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UXBRIDGE SCHOOL COMMITTEE  
POLICY SUBCOMMITTEE  
WEDNESDAY AUGUST 12, 2015  
UXBRIDGE HIGH SCHOOL LIBRARY

Received by  
Uxbridge  
Town Clerk

Subcommittee Members in Attendance:

	Present	Absent
Sean Dugan, Chair	<u>  X  </u>	<u>      </u>
Charlene Miller, Member	<u>  X  </u>	<u>      </u>
Jane Keegan, Member	<u>  X  </u>	<u>      </u>

Also in attendance was School Committee member Jennifer Modica and School Business Manager Don Sawyer.

**1. Call to Order**

Sean Dugan, Chair, called the meeting to order at 6:00pm.

**2. Public Comment**

No public comment was made.

**3. Old/New Business- Policies BA, DA, DB, DBD, DBJ, DI**

Mr. Dugan mentioned that in a future meeting that there will be a selection of Vice Chair and Secretary of the Subcommittee.

Mr. Dugan asked Jennifer Modica to discuss the policies outlined on the agenda, as she was the Committee member that requested they be referred to the Subcommittee. Ms. Modica stated that there was really only one policy, policy DBJ, that she would like to discuss and had requested the other ones to be referred just in case. All other policies that were listed on the agenda were not discussed.

Ms. Modica discussed policy *DBJ, Budget Transfer Authority*, and spoke about the fiduciary responsibility of the full Committee in being a part of the budgeting process. Don Sawyer stated that budget transfers were not common. Subcommittee members discussed their thoughts on possible resolutions that would keep the full Committee aware of any major transactions. Jane Keegan commented that the School Business Manager could make it part of his monthly update, and Mr. Dugan agreed.

Jane Keegan moved that the language in the first paragraph of the Uxbridge School Committee policy filed DBJ be amended to read as follows:

*“When a need arises, the School Committee will consider requests for transfers of funds within the School Department’s budget as they are recommended by the Superintendent of Schools and/or the School Business Manager.”*

Sean Dugan seconded the motion. The Subcommittee voted in favor of said motion 3-0-0. MOTION PASSED.

**4. Meeting Minutes of March 9, 2015**

Ms. Keegan questioned the ability of the Subcommittee to vote on the minutes, as she was the only member still on the Subcommittee that also served on it during the March 9<sup>th</sup> meeting. Don Sawyer explained that the question had been raised in the past and that the Chair of the Subcommittee could second the motion although he would be abstaining.

Jane Keegan moved that the Subcommittee vote to accept the meeting minutes of March 9, 2015 as presented. Sean Dugan seconded the motion. The Subcommittee voted in favor of said motion 1-0-2, with Sean Dugan and Charlene Miller abstaining. MOTION PASSED.

**5. Adjournment**

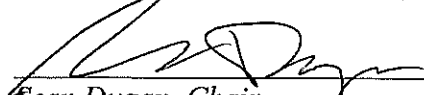
Jane Keegan moved that the Committee adjourn. Charlene Miller seconded the motion. The Committee voted in favor of said motion 3-0-0. MOTION PASSED.

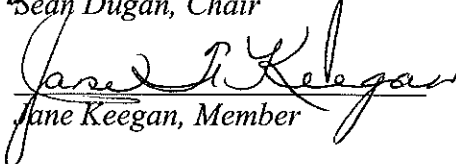
*The meeting was adjourned at 6:40pm.*

Respectfully submitted,

Sean Dugan,  
Policy Subcommittee Chair

**School Committee Members:**

  
Sean Dugan, Chair

  
Jane Keegan, Member

  
Charlene Miller, Member