

Posted by
Uxbridge
Town Clerk



Do Not Write in this Space

Town of Uxbridge

Meeting

Cancellation

Board or Commission SC Policy Subcommittee

Meeting Date November 17, 2015

Time 6:00 p.m.

Place Uxbridge High School Libra

Authorized Signature

1 Call to Order

2 Public Comment

3 Review of Policy KF: Community Use of Facilities

4 Old/New Business

5 Minutes: September 1, 2015

6 Adjournment

Meeting Postings:

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.

* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

* Notice must include date, time and place of meeting.

* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.

* Topics must give enough specificity so that the public will understand what will be discussed.

* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.

* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair

* updates the notice with any such new topics 48 hours in advance of the meeting.

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