

SCHOOL COMMITTEE BUDGET SUBCOMMITTEE

MEETING MINUTES

SEPTEMBER 4, 2013

- 1.) Chairman Walsh called the meeting to order at 7:00 PM in the Uxbridge High School Library located at 300 Quaker Highway.

<u>Members</u>	<u>Position</u>	<u>Present</u>	<u>Absent</u>
Mary-Meg Walsh	Chairman	X	
Michelle Taparausky		X	
Sean Dugan		X	
Kevin Carney		X	
Don Sawyer		X	

- 2.) **Public Comment:** None

3.) **Review of School Committee Budget Directives:**

Superintendent Carney informed the Subcommittee of his upcoming request to seek two (2) specific and agreed upon. Superintendent Carney provided the Subcommittee Members with Budget Goal Examples to assist the Subcommittee in understanding his request.

- 4.) **Review the Budget Planning Timeline:** Superintendent Carney reviewed the draft Budget Calendar for the creation of the FY2015 School Budget along with critical dates for Committee consideration and/or required formal action. (Copy attached to these minutes.)

- 5.) **School Committee Budget Goals:** The Subcommittee held general discussions on possible budget goals for the FY2015 budget.

- 6.) **Old / New Business:** The Subcommittee reviewed the DESE presentation on the Chapter 70 Funding Formula presented by Mr. Robert Hatch, DESE Finance Dept.

7.) Approval of Meeting Minutes:

MSDV by SBC Member Taparauskys, seconded by BSC Member Dugan, to accept and approve the 7/24/13 Meeting Minutes. The **VOTE** was **2-0-1** (BSC Member Dugan was not a Committee Member on 7/24/13 and abstained from the vote).

8.) With no additional business, **MSDV** by Chairman Walsh, seconded by BSC Member Taparauskys, **“to adjourn meeting” at 8:01 PM.** The **VOTE** was **UNANIMOUS.**

Note: Meeting was recorded for local cable access.

MSDV: Moved, Seconded, Discussed & Voted


*Respectfully Submitted,
Donald R. Sawyer, School Business Manager*

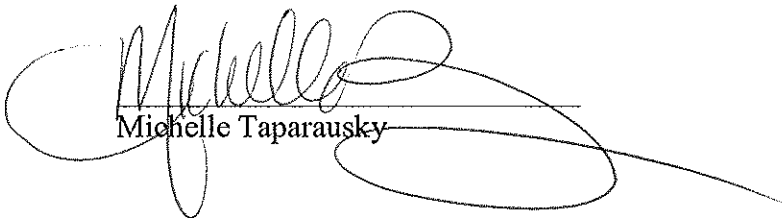
MEETING MINUTES

SEPTEMBER 4, 2013

SCHOOL COMMITTEE BUDGET SUBCOMMITTEE:


Mary-Meg Walsh – Chairman


Sean Dugan


Michelle Taparauskys


Kevin M. Lang



Do Not Write in this Space

DEC 09 '13 PM 12:12

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Committee Budget Subcommittee

Meeting Date Wednesday, September 4, 2013 Time 7:00 p.m.

Place UHS Library

Authorized Signature _____

- 1 Call to Order
- 2 Public Comment
- 3 Review of School Committee Budget Directives
- 4 Review of Budget Planning Timeline Draft
- 5 School Committee Budget Goals
- 6 Old/New Business
- 7 Minutes - July 24, 2013
- 8 Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.

Budget Calendar – FY15

Budget Subcommittee reviews state aid estimates, user fees, and contract negotiation process	July 24
School Committee directs administration regarding budget development	August 16
Budget priorities establish by the School Committee	September 10
Budget preparation information sent to administrators	October 1
Enrollment data provided to the School Committee and Town	November
Principals, Directors, and Curriculum and Instruction Leaders meet with School Committee to present FY15 program priorities	December 3
Administrators develop budget	Dec. – Jan.
Fee schedule for FY15 approved by the School Committee	January 7
Revenue estimates received by the state	Jan. – Feb.
Budget document distributed to School Committee	February 4
Budget posted on district website	February 11
School Committee Budget Debate	Feb. 4 – 18
School Committee Public Hearing	Feb. 11 – 19
School Committee Final Budget Vote	Feb. 18 – 26
School Committee Recommended Budget to Town Manager	February 27
Annual Spring Town Meeting	May 13