Gertrude Hawk	Yes
Class of 2017	Papa Gino Night	Thanksgiving eve/Wednesday	Papa Gino's	Yes
Class of 2017	Holiday Cookie Platter	First two weeks in December	Uxbridge Food Service	No
Class of 2017	Valentine Carnations	First week in February	None/Flowers are donated	No
Class of 2017	Butter Braids/Cookie Do	Before Easter/Not sure	MCM Fundraising	Yes
Class of 2017	All You Can Eat Pizza	April 2017	Partnering with Mr. UHS	No
Class of 2017	Junior / Senior Prom	May 6th, 2017	Held at Wachusett Mountain	No
Class of 2017	Junior / Senior Prom	May 5th, 2017	wrote with Wachusett Mountain	Not sure
Class of 2017	Graduation Flowers	May 17, 2015 to May 31, 2017	Our class	No
Class of 2017	Dairy Queen Night	April 2017 or May 2017	Dairy Queen (Bellingham)	Yes
Class of 2017	Hand on a Car	April or May 2017	usual Student Parent	No
Class of 2017	Outdoor Movie Night	Has been done in June	Our class and parent do	No
Class of 2017	Senior Banquet	5/30/17	Crystal Lake	Yes
Class of 2017	Senior Class Trip	May 19-21, 2017	TBD	No
Anime Club	some kind of art event, probably	not yet discussed	none	No
Anime Club	Japanese cultural event	probably near a Japanese restaurant	not yet discussed; probably	Not sure
Student Council	Blood Drive	November 15th, 2016	American Red Cross	No
Student Council	Blood Drive	March 15th, 2017	American Red Cross	No
Student Council	Homecoming	October 8th, 2016	NA	No
Uxbridge Friends of Music	Krispy Kreme Sales	Early September, Early	Krispy Kreme, Inc.	Yes
Uxbridge Friends of Music	Mattress Sale	September 25, 2016	Custom Fundraising Solutions	Yes
Uxbridge Friends of Music	Annual Recycle for Music	September 10 or October	St. Mary's Parish is providing	No
Uxbridge Friends of Music	7th Annual Citrus Sale	mid-Oct. Precise sale/d	Florida Indian River Gro	Yes
Uxbridge Friends of Music	Kid's Night Out	October, December,	Feb none	No

For which organization a	What is a fundraiser or e	When would you ideally l	With whom are you part	Do you know if this is a for-profit organization?
Uxbridge Friends of Mus	Bake Sales, Concession	At student performances	none	No
Uxbridge Friends of Mus	Music and Meatballs	March 28, 2017	none	No
Uxbridge Friends of Mus	Adult and Middle School	January - April	none	No
UHS Drama	Ad solicitation for drama	February - March	none	No
Uxbridge Friends of Mus	UHS Variety Show	November 2016	none	No
UHS Class of 2019	Candles	Late Oct- Early Nov for	(Scentsy/Kringle/Yankee	Yes
UHS Class of 2019	\$10 Lottery Calendar- 3	Spring- March or April	Local businesses that do	Not sure
Class of 2019	Class Ring Ceremony wi	Tuesday Nov 22 7:00	Not sure yet	No
Class of 2019	Panera Bread Night	1x in Fall/ 1x in Spring	Panera Bread	Not sure
Class of 2017	Outdoor Movie Night	September / October 20	Just the class	Yes
2018 Class Advisors	Lyman Orchards Pies	October 6-20, 2016	MCM Fundraising	Yes
Class of 2018	Halloween Dance	October 29, 2016	no one	No
Class of 2018	Character Breakfast	February 11, 2017	no one	No
Class of 2018	Prom Fashion Show	March 25, 2017	no one	No
Class of 2018	Spartan Run	October 9, 2016	no	No
Class of 2018	Movie Night	June 16, 2017	no one	No
Class of 2018	Yankee Candle	March 3-17, 2017	Yankee Candle	Yes
Class of 2018	Papa Gino's Night	September 22, 2016	Papa Gino's	Not sure
Gay Straight Alliance	day of silence, possibly	April 15th	unknown, independent	Yes
Class of 2018	Santa Breakfast	December 17, 2016	no one	No
Class of 2018	Mother's Day Tea	May 13, 2017	no one	No

1. *Whitin Walkathon – October 2016*
2. *Spiritwear – November 2016*
3. *Scholastic Book Fair – November 2016*
4. *Square One Art – December 2016*
5. *Go Green T-Shirts-April 2016*

June 7, 2016

Fundraising at WES – 2016-2017 School Year

Taft ELC 2016-2017 Proposed Fundraisers

October

1. Fall Fundraiser: Catalog Sale
 2. Halloween Party (PTO Sponsored)
- (PTO Sponsored for Profit-student and family involvement)

November

1. Square 1 Art (PTO Sponsored for Profit-student and family involvement)

January

1. Art Show (PTO Sponsored)

March

1. Book Fair

(PTO Sponsored for Profit-student and family involvement)

May

1. Boostertthon Fitness Fun Run

(PTO sponsored for Profit-student and family involvement.

Also character building/PBIS Component)

Monthly movie nights (PTO Sponsored)

Quarterly Collections:

Box Tops

Walmart

Target

Amazon

Budget Adjustment Detail by Version

Version: 2/23/2016

Account Name:	GF Budget Adjustment \$:	Other Funding Adjustment \$:	Adjustment Description:	Action Source:	Comments:
General Transportation	\$ (24,570)		Budget Fuel @ \$3.00/gallon	SC Meeting 2/2/16	
SPED Placement	\$ (88,000)		Vehicle Acquisition	SC Meeting 2/2/16	Use of Circuit Breaker
Admin Salaries	\$ (46,000)		Reduce PreK Director Position	SC Meeting 2/2/16	
MS Intramural Stipends	\$ (9,500)		MMS Intramurals to Fee Based	SC Meeting 2/2/16	
UHS Water/Sewer	\$ (27,000)		Install Irrigation Well	SC Meeting 2/2/16	School Choice-In to Fund Capital Installation
ELC Professional Salaries	\$ 15,000		PreK Tuition Increase	SC Meeting 2/2/16	Increase Tuition Funding Source
DW Contract Cleaning	\$ 50,000		Use Gateway to College Revenue	SC Meeting 2/2/16	Increase Choice In Funding Source
DW Contract Cleaning	\$ 116,337		Use SPED Choice In Reimbursement	SC Meeting 2/2/16	Increase Choice In Funding Source
HS Game Management	\$ (400)		Budget Error - Version 2/1/16	Business Manager	
HS Principal Supplies	\$ 400		Budget Error - Version 2/1/16	Business Manager	
DW Diagnostic Testing	\$ (6,000)		Budget Error - Version 2/1/16	Business Manager	From Superintendent's Salary Error
UHS Interscholastic Stipends	\$ 2,890		Budget Omission - Version 2/1/16	Business Manager	Missing Cheerleading-Winter Stipend
ELC Team Chair Salary	\$ 1,647		Budget Omission - Version 2/1/16	Business Manager	PreK Team Chair Stipend
MS Water/Sewer	\$ (5,000)		Budget Error - Version 2/1/16	Business Manager	
UHS Water/Sewer	\$ 5,000		Budget Error - Version 2/1/16	Business Manager	
DW SPED Vision & Medical	\$ (162,318)		Reduction NECC Contract	District Admin	NECC Annual Membership Fee
DW SPED Supplies	\$ 1,000		Reduction NECC Contract	District Admin	
DW SPEECH/OT/PT/BCBA	\$ 80,000		Reduction NECC Contract	District Admin	Add 1.0 FTE DW SPED Position
ELC SPEECH/OT/PT/BCBA	\$ (81,294)		Reduction SPL Staff Position	District Admin	Reduction 1.0 FTE ELC Speech Language Pathologist
Town Manager Recommendation	\$	\$ 261,105	Town Manager Budget Recommendation	Town Manager	TM School Budget Recommendation: 2/11/16

Version: 3/01/2016



Account Name:	GF Budget Adjustment \$:	Other Funding Adjustment \$:	Adjustment Description:	Action Source:	Comments:
ELEM SPED Aides	\$ (28,305)		Budget Reduction - NECC Aid	PPS Director	Reduced during FY16 School Year
HS SECRETARIES	\$ 26,563		Reinstatement of Reduction	Business Manager	Reinstatement with NECC Aid Reduction Savings
HIGH SCHOOL GUIDANCE SECRE	\$ 4,532		Increase Guidance Sec Hours	UHS Principal	35 Hrs/Week to 40 Hrs/Week from Other Secretary Position
ELC ADMINISTRATIVE	\$ (4,856)		Retirement Adjustment	Business Manager	Adjusted Salary due to Retirement Notice
DISTRICT SPECIAL EDUCATION S	\$ (3,966)		New Hire Adjustment	Business Manager	Adjusted Salary due to Replacement Hire
ELEM Professional Staff	\$ (78,337)		Reduction 1.0 FTE Reading Specialist	SC Meeting 2/23/16	Reduction 1.0 FTE Reading Specialist
SPED Aides	\$ (342,947)		Reduction of Para's ALL Buildings	SC Meeting 2/23/16	Reduction 12.2 FTE's SPED Paraprofessional Positios
District Contract Cleaning Services	\$	\$ (20,000)	Reduced School Choice-In Funding	Business Manager	Reconciliation Balance available for Budget Use
District Custodial Subs	\$ 5,000		Custodial Subs	Business Manager	Increase Summer Help
HS SPED Aides	\$ 22,328		SPED OOD Drivers	Business Manager	Add 2 Drivers for SPED OOD Vehicle Acquisition

Budget Adjustment Detail by Version

Version: 4/01/2016

<u>Account Name:</u>	<u>GF Budget Adjustment \$:</u>	<u>Other Funding Adjustment \$:</u>	<u>Adjustment Description:</u>	<u>Action Source:</u>	<u>Comments:</u>
Director of Curriculum & Assesmer	\$ (100,000)		Curriculum Director Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
Director of Curriculum & Assesmer	\$ 111,427		Curriculum Director Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
Middle School Principals	\$ (109,242)		MS Principal Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
Middle School Principals	\$ 95,000		MS Principal Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
Middle School Principals	\$ (85,000)		MS Asst. Principal Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
Middle School Principals	\$ 82,000		Curriculum Director Salary Adjustment	Superintendent	Admin Personnel Changes Effective July 1, 2016
District Contract Cleaning Services	\$	\$ (5,815)	Reduced School Choice-In Funding	Business Manager	Reconciliation Balance available for Budget Use

Version: 5/01/2016

<u>Account Name:</u>	<u>GF Budget Adjustment \$:</u>	<u>Other Funding Adjustment \$:</u>	<u>Adjustment Description:</u>	<u>Action Source:</u>	<u>Comments:</u>
CO ADMIN SUPERINTENDENTS A	\$ 1,165		Non-Union 2% COLA Salary Increase	School Committee	
CO ADMIN ADMINISTRATIVE & FI	\$ 3,266		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT TECHNOLOGY & COMP	\$ 2,788		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT SPED DIRECTOR	\$ 2,035		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT SPED SECRETARY	\$ -		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT SPEECH/OT/PT/BCBA	\$ 1,683		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT PLANT EMPLOYEES	\$ 3,284		Non-Union 2% COLA Salary Increase	School Committee	
ELC PRINCIPALS	\$ 1,900		Non-Union 2% COLA Salary Increase	School Committee	
ELEM PRINCIPALS	\$ 1,948		Non-Union 2% COLA Salary Increase	School Committee	
HS PRINCIPALS	\$ 4,036		Non-Union 2% COLA Salary Increase	School Committee	
ELEM SPED AIDS	\$ 2,264		Non-Union 2% COLA Salary Increase	School Committee	
ELEM SUBSTITUTES	\$ 319		Non-Union 2% COLA Salary Increase	School Committee	
DISTRICT DIAGNOSTIC TESTING	\$ (23,093)		Non-Union 2% COLA Salary Increase	School Committee	
HS SECRETARIES	\$ 2,470		Staff Hire - Actual vs. Budget	School Committee	Original budget was Step 3 vs Actual Hire at Step 6
HS Professional Staff	\$ (44,613)		Reduction .6 FTE HS Art	School Committee	Reduce current .6 FTE Art to add new 1.0 FTE Art
HS Professional Staff	\$ (21,921)		New Position Funding Earmark - HS Art	Business Manager	Original budget for new position was M3 vs Actual M12
HS Professional Staff	\$ 74,354		NEW - Art Position .4 FTE	School Committee	Adding .4 to current .6 FTE for combined 1.0 FTE Art
HS Professional Staff	\$ (1,932)		NEW - Math Position 1.0 FTE	School Committee	Original budget was M Step 3 vs Actual Hire at M Step 2
HS Professional Staff	\$ 10,825.00		NEW - Spanish Position 1.0 FTE	School Committee	Original budget was M Step 2 vs. Actual Hire at M Step 8
ELC SPED Teacher Salaries	\$ (32,193.00)	\$ 39,756	Retirement Replacement Hire Adj.	Business Manager	Original budget was M Step 21 vs. New Hire at M Step 1
ELEM Professional Staff	\$ 82,671.00	\$	NEW - K-5 Math Instruction Coordinator	School Committee	New Position - \$42,915 GF Budget + \$39,756 Title I Grant
HS Counselors	\$ (30,331)		Replacement Hire - Guidance Counselor	Business Manager	Original budget was M Step 21 vs. New Hire at M Step 2