

## Do Not Write in this Space

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Posted by Uxbridge Town Clerk

## Town of Uxbridge

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	X Meeting		Cancellation	
Board or Commission	School Committee Budget Subcommittee			
Meeting Date	Tuesday, March 24, 2015	Time	7:00 PM	
Place	Uxbridge High School Library	_	· · · · · ·	
Authorized Signature	12 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			

- 1 Call to Order
- 2 Public Comment
- 3 FY16 Budget Update
- 4 Substitute Pay
- 5 Old/New Business
- **6 Accept Meeting Minutes**
- 7 Adjournment

## **Meeting Postings:**

- Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.