

Posted by  
Uxbridge  
Town Clerk



Do Not Write in this Space

JAN 20 '16 PM 12:43

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Committee Budget Subcommittee

Meeting Date Monday, January 25, 2016 Time 4:00 PM

Place Uxbridge High School Library

Authorized Signature



- 1 Call to Order
- 2 Public Comment
- 3 Approve Meeting Minutes
- 4 FY2017 School Department Budget
- 5 Recommendations to School Committee
- 6 Adjournment

**Meeting Postings:**

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's,

\* Sunday's and legal holidays, except in emergencies.

"Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

\* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

\* Notice must include date, time and place of meeting.

\* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.

\* Topics must give enough specificity so that the public will understand what will be discussed.

\* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.

\* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair

\* updates the notice with any such new topics 48 hours in advance of the meeting.