

# SCHOOL BUILDING COMMITTEE

## MEETING MINUTES

APRIL 13, 2011

1.) Co-Chairman Higgins called the meeting to order at 6:12 PM at the UHS Library.

<u>Members</u>	<u>Position</u>	<u>Present</u>	<u>Absent</u>
Dan Deveau	Co-Chairman	X	
Mike Legendre			X
John Higgins	Co-Chairman	X	
Eugene O'Rourke		X	
Jeff Stewart	Secretary		X
Don Sawyer	Vice Chairman	X	
Kevin Kuros		X	
Jane Keegan			X
Bruce Desilets		X	
Ed Maharay			X
Dennis Ryan		X	
<b><u>Non-Voting</u></b>			
Mike Szlosek	Town Manager		X
George Zini	Superintendent	X	
Tara Bennett	UHS Principal		X
Jeff Luxenberg	Joslin Lesser		X
David Krawitz	Joslin Lesser	X	
Bill McNally	Joslin Lesser		X
Gene Raymond	Raymond Design	X	
Jeff Yost	Raymond Design	X	
Leslie Fanger	BSC Group		X
Tony Miliote	Shawmut		X
Luke Grady	Shawmut		X
Jonathon Morini	Shawmut		X
Peter L'Hommedieu	Shawmut	X	
Josiah Herbert	Shawmut		X

2.) Pledge of Allegiance

3.) Public Comment – None

**4.) Increase Commitment for Bid Printing:**

MSDV by SBC Vice Chairman Sawyer, seconded by SBC Member Desilets, that Committee increase the Advertising & Printing budget by a total amount not to exceed \$10,000. The VOTE was 6-0-0 (SBC Member Kuros was not in attendance at time of vote).

**5.) Approval of Invoices:**

MSDV by SBC Vice Chairman Sawyer, seconded by SBC Member Desilets, that Committee approve Shawmut Design & Construction Application #1 totaling \$742,395.92 per terms of the contract. The VOTE was 6-0-1 (SBCV Member Kuros arrived during discussion of this motion and abstained).

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Desilets, that Committee approve Raymond Design & Associates Invoice #2011-04-01 totaling \$83,512.45 as per the terms of the contract. The VOTE was UNANIMOUS.

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Desilets, that Committee approve BFS Business Printing Invoices #'s 588270 totaling \$1,720.91, 588273 totaling \$1,052.00, 588447 totaling \$1,086.57, 588613 totaling \$95.76, 588614 totaling \$35.00, 588615 totaling \$869.00, and 589028 totaling \$160.85, as per the project budget. The VOTE was UNANIMOUS.

**6.) Approval of Meeting Minutes:**

MSDV by SBC Member Desilets, seconded by SBC Co-Chairman Deveau, to approve the 1/13/11 Meeting Minutes as written. The VOTE was 6-0-1 (SBC Member Ryan was not present at the 1/13/11 Meeting and abstained from vote).

MSDV by SBC Member Desilets, seconded by SBC Co-Chairman Deveau, to approve the 2/3/11 Meeting Minutes as written. The VOTE was 6-0-1 (SBC Member Ryan was not present at the 2/3/11 Meeting and abstained from vote).

MSDV by SBC Member Desilets, seconded by Member Kuros, to approve the 2/16/11 Meeting Minutes as written. The VOTE was 5-0-2 (SBC Member Ryan and SBC Co-Chairman Deveau were not present at the 2/16/11 Meeting and abstained from vote).

MSDV by SBC Member Desilets, seconded by SBC Co-Chairman Deveau, to approve the 3/30/11 Meeting Minutes as written. The VOTE was 6-0-1 (SBC Member O'Rourke was not present at the 3/30/11 Meeting and abstained from vote).

- 7.) **Construction Progress Update:** Peter L'Hommedieu, Shawmut Construction, provided the Committee with an update on the project construction progress.
  
- 8.) **Review Status of Site Work and Filed Options and Upcoming Review Meeting:** Co-Chairman Higgins provided the Committee with an update on the project's unfunded items and a review process for these items.
  
- 9.) **Update on Waterproofing Re-Bid:** David Krawitz, Joslin Lesser & Associates, updated the Committee on the re-bid process and bids would be opened at 3:00 PM on 4/20/11.
  
- 10.) **Update on Electrical Bid Protest:** David Krawitz, Joslin Lesser & Associates, updated the Committee on bid protest and awaiting the ruling from Attorney General's Office.
  
- 11.) **Update on Electrical Bid Protest:** Superintendent Zini updated the Committee on the Groundbreaking Ceremony scheduled for May 5, 2011. David Krawitz, Joslin Lesser & Associates, updated the Committee on construction sign to be placed at site gate.
  
- 12.) **Old/New Business:** None
  
- 13.) **Town Manager Action Items:** None
  
- 14.) **Next Meeting May 18, 2011, 6:00 PM:** No Action
  
- 15.) With no additional business, MSDV by SBC Member Desilets, seconded by SBC Co-Chairman Deveau, "to adjourn meeting" at 7:09 PM. The VOTE was UNANIMOUS.

Note: Meeting was recorded for local cable access.

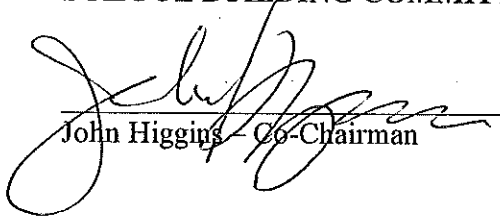
MSDV: Moved, Seconded, Discussed & Voted

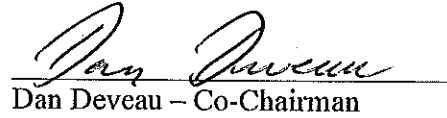
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Respectfully Submitted,  
Donald R. Sawyer, Vice Chairman

**SCHOOL BUILDING COMMITTEE:**

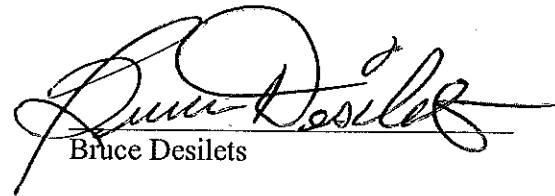
  
John Higgins - Co-Chairman

  
Dan Deveau - Co-Chairman

\_\_\_\_\_  
Eugene O'Rourke

\_\_\_\_\_  
Jeff Stewart - Secretary

  
Don Sawyer - Vice Chairman

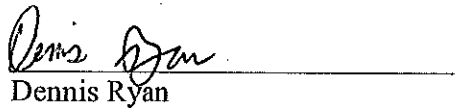
  
Bruce Desilets

\_\_\_\_\_  
Mike Legendre

\_\_\_\_\_  
Jane Keegan

\_\_\_\_\_  
Kevin Kuros

\_\_\_\_\_  
Ed Maharay

  
Dennis Ryan



Do Not Write in this Space

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Building Comm.

Meeting Date 13-Apr-11

Time 6:00 p.m.

Place UHS Library

Authorized Signature \_\_\_\_\_

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Public Comment
- 4 Increase Commitment for Bid Printing (Vote)
- 5 Approval of Outstanding Invoices (Vote)
- 6 Approval of Meeting Minutes (Vote)
  - January 13, 2011
  - February 3, 2011
  - February 16, 2011
  - March 30, 2011
- 7 Construction Progress Update (Shawmut)
- 8 Review Status of Site Work and Filed Options and Upcoming Review Meeting
  - \*(JLA, RDA, SDC)
- 9 Update on Waterproofing Re-Bid (JLA)
- 10 Update on Electrical Bid Protest (JLA)
- 11 Update on Groundbreaking Ceremony and Construction Sign Design
- 12 Old/New Business
- 13 Town Manager Action Items
- 14 Next Meeting is May 18, 2011
- 15 Adjournment

**Meeting Postings:**

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.

JOSLIN, LESSER + ASSOCIATES, INC.

MEMORANDUM

To: Don Sawyer, Uxbridge Public Schools  
From: David Krawitz - Joslin, Lesser + Associates, Inc.  
Date: April 13th , 2011  
Re: Commitments and Invoices: Uxbridge High School  
Cc: Uxbridge School Building Committee

Enclosed for processing are the following commitments and invoices to be considered at the April 13th, 2011 SBC Meeting.

**COMMITMENTS:**

At the January 12<sup>th</sup> meeting the SBC approved a commitment for Bid Printing by BFS Not to Exceed \$25,000. This amount was based on an estimated average cost for similar school projects, however the actual total cost of printing for this project will exceed the current allocation. The bid process for the High School will include printing of 11 addenda and sets were distributed to the large number of Trade Subcontractors who bid on the project. The Waterproofing Trade was re-bid to ensure the best price for the appropriate scope of work. Raymond Design will also be producing "addendized" sets of drawings which will be distributed for project team use. The invoices previously approved for BFS total \$24,154. To cover the cost of current and anticipated future BFS invoices, it is recommended that the SBC approve an additional \$10,000 Not To Exceed amount for Printing. The Project Budget includes \$70,000 for Advertising and Printing so this is well within budget.

Please also note that BFS collected bid deposits from each Trade bidder in the amount of \$200 which are refundable to the bidders if they return the bid sets to BFS by April 17th. Any deposits that are remaining after the deadline will be returned to the Town (31 sets have not yet been returned). This can be used to offset some of the printing costs.

COMMITMENTS				(Fee Proposals)
Vendor	Pro-Pay Code #	Budget Category	Description of Services	Contract Amount
BFS Business Printing	0103-0000	Advertising & Printing	Printing	NTE \$10,000

The above commitments are consistent with the Total Project Budget and to the best of our knowledge are eligible for reimbursement from the Massachusetts School Building Authority. Joslin Lesser + Associates recommends that the Uxbridge High School Building Committee recommend to the Board of Selectmen the approval of these commitments.

Please also note that BFS collected bid deposits from each Trade bidder in the amount of \$200 which are refundable to the bidders if they return the bid sets to BFS by April 17th. Any deposits that are remaining after the deadline will be returned to the Town (31 sets have not yet been returned). This can be used to offset some of the printing costs.

Monthly Invoice Summary  
Page 2

**INVOICES**

The following invoices are presented for approval. The Shawmut Design and Construction invoice is the 1<sup>st</sup> Application for Payment in the Construction Phase. The work performed during the month of March 2011 was within the mini-GMP, as is reflected in the Schedule of Values on the 2<sup>nd</sup> page of this document. In future Applications the SOV will be updated to include the full GMP which has since been approved. This application has been revised multiple times and has been reviewed in detail by JLA and RDA to ensure that the Work In Place accurately represents the work completed on site (as well as drafting work for required submitted shop drawings) by the date of the application. Please note that the Town does not pay the full Work in Place amount until the end of the project, instead a 5% Retainage is withheld and the actual invoice amount is the Current Payment Due column.

The RDA invoice is for work in the Construction Contract Administration phase and for work on approved additional services. The multiple invoices from BFS are for bid printing.

INVOICES (Payments)					
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
0502-0010	SDC	App #1	GMP Fee	CM Fee	\$9,144.70
0502-0100	SDC	App #1	Division 1	General Conditions	\$51,456.75
0502-0300	SDC	App #1	Division 3	Concrete	\$57,665.00
0502-0500	SDC	App #1	Division 5	Structural Steel	\$123,712.22
0502-3100	SDC	App #1	Division 31	Earthwork	\$500,417.25
	SDC	App #1	Total Current Payment Due	Construction	\$742,395.92
0201-0700	RDA	2011-04-01	A&E Construction Contract Administration	Construction Contract Administration	\$53,700
0204-0300	RDA	2011-04-01	A&E Geotech	Geotech PAL	\$3,862.95
0204-0300	RDA	2011-04-01	A&E Geotech	Geotech BSC	\$3,987.50
0204-0500	RDA	2011-04-01	A&E Wetlands	Wetlands BSC	\$4,180.00
0204-0500	RDA	2011-04-01	A&E Wetlands	Wetlands BSC	\$7,700.00
0204-0500	RDA	2011-04-01	A&E Wetlands	Wetlands BSC	\$10,082.00
	RDA	2011-04-01	Total Invoice		\$83,512.45

Monthly Invoice Summary  
Page 3

*rule #*

0103-0000	BFS	588270	Advertising and Printing	Bid Printing	\$1,720.91
0103-0000	BFS	588273	Advertising and Printing	Bid Printing	\$1,052.00
0103-0000	BFS	588447	Advertising and Printing	Bid Printing	\$1,086.57
0103-0000	BFS	588613	Advertising and Printing	Bid Printing	\$95.76
0103-0000	BFS	588614	Advertising and Printing	Bid Printing	\$35.00
0103-0000	BFS	588615	Advertising and Printing	Bid Printing	\$869.00
0103-0000	BFS	589028	Advertising and Printing	Bid Printing	\$160.85

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge are eligible for reimbursement from the Massachusetts School Building Authority. Joslin Lesser + Associates recommends that the Uxbridge High School Building Committee approve these invoices.



**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

TO (OWNER): Town of Uxbridge  
 21 South Main Street  
 Uxbridge, MA 01569

PROJECT: Uxbridge High School  
 246-270 Quaker Highway  
 Uxbridge, MA 01569

FROM: SHAWMUT DESIGN AND CONSTRUCTION  
 (CONTRACTOR) 560 HARRISON AVENUE  
 BOSTON, MA 02118

ARCHITECT: Raymond Design Associates, Inc.  
 222 North Street  
 Hingham, MA 02043

CONTRACT FOR: GENERAL CONTRACT

APPLICATION NO: 1  
 SDC INVOICE NO: 1  
 SDC PROJECT NO: 100764  
 ARCHITECT PROJECT NO:

CONTRACT DATE: 3/1/11  
 FROM: 3/1/11  
 TO: 3/31/11

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Change Orders approved in previous months by Owner	APPROVED	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS		
Net change by Change Orders		

Application is made for Payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Document G703  
 is attached.

1. ORIGINAL CONTRACT SUM ..... \$10,085,382.00
2. Net change by Change Orders ..... \$10,085,382.00
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$850,653.39
4. TOTAL COMPLETED & STORED TO DATE ..... \$42,532.67  
 (Column I on G703)
5. RETAINAGE:
  - a. 5% of Completed Work (Column F + G on G703) ..... \$808,120.72
  - b. 5% of Stored Material (Column H on G703) ..... \$65,724.80
 Total Retainage (Line 5a + 5b or Total in Column L of G703) ..... \$927,845.52
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) ..... \$742,395.92
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) ..... \$65,724.80
8. CURRENT PAYMENT DUE ..... \$742,395.92
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) ..... \$850,653.39

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Shawmut Design and Construction

BY: *Ch. Dancy*

DATE: 4/13/11

State of: MASSACHUSETTS  
 County of: SUFFOLK  
 Subscribed and sworn to before me this 7th day of April, 2011

Notary Public: *NICHOLAS A. ROSE*  
 Notary Public  
 Commonwealth of Massachusetts  
 My Commission Expires: February 17, 2013

**ARCHITECTS CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: *MM*

DATE: 4-8-2011

By: This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AMOUNT @ SDC Approved 4/13/11:

*David R. ...*  
*Bruce ...*

*John ...*  
*Chris ...*  
*Don ...*

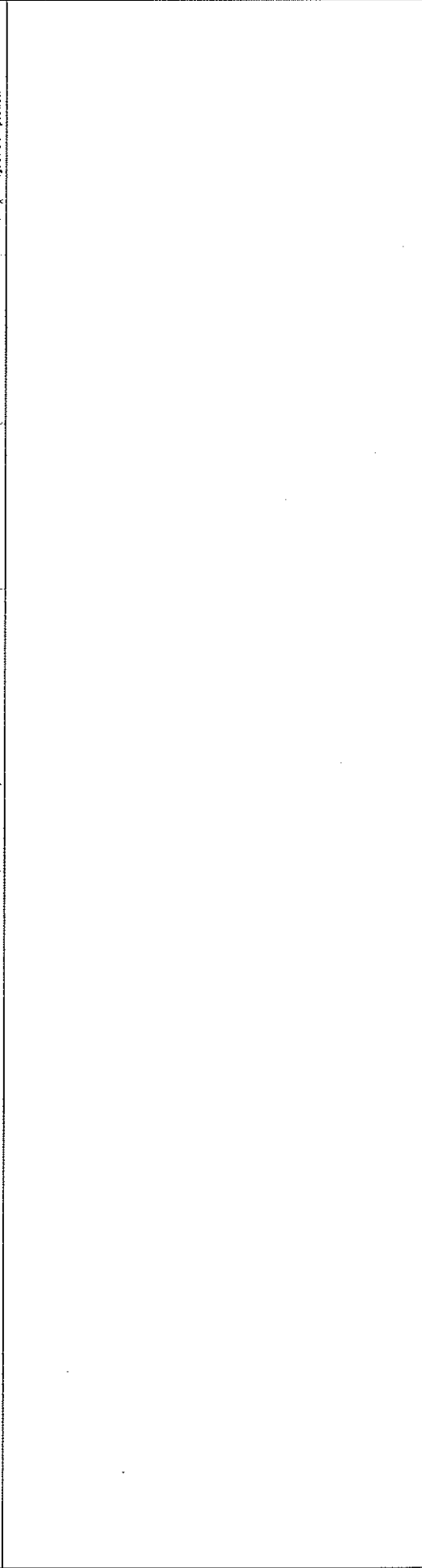


**Uxbridge High School Application For Payment Continuation Sheet Breakdown**

MSBA Pro-Pay Number	Budget	Description of Work	Mar-2011 Total Completed & Stored to Date	Mar-2011 Work In Place
0501-0000	\$69,184.00	<b>PRE-CONSTRUCTION SERVICES</b>	\$69,184	\$0
0502-0010	\$120,319.00	<b>Div 1 - CM FEE (% work complete)</b>	\$9,626	\$9,626
0502-0030	\$216,170.00	<b>Div 1 - GMP CONSTRUCTION CONTINGENCY</b>	\$0	\$0
0502-0100	\$677,085.00	<b>Div 1 - CM GENERAL CONDITIONS (% work complete)</b>	\$54,165	\$54,165
0502-0100	\$185,188.00	<b>Div 1 - GENERAL REQUIREMENTS</b>	\$0	\$0
0502-0300	\$2,732,705.00	<b>Div 3 - CONCRETE</b>	\$80,700	\$60,700
Inc.	\$1,948,775.00	Concrete		
Inc.	\$783,930.00	Earthwork for building (Welch Corp. Building)	\$80,700	\$60,700
0502-0300	\$117,626.00	<b>Div 3 - PRECAST CONCRETE</b>	\$0	\$0
0502-0500	\$3,018,000.00	<b>Div 5 - STRUCTURAL STEEL</b>	\$130,223	\$130,223
		Structural Steel (Beauce Atlas)	\$130,223	\$130,223
0502-3100	\$2,950,226.00	<b>Div 31 - EARTHWORK</b>	\$526,755	\$526,755
Inc.	\$2,888,182.00	Earthwork for site (Welch Corp. Site)	\$518,775	\$518,775
Inc.	\$13,000.00	Additional line and grade (BSC Group)	\$7,980	\$7,980
Inc.	\$10,000.00	Additional erosion control	\$0	\$0
Inc.	\$20,000.00	Allowance for well	\$0	\$0
Inc.	\$3,600.00	Temp. power trenching	\$0	\$0
Inc.	\$5,000.00	Protect existing to remain trees and shrubs	\$0	\$0
Inc.	\$10,634.00	Precast VE holdback	\$0	\$0
	\$10,085,382	<b>Totals</b>	\$850,653	\$781,469

# Uxbridge High School Construction Schedule Amendment #2 3/23/11

ID	% Complete	Task Name	Start	Finish	Duration	2011	2012	2013
0	3%	Uxbridge High School	Thu 9/30/10	Fri 7/27/12	92.7 wks	Q3	Q1	Q3
1	4%	Preconstruction and Procurement	Thu 9/30/10	Wed 5/9/12	81.6 wks	Q3	Q1	Q2
133								
145	1%	Construction	Fri 2/18/11	Mon 7/9/12	69.7 wks			
147	15%	Sitework	Fri 2/18/11	Wed 4/4/12	56.5 wks			
205	0%	Foundations, UG piping, and SOG	Tue 4/12/11	Tue 9/27/11	23.3 wks			
389	0%	Building Structure	Tue 7/5/11	Tue 8/30/11	8 wks			
440	0%	Building slab on deck and interior masonry	Thu 8/4/11	Fri 10/24/11	10.9 wks			
511	0%	Exterior building facades and roof	Mon 8/15/11	Fri 1/20/12	21.3 wks			
571	0%	Interior Construction	Fri 12/16/11	Mon 7/9/12	28.2 wks			
742	0%	Substantial Completion for Building "A"	Wed 6/6/12	Wed 6/6/12	0 wks			
1337	0%	Substantial Completion for Building "B"	Mon 7/9/12	Mon 7/9/12	0 wks			
1338	0%	Substantial Completion for Building "C"	Fri 6/1/12	Fri 6/1/12	0 wks			
1340	0%	Substantial Completion for Building "D"	Mon 6/4/12	Mon 6/4/12	0 wks			
1341	0%	Final Inspection Walk Through/Closure	Mon 7/9/12	Fri 7/27/12	2.8 wks			
1352	0%	Project Completion	Fri 7/27/12	Fri 7/27/12	0 days			





**Raymond Design Associates, Inc.**  
 222 North Street, Hingham, Massachusetts 02043  
 Telephone 781-749-5530  
 Facsimile 781-749-5531

April 13, 2011

Uxbridge School Building Committee  
 c/o Joslin Lesser + Associates, Inc.  
 44 Pleasant Street  
 Watertown, Massachusetts 02472

*Approved @ SBC meeting 4/13/11*

*David R. Sney*  
*Donna Desiato*  
*[Signature]*  
*Chris Ryan*  
*[Signature]*  
*[Signature]*

**INVOICE #2011-04-01:**

**Uxbridge High School**  
 Uxbridge, Massachusetts

Fee Schedule	Fee	% Comp	Amt Earned	Prev Billed	Due This Invoice
Base Contract					
Feasibility Study	\$ 120,000.00	100%	\$ 120,000.00	\$ 120,000.00	\$ -
Schematic Design	\$ 180,000.00	100%	\$ 180,000.00	\$ 180,000.00	\$ -
Amendment #1	\$ 42,130.00	100%	\$ 42,130.00	\$ 42,130.00	\$ -
Amendment #2	\$ 19,030.00	100%	\$ 19,030.00	\$ 19,030.00	\$ -
Amendment #3 - DD thru Closeout Basic Services					
Design Development	\$ 640,000.00	100%	\$ 640,000.00	\$ 640,000.00	\$ -
Construction Documents	\$ 1,115,000.00	100%	\$ 1,115,000.00	\$ 1,115,000.00	\$ -
Bidding Phase	\$ 80,000.00	100%	\$ 80,000.00	\$ 80,000.00	\$ -
Construction Phase	\$ 895,000.00	12%	\$ 107,400.00	\$ 53,700.00	\$ 53,700.00
Completion Phase	\$ 94,200.00	0%	\$ -	\$ -	\$ -
Amendment #4 - Geotech and Site Permitting A/S					
Survey - Site (Andrews)	\$ 9,460.00	100%	\$ 9,460.00	\$ 9,460.00	\$ -
Survey - Permitting (BSC)	\$ 20,020.00	100%	\$ 20,020.00	\$ 20,020.00	\$ -
Wetlands - MEPA-ENF (BSC)	\$ 58,300.00	100%	\$ 58,300.00	\$ 58,300.00	\$ -
Traffic (BSC) Not to Exceed:	\$ 68,200.00	78%	\$ 53,475.40	\$ 53,475.40	\$ -
Geotechnical (PEER)	\$ 40,775.00	84%	\$ 34,155.00	\$ 34,155.00	\$ -
Amendment #5 - Detailed Survey Work A/S					
Survey - Site (Andrews) NTE:	\$ 11,770.00	100%	\$ 11,770.00	\$ 11,770.00	\$ -
Amendment #6 - Archaeological Survey A/S					
Geotech (PAL)	\$ 25,753.00	100%	\$ 25,753.00	\$ 21,890.05	\$ 3,862.95
Geotech (BSC) NTE:	\$ 15,950.00	100%	\$ 15,950.00	\$ 11,962.50	\$ 3,987.50
Geotech (Andrews)	\$ 7,524.00	100%	\$ 7,524.00	\$ 7,524.00	\$ -
Amendment #7 - Pump Station A/S					
Wetlands - Sewer (BSC) NTE:	\$ 10,450.00	100%	\$ 10,450.00	\$ 6,270.00	\$ 4,180.00
Amendment #8 - Pump Station A/S					
Wetlands - CRestr (BSC) NTE:	\$ 7,700.00	100%	\$ 7,700.00	\$ -	\$ 7,700.00
Wetlands - SWPPP (BSC) NTE:	\$ 40,040.00	25%	\$ 10,082.00	\$ -	\$ 10,082.00
<b>Total:</b>	<b>\$ 3,501,302.00</b>		<b>\$ 2,568,199.40</b>	<b>\$ 2,484,686.95</b>	

**Due This Invoice:**

**\$ 83,512.45**

QB

**Invoice**

The Public Archaeology Laboratory, Inc.  
210 Lonsdale Avenue  
Pawtucket, RI 02880



Gene Raymond Jr.  
Raymond Design Associates, Inc.  
222 North Street  
Hingham, MA 02043

February 28, 2011  
PAL Project No: 2564  
Invoice No: 2564.02

PAL Project 2564 Uxbridge High School - Intensive Survey

This invoice represents the costs associated with the preparation and submission of our technical report.

Professional Services from December 15, 2010 to February 28, 2011

Total Fee	<i>OK</i> 23,412.00 $\times 1.1 =$ <i># 25,753 FIXED.</i>		
Percent Complete	<i>OK</i> <u>100.00</u>	Total Earned	23,412.00
		Previous Fee Billing	19,800.20 ✓
		Current Fee Billing	3,511.80 ✓
		Total Fee	3,511.80

Total Invoice Due This Period \$3,511.80

*OK REIMBURSABLE @ 1.1*

RDA Amendment #6  
GEOTECH - Archaeological Survey



INVOICE

*RDA Amendment #6  
GEO TECH - Archaeological Survey  
NTR : # 15,950*

April 6, 2011

Raymond Design Group, Inc.  
222 North Street  
Hingham, MA 02043  
Attn.: Gene Raymond

Invoice No.: 9116253  
Project No.: 61087.04  
Project Invoice No. 2

Project: Uxbridge High School - Extra Services  
Re: MHC & Wetlands

For professional services for the period through April 1, 2011 for the referenced project.

Task and Description of Services Related to Extra Services Agreement dated November 24, 2010

- Permitting updates.
- Prepare for and attend coordination meetings with Project Team, ACOE, NA Tribal Reps.
- Prepare Plans and Exhibits.

	Fee	% Complete	Earned	Previous Billing	Current Billing
	\$14,500.00	100.00%	\$14,500.00	\$10,875.00	\$3,625.00
Totals	\$14,500.00		✓ \$14,500.00	\$10,875.00	\$3,625.00
TOTAL THIS INVOICE					<u>\$3,625.00</u>

*X 1.1  
# 15,950  
1*

*OK  
Reimbursable e 1.1  
OK.*

**IMPORTANT NOTICE**

Please Mail Remittance to : BSC Group, Inc., 15 Elkins Street., Boston, MA 02127

Please include project and invoice number(s) being paid on front of check.

Tel: 617-896-4300



INVOICE

*RDA Amendment # 7  
Wetlands - Sewer Pump Station  
NTE \$10,450 -*

April 6, 2011

Raymond Design Group, Inc.  
222 North Street  
Hingham, MA 02043  
Attn: Gene Raymond

Invoice No.: 0116254  
Project No.: 61067.04  
Project Invoice No. 2

Project: Uxbridge High School - Extra Services  
Re: Sewer Pump Station & Wetlands

For professional services for the period through April 1, 2011 for the referenced project.

Task and Description of Services Related to Extra Services Agreement dated December 16, 2010

- Design, prepare plans and specifications for Sewerage Pump Station.
- Revise site plans and details.
- Update Notice of Intent, NHESP plans and narratives - submit to agencies.
- Coordinate with ACEQ, PAL, Conservation Commission, Native American Tribes.
- Prepare for and attend meetings with design team, various state and federal agencies and local Conservation Commission.

	Fee	% Complete	Earned	Previous Billing	Current Billing
	\$9,600.00	100.00%	\$9,600.00	\$5,700.00	\$3,800.00
Totals	\$9,600.00		\$9,600.00	\$5,700.00	\$3,800.00

TOTAL THIS INVOICE

*X 1.1  
\$10,450*

\$3,800.00

*OK  
Reimbursable @ 1.1  
GENB.*

**IMPORTANT NOTICE**

Please Mail Remittance to : BSC Group, Inc., 15 Elkins Street., Boston, MA 02127

Please include project and invoice number(s) being paid on front of check.

Tel: 617-896-4300





INVOICE

*RDA Amendment # 8*  
*Wetlands - conservation restrictions*  
*NTE \$7,700.*

April 6, 2011

Raymond Design Group, Inc.  
222 North Street  
Hingham, MA 02043  
Attn: Gene Raymond

Invoice No.: 9115255  
Project No.: 61067.06  
Project Invoice No. 1

Project: Uxbridge High School - Additional Services  
Rare Species Permitting Per 2/1/11 Agreement

For professional services for the period through April 1, 2011 for the referenced project.

Description of Services Per Agreement dated 2/1/11.

- Prepare calculations and graphics.
- Prepare draft recordable plan.
- Attend coordination meetings.
- Submit application to NHESP.
- Update Plan and Application per NHESP review.

Description	Title	Hours	Rate	Amount
Fanger, L.	Project Manager	3.00	\$108.00	\$324.00
Walden, D.	Sr. Scientist	53.00	\$90.00	\$4,770.00
Rinaldi, D.	Sr. Civil Engineer	8.50	\$90.00	\$765.00
Cohen, S.	CAD Drafting	14.00	\$90.00	\$1,260.00

TOTAL THIS INVOICE \$7,119.00  
 Adjust to Agreement \$ (119.00)

TOTAL THIS INVOICE \$7,000.00

*X 1.1*  
*\$ 7,700* *OK*

**IMPORTANT NOTICE**

Please Mail Remittance to : BSC Group, Inc., 15 Elkins Street., Boston, MA 02127

Please include project and invoice number(s) being paid on front of check.

Tel: 617-896-4300



INVOICE

*RDA Amendment #2  
Wetlands - SWPPP  
NTE \$40,040*

April 6, 2011

Raymond Design Group, Inc.  
222 North Street  
Hingham, MA 02043  
Attn.: Gene Raymond

Invoice No.: 9116266  
Project No.: 61067.06  
Project Invoice No. 1

Project: Uxbridge High School - Additional Services  
SWPPP Training & Inspections

For professional services for the period through April 1, 2011 for the referenced project.

SWPPP Related Tasks Description:

- Preparation of SWPPP report.
- Coordination and review of SWPPP Report with Project Team.
- Update SWPPP Report.
- Submit SWPPP Report to EDEA.
- SWPPP training.
- SWPPP Inspections

Description	Title	Hours	Rate	Amount
Fanger, L.	Project Manager	19.00	\$108.00	\$2,052.00
Rinaldi, D.	Sr. Civil Engineer	2.00	\$113.00	\$226.00
Walden, D.	Sr. Scientist	27.00	\$90.00	\$2,430.00
Cowell, D.	SWPPP Inspector	14.50	\$88.00	\$1,276.00
Gabriel, M.	Civil Engineer	11.50	\$81.00	\$931.50

Subtotal SWPPP Related \$6,915.50

SWPPP Inspections

Week of 3/4/11	\$450.00
Week of 3/11/11	\$450.00
Week of 3/18/11	\$450.00
Week of 3/25/11	\$450.00
Week of 4/1/11	\$450.00

Subtotal SWPPP Inspections \$2,250.00

TOTAL THIS INVOICE

\$9,165.50 x 1.1 = \$10,082.00

*ok  
Reimbursable @ 1.1  
GENE.*

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Tel: 617-896-4300

THANK YOU FOR YOUR PROMPT PAYMENT

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** ADDENDUM 10  
**ORDERED BY:** JENNIFER GAREAU  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 589028  
**INVOICE DATE:** 04/01/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S46662

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**05/01/11**

**INVOICE**

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** ADDENDUM 10  
**ORDERED BY:** JENNIFER GAREAU  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 589028  
**INVOICE DATE:** 04/01/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S46662

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
35	9	Copying on 8.5x11		315	EA	0.019	5.83
1	9	Stapling Less than 50 pgs		9	EA	0.030	0.27
35	1	Hold Specs to File		35	EA	0.050	1.75
		9 Locations					

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INVOICE CHARGE	7.85
SALES TAX	0.00
SHIPPING CHARGE	153.00
<b>TOTAL CHARGE</b>	<b>160.85</b>

*[Handwritten signatures and initials]*

*Ben Desjardis*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*

THANK YOU FOR YOUR PROMPT PAYMENT

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** ADDENDUM 6  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588615  
**INVOICE DATE:** 03/07/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S47511

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**04/06/11**

**INVOICE**

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** ADDENDUM 6  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588615  
**INVOICE DATE:** 03/07/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S47511

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
1	72	Copying on 8.5x11		72	EA	MIN	5.00

*David Krawitz*  
*Ben Devitt*  
*Joslin Lesser*  
*James Ryan*  
*Pauline*

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INVOICE CHARGE	5.00
SALES TAX	0.00
SHIPPING CHARGE	864.00
<b>TOTAL CHARGE</b>	<b>869.00</b>

THANK YOU FOR YOUR PROMPT PAYMENT

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** HIGH SCHOOL  
**ORDERED BY:** BILL MCNALLY  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588614  
**INVOICE DATE:** 03/22/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S42649

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**INVOICE**

**PURCHASE ORDER #:**  
**JOB NUMBER:** UXBRIDGE  
**JOB IDENTIFICATION:** HIGH SCHOOL  
**ORDERED BY:** BILL MCNALLY  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588614  
**INVOICE DATE:** 03/22/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S42649

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
1	1	Prep for Electronic Transfer		1	EA	25.000	25.00
1	1	EMail File		1	EA	10.000	10.00

*Dear Bill*  
*Ben Desile*  
*TS*  
*Joslin Lesser*  
*Gino Giacchino*

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INVOICE CHARGE	35.00
SALES TAX	0.00
SHIPPING CHARGE	0.00
<b>TOTAL CHARGE</b>	<b>35.00</b>

THANK YOU FOR YOUR PROMPT PAYMENT

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: ADDENDUM 7  
ORDERED BY: JEFF  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588613  
INVOICE DATE: 03/10/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S42550

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INVOICE

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: ADDENDUM 7  
ORDERED BY: JEFF  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588613  
INVOICE DATE: 03/10/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S42550

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
113	4	Copying on 8.5x11		452	EA	0.019	8.36
53	4	Copying on 11x17		212	EA	0.200	42.40
53	4	Fold & Insert by Bindery		212	EA	0.150	31.80
1	4	Copying on Cover Stock 8.5x11		4	EA	0.300	1.20
1	4	Screwpost Binding .5		4	EA	3.000	12.00

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INVOICE CHARGE	95.76
SALES TAX	0.00
SHIPPING CHARGE	0.00
TOTAL CHARGE	95.76

*Handwritten signatures and notes:*  
Gino Giacchino  
Jeff  
Tom  
Paul

THANK YOU FOR YOUR PROMPT PAYMENT

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: HIGH SCHOOL  
ORDERED BY: DAVID KRAWITZ  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588447  
INVOICE DATE: 03/01/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S49649

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INVOICE

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: HIGH SCHOOL  
ORDERED BY: DAVID KRAWITZ  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588447  
INVOICE DATE: 03/01/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S49649

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
261	5	Plain Paper Copying	30 x 42	11,745	SQFT	0.035	411.08
188	5	Plain Paper Copying	30 x 42	8,460	SQFT	0.035	296.10
1356	5	Copying on 8.5x11		6,780	EA	0.019	125.43
2	5	Copying on Cover Stock 8.5x11		10	EA	0.300	3.00
1	5	Screwpost Binding 3		5	EA	4.000	20.00
710	5	Copying on 8.5x11		3,550	EA	0.019	65.68
2	5	Copying on Cover Stock 8.5x11		10	EA	0.300	3.00
1	5	Screwpost Binding 2		5	EA	3.500	17.50
6	5	Copying on 8.5x11		30	EA	0.019	0.56
1	5	Stapling Less than 50 pgs		5	EA	0.030	0.15
22	5	Copying on 8.5x11		110	EA	0.019	2.04
1	5	Stapling Less than 50 pgs		5	EA	0.030	0.15

*David Krawitz*  
*John V. G...*  
*Kevin...*  
*Ky...*  
*Paul...*

THANK YOU FOR YOUR PROMPT PAYMENT

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: HIGH SCHOOL  
ORDERED BY: DAVID KRAWITZ  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588447  
INVOICE DATE: 03/01/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S49649

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Page 2

INVOICE

PURCHASE ORDER #:  
JOB NUMBER: UXBRIDGE  
JOB IDENTIFICATION: HIGH SCHOOL  
ORDERED BY: DAVID KRAWITZ  
SALESPERSON: Gino Giacchino (568)

INVOICE NUMBER: 588447  
INVOICE DATE: 03/01/11  
CUSTOMER NUMBER: 286083  
BFS ORDER NUMBER: S49649

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
828	5	Copying on 8.5x11		4,140	EA	0.019	76.59
6	5	Color Laser Prints 11x17		30	EA	1.300	39.00
1	5	Color Laser Print 8.5x11		5	EA	1.000	5.00
2	5	Copying on Cover Stock 8.5x11		10	EA	0.300	3.00
6	5	Folding Services 11x17		30	EA	0.015	0.45
1	5	Screwpost Binding 2		5	EA	3.500	17.50
2	5	Copying on 8.5x11		10	EA	0.019	0.19
1	5	Stapling Less than 50 pgs		5	EA	0.030	0.15

Hold for SubContractors  
*Dan August* *R. Harris* *John B...*  
*E. J. ...* *Prof. ...* *Amo ...*



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SALES TAX	0.00
SHIPPING CHARGE	0.00
TOTAL CHARGE	1,086.57



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**PURCHASE ORDER #:**  
**JOB NUMBER:** ADDENDUM 8  
**JOB IDENTIFICATION:** UXBRIDGE HIGH SCHOOL  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588273  
**INVOICE DATE:** 03/18/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S42460

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**INVOICE**

**PURCHASE ORDER #:**  
**JOB NUMBER:** ADDENDUM 8  
**JOB IDENTIFICATION:** UXBRIDGE HIGH SCHOOL  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Giacchino (568)

**INVOICE NUMBER:** 588273  
**INVOICE DATE:** 03/18/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S42460

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
28	73	Copying on 8.5x11		2,044	EA	0.019	37.81
1	73	Stapling Less than 50 pgs 73 Locations		73	EA	0.030	2.19

*David R. S.*  
*Ben Desilva*  
*Julian K. K...*  
*Chris...*  
*Ed...*

*Paul...*

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INVOICE CHARGE	40.00
SALES TAX	0.00
SHIPPING CHARGE	1,012.00
<b>TOTAL CHARGE</b>	<b>1,052.00</b>

THANK YOU FOR YOUR PROMPT PAYMENT

**PURCHASE ORDER #:**  
**JOB NUMBER:** ADDENDUM 7  
**JOB IDENTIFICATION:** UXBRIDGE HIGH SCHOOL  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Glacchino (568)

**INVOICE NUMBER:** 588270  
**INVOICE DATE:** 03/18/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S47430

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**On or Before**  
**04/17/11**

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**INVOICE**

**PURCHASE ORDER #:**  
**JOB NUMBER:** ADDENDUM 7  
**JOB IDENTIFICATION:** UXBRIDGE HIGH SCHOOL  
**ORDERED BY:** DAVID KRAWITZ  
**SALESPERSON:** Gino Glacchino (568)

**INVOICE NUMBER:** 588270  
**INVOICE DATE:** 03/18/11  
**CUSTOMER NUMBER:** 286083  
**BFS ORDER NUMBER:** S47430

NO. ORIGINALS	NO. COPIES	DESCRIPTION	SIZE	QTY	UNIT	UNIT PRICE	AMOUNT
115	73	Copying on 8.5x11		8,395	EA	0.019	155.31
56	73	Copying on 11x17		4,088	EA	0.100	408.80
2	73	Copying on Cover Stock 8.5x11		146	EA	0.300	43.80
1	72	Acco Binding .5 73 Locations		72	EA	2.000	144.00

*David R. S.*  
*Bruce Desilva*  
*John Meyer*  
*David J.*  
*K. H.*  
*E. A. Glacchino*

*David R. S.*

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INVOICE CHARGE	751.91
SALES TAX	0.00
SHIPPING CHARGE	969.00
<b>TOTAL CHARGE</b>	<b>1,720.91</b>

CLIENT: TOWN OF UXBRIDGE  
UXBRIDGE SCHOOL BUILDING COMMITTEE

PROJECT: UXBRIDGE HIGH SCHOOL

I. TASKS COMPLETED DURING MARCH 2011

---

Administrative Activities

03/02/11 Questions due from bidders  
03/09/11 Presentation to Planning Board  
03/14/11 JLA issues final addendum to bidders  
03/17/11 Bid opening for Trade bids  
03/17/11 Pre-Construction Kick Off meeting  
03/24/11 Meeting of Design Coordination Working Group to review final GMP  
03/30/11 Final GMP approved at meeting of SBC and BOS

Construction Activities per CSI Division

01 10 00 [General Conditions]

- Shawmut Mobilized On Site 2-28-2011 (1) Superintendent. (2-28-2011)
- Deliver Temporary Office Trailer 3- 2-2011
- Deliver Temporary Generator For Offices
- Obtain Building Permit 2- 28-11
- BSC Establish Site Boundary line & Vertical Control

310000 [Site work]

- A.J. Welch Mobilized on 2-28-2011 (1) Site Superintendent & (1) Labor Forman. (2-28-2011)
- Equipment Delivered on 2-28-2011 966 Front End Loader & 850 Dozer to start Clearing Snow (2-28-2011)
- R.J . Cobb Mobilized On 3-1-2011 Site Clearing
- Welch Delivered a Site Office Trailer. (3-4-2011)
- National Heritage was notified prior to starting site work in areas of concern.

- Grubbing and Stump Removal Started on (3-7-2011) everywhere throughout except in the areas of National Heritage concern. As per the direction of JLA the areas of concern were grubbed after the 3-10-11 NH on site deadline.
- A.J Welch. Applied for Trenching Permit at the Uxbridge Town Hall. (3-14-2011)
- A.J Welch Received the Trench Permit Back From The Town Signed.
- John Turner Geotechnical Testing & Inspection Services on Site to Sample on site material. ( 3-17-2011)
- Erosion Control & Silt Fence is being installed. (3-17-2011)
- Perimeter Turtle Fence Started. (3-21-2011)
- R.J. Cobb Demobilized. (3-16 &17-2011)
- Site Utilities Started from DMH # 1 (3-17-2011)
- Site Meeting did take place to review Site work Activities, Inspection Procedures, and Inspection Schedule. With Architect/ Geotechnical Engineer/ CM/OPM/ Site work Contractor. ( 3-25-2011)

## II. **FORMAT ACCEPTABLE TO THE AUTHORITY**

---

Per review with the MSBA, this submitted format is acceptable, pending access to the MSBA electronic reporting.

## III. **TA SKS PLANNED FOR APRIL 2011**

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### Administrative Activities

04/01/11	JLA to issue rejection of Waterproofing bids, Invitation to re-bid and Addendum #10 to clarify Waterproofing scope
04/06/11	Bid Protest hearing with AG for Electrical Trade (LeVangie v. Interstate)
04/13/11	Subcontractor kick off meeting
04/13/11	SBC meeting
04/20/11	Bid opening for Waterproofing (re-bid)
Weekly	Project construction meetings

### Construction Activities per CSI Division

#### 01 10 00 [General Conditions]

- Begin MEP Coordination Process.
- Continue Submittal Process, Concrete Mix Designs/ Reinforcing Steel/ Structural Steel/ Precast Plank/ Waterproofing.

- Set Up Permanent Construction and OPM Office Trailers.
- Set Up Temporary Electrical Service.
- Energize Temporary Electrical Service.
- On Site Meeting to be held with the Architect/ Consultants/OPM/ Inspection & Testing Agency, SDC, Subcontractors, to review schedule, procedures and requirements. Concrete, (Structural Steel, Masonry)

033000 (Concrete Formwork)

- Start Foundation Formwork & Concrete Placements

310000 [Site work]

- Establish Roadways and Parking Lot Grades using on site Material.
- Continue Utility Installation Sewer/ Storm Drain/ Electrical Duct Bank/ Water Line Feed From Well To the Building.
- Establish Building Platform.
- Start Excavation for Building Foundations.

**IV. PROJECT SCHEDULE**

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See attached updated Master Project Schedule, print date 4/5/11 and building key plan

**V. PROJECT BUDGET**

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See attached Total Project Budget report dated 03/31/11

**VI. CHANGE ORDERS AND POTENTIAL CHANGE ORDERS**

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No pending change orders.

**VII. CASH FLOW PROJECTIONS**

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See attached Monthly and Cumulative Cash Flow reports dated 03/31/11

**VIII. CONTRACTOR SAFETY PERFORMANE**

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No Safety Issues at this time

**IX. DESIGNER QA/QC**

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RDA has attended all weekly protect meetings. The Geotechnical Consultant (Peer Consultants) have been on site to review and monitor site work operations.

**X. CONTRACTOR'S ENVIROMENTAL COMPLIANCE**

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SWPPP in place per guidelines, weekly monitoring ongoing.

**XI. COMMUNITY ISSUES**

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Regular meetings taking place.

**XII. DESIGNER AND CONTRACTOR MBE/WBE ACTIVITIES**

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Trade subcontracts to be awarded in April.

**XIII. ISSUES THAT COULD POTENTIALLY RESULT IN ADDITIONAL TIME/COST**

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- Electrical Trade bid protest.
- Re-bid of Waterproofing Trade.

**XIV. ANTICIPATED PROBLEMS/CONCERNS AND RECOMMENDED SOLUTIONS**

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No issues at this time

**XV. ATTACHEMENTS**

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- Current Project Budget Report and Cash Flow Reports dated March 31, 2011
- Current Project Schedule dated April 5, 2011
- Construction Progress Meeting Minutes from March 30, 2011
- Construction Progress photographs.

March 31, 2011

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Com'd to Date	Actual Spent to Date	% Spent to Date	Projected Expenditures/Commitments	Balance To Spend	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>											
0001-0000	OPM Feasibility Study/Schematic Design	\$ 133,500	\$ -	\$ 133,500	\$ 133,500	100%	\$ 133,500	100%	\$ -	\$ -	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 361,160	\$ -	\$ 361,160	\$ 361,160	100%	\$ 361,160	100%	\$ -	\$ -	
0003-0000	Environmental & Site	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0004-0000	Other	\$ 260	\$ -	\$ 260	\$ 260	100%	\$ 260	100%	\$ -	\$ -	
	<b>SUB-TOTAL</b>	<b>\$ 494,920</b>	<b>\$ -</b>	<b>\$ 494,920</b>	<b>\$ 494,920</b>	<b>100%</b>	<b>\$ 494,920</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>ADMINISTRATION</b>											
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0102-0400	Owner's Project Manager	\$ 53,000	\$ -	\$ 53,000	\$ 53,000	100%	\$ 53,000	100%	\$ -	\$ -	
0102-0500	Design Development	\$ 212,000	\$ -	\$ 212,000	\$ 212,000	100%	\$ 196,000	92%	\$ -	\$ 16,000	
0102-0600	Construction Contract Documents Bidding	\$ 26,420	\$ -	\$ 26,420	\$ 26,420	100%	\$ -	0%	\$ -	\$ 26,420	
0102-0700	Construction Contract Administration	\$ 837,000	\$ -	\$ 837,000	\$ 837,000	100%	\$ -	0%	\$ -	\$ 837,000	
0102-0800	Closeout	\$ 69,750	\$ -	\$ 69,750	\$ 69,750	100%	\$ -	0%	\$ -	\$ 69,750	
0102-0900	Extra Services	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0102-1000	Reimbursable Services	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0201-1100	Cost Estimates	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0103-0000	Advertising (and printing)	\$ 70,000	\$ -	\$ 70,000	\$ 25,103.79	36%	\$ 24,399.62	35%	\$ -	\$ 45,600	
0104-0000	Permits	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0199-0000	Other Administrative Costs	\$ 5,000	\$ -	\$ 5,000	\$ 3,500	70%	\$ 3,500	70%	\$ -	\$ 1,500	
	<b>SUB-TOTAL</b>	<b>\$ 1,276,170</b>	<b>\$ -</b>	<b>\$ 1,276,170</b>	<b>\$ 1,216,374</b>	<b>96%</b>	<b>\$ 1,181,970</b>	<b>92%</b>	<b>\$ 94,196</b>	<b>\$ 99,796</b>	
<b>ARCHITECTURE &amp; ENGINEERING</b>											
0201-0400	A/E Basic Services	\$ 2,824,200	\$ -	\$ 2,824,200	\$ 2,824,200	100%	\$ 1,888,700	67%	\$ -	\$ 935,500	
0201-0500	Design Development	\$ 640,000	\$ -	\$ 640,000	\$ 640,000	100%	\$ 640,000	100%	\$ -	\$ -	
0201-0600	Construction Contract Documents Bidding	\$ 1,115,000	\$ -	\$ 1,115,000	\$ 1,115,000	100%	\$ 1,115,000	100%	\$ -	\$ -	
0201-0700	Construction Contract Administration	\$ 80,000	\$ -	\$ 80,000	\$ 80,000	100%	\$ 80,000	100%	\$ -	\$ -	
0201-0800	Closeout	\$ 895,000	\$ -	\$ 895,000	\$ 895,000	100%	\$ 53,700	6%	\$ -	\$ 841,300	
0201-9900	Other Basic Services	\$ 94,200	\$ -	\$ 94,200	\$ 94,200	100%	\$ -	0%	\$ -	\$ 94,200	
	<b>SUB-TOTAL</b>	<b>\$ 5,868,400</b>	<b>\$ -</b>	<b>\$ 5,868,400</b>	<b>\$ 5,647,400</b>	<b>96%</b>	<b>\$ 4,637,400</b>	<b>79%</b>	<b>\$ 1,231,000</b>	<b>\$ 1,231,000</b>	
0203-0200	Construction Testing	\$ 35,000	\$ -	\$ 35,000	\$ -	0%	\$ -	0%	\$ -	\$ 35,000	
0203-9900	Printing (over minimum)	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	
0204-0200	Other Reimbursable	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
0204-0300	Hazardous Material (incl. monitoring)	\$ 100,000	\$ -	\$ 100,000	\$ 90,000	90%	\$ 75,532	76%	\$ -	\$ 24,468	
0204-0400	Geotechnical	\$ 50,000	\$ -	\$ 50,000	\$ 41,250	83%	\$ 41,250	83%	\$ -	\$ 8,750	
0204-0500	Site Survey	\$ 70,000	\$ 46,490	\$ 116,490	\$ 116,490	100%	\$ 64,570	55%	\$ -	\$ 51,920	
	<b>SUB-TOTAL</b>	<b>\$ 3,079,000</b>	<b>\$ 116,490</b>	<b>\$ 3,195,490</b>	<b>\$ 3,140,410</b>	<b>98%</b>	<b>\$ 2,823,527</b>	<b>88%</b>	<b>\$ 371,963</b>	<b>\$ 371,963</b>	
<b>PRE CONSTRUCTION COSTS</b>											
0501-0000	CM at Risk Pre-Construction Services	\$ 100,000	\$ -	\$ 100,000	\$ 69,184	69%	\$ 69,184	69%	\$ -	\$ 30,816	
	<b>SUB-TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 69,184</b>	<b>69%</b>	<b>\$ 69,184</b>	<b>69%</b>	<b>\$ 30,816</b>	<b>\$ 30,816</b>	



**Total Project Budget Status Report**

March 31, 2011

ProjPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Com'd to Date	Actual Spent to Date	% Spent to Date	Projected Expenditures/Commitments	Comments
0502-0001	<b>CONSTRUCTION COSTS</b>									
	Construction Budget	\$ 34,469,807	\$ 796,012	\$ 35,265,819	\$ 35,265,819	100%	\$ -	0%	\$ -	
	Change Orders	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	<b>SUB-TOTAL</b>	<b>\$ 34,469,807</b>	<b>\$ 796,012</b>	<b>\$ 35,265,819</b>	<b>\$ 35,265,819</b>	<b>100%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	
0602-0000	<b>OTHER PROJECT COSTS</b>									
	Construction Contingency	\$ 1,723,690	\$ (796,012)	\$ 927,678	\$ -		\$ -	0%	\$ -	
	Miscellaneous Project Costs	\$ 115,000	\$ -	\$ 115,000	\$ 19,760	17%	\$ -	0%	\$ -	
	Utility Company Fees	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	Testing Services	\$ 100,000	\$ -	\$ 100,000	\$ 19,760	20%	\$ -	0%	\$ -	
	Swing Space	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	Other (Mailing and Moving)	\$ 15,000	\$ -	\$ 15,000	\$ -		\$ -	0%	\$ -	
	Furnishings and Equipment	\$ 3,440,000	\$ -	\$ 3,440,000	\$ -		\$ -	0%	\$ -	
	Furnishings	\$ 720,000	\$ -	\$ 720,000	\$ -		\$ -	0%	\$ -	
	Equipment	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	Computer Equipment	\$ 720,000	\$ -	\$ 720,000	\$ -		\$ -	0%	\$ -	
	Owner's Contingency	\$ 304,413	\$ (116,400)	\$ 187,923	\$ -		\$ -	0%	\$ -	
	Owner's Contingency	\$ 304,413	\$ (116,400)	\$ 187,923	\$ -		\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	<b>\$ 3,822,403</b>	<b>\$ (122,502)</b>	<b>\$ 3,699,901</b>	<b>\$ 39,520</b>	<b>37%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	
	<b>TOTAL PROJECT BUDGET</b>	<b>\$ 43,000,000</b>	<b>\$ -</b>	<b>\$ 43,000,000</b>	<b>\$ 40,236,959</b>	<b>94%</b>	<b>\$ 2,961,071</b>	<b>7%</b>	<b>\$ -</b>	

(sum of all sub-totals above)

FUNDING SOURCES		Total Project Budget	Ineligible Cost	Scope Items Excluded	Basis of Total Facilities Grant	Reimbursement Rate	MSBA Share
State Share	\$ 22,362,227	\$ 43,000,000	\$ 185,376	\$ 3,943,901	\$ 38,870,723	57.53%	\$ 22,362,327
Local Share	\$ 20,637,673						
<b>SUB-TOTAL</b>	<b>\$ 43,000,000</b>						

CONSTRUCTION COST ESTIMATES		Amount	SF	Cost Pct/SF
FS Cost Estimate - PM&C	09/18/09	\$39,422,160	123,000	\$ 320.51
SD Cost Estimate - PM&C	06/11/10	\$34,430,607	123,000	\$ 279.92
SD Cost Estimate - PM&C	07/19/10	\$34,435,740	123,000	\$ 279.97
DD Cost Estimate - PM&C	11/08/10	\$34,475,503	123,000	\$ 280.29
60% CD Cost Estimate - PM&C	12/29/10	\$35,818,076	123,000	\$ 291.20
90% CD Cost Estimate - PM&C	01/14/11	\$35,865,799	123,000	\$ 291.59

Balance to Spend [FS]		Total FS Budget:	494,920
Total Spent:	\$ -	Total Committed:	\$ 494,920
Balance:	\$ -	Balance:	\$ -

Balance to Commit [FS]		Total FS Budget:	494,920
Total Committed:	\$ -	Total Committed:	\$ 494,920
Balance:	\$ -	Balance:	\$ -

The following budget transfer took place subsequent to the issuance of MSBA Form 3011, dated 7/19/10. This revision is listed on the updated PFA Budget Revision Request form dated August 26, 2010 which was submitted to the MSBA on 08/26/2010 and is pending approval from the MSBA.

8/26/2010 \$70,000 transferred from Owner's Contingency to Traffic Studies for survey work to facilitate site access per RDA Amendment #4

The following budget transfer #2 took place subsequent to the issuance of MSBA Form 3011, dated 7/19/10. This revision is listed on the updated PFA Budget Revision Request form dated February 2, 2011 which was submitted to the MSBA on February 14, 2011 and is pending approval from the MSBA.

2/2/2011 \$46,499 transferred from Owner's Contingency to Wetlands for work to facilitate wetlands permitting per RDA Amendment #8

The following budget transfer #3 took place subsequent to the issuance of MSBA Form 3011, dated 7/19/10. This revision is listed on the updated PFA Budget Revision Request form dated March 30, 2011 which was submitted to the MSBA on March 31, 2011 and is pending approval from the MSBA.

3/30/2011 \$796,012 transferred from Construction Contingency to Construction for the GMP (Trade bids exceeded budget).



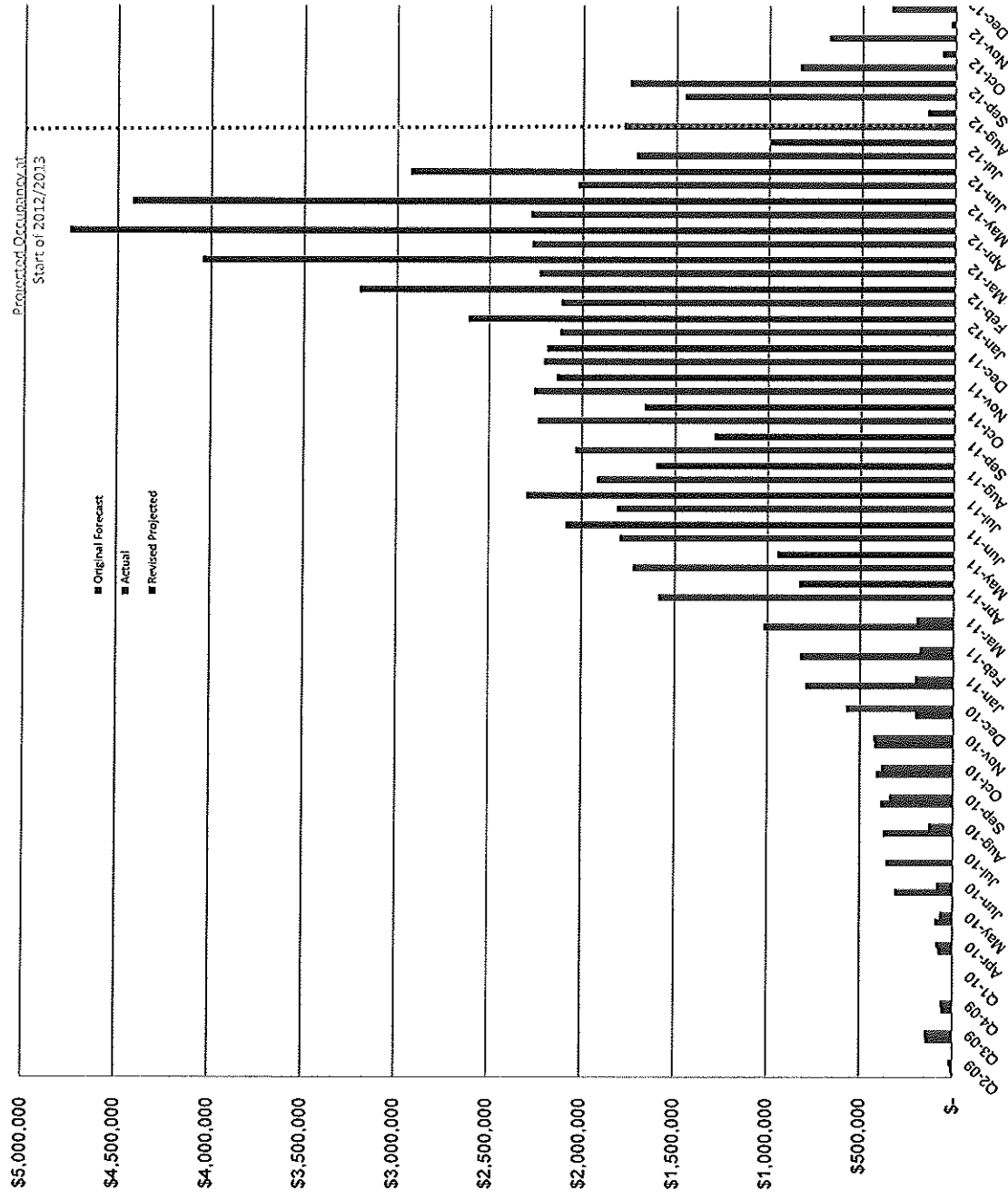


**Uxbridge High School - Uxbridge, MA**

print date: 04/05/11

Monthly Cash Flow March 31, 2011

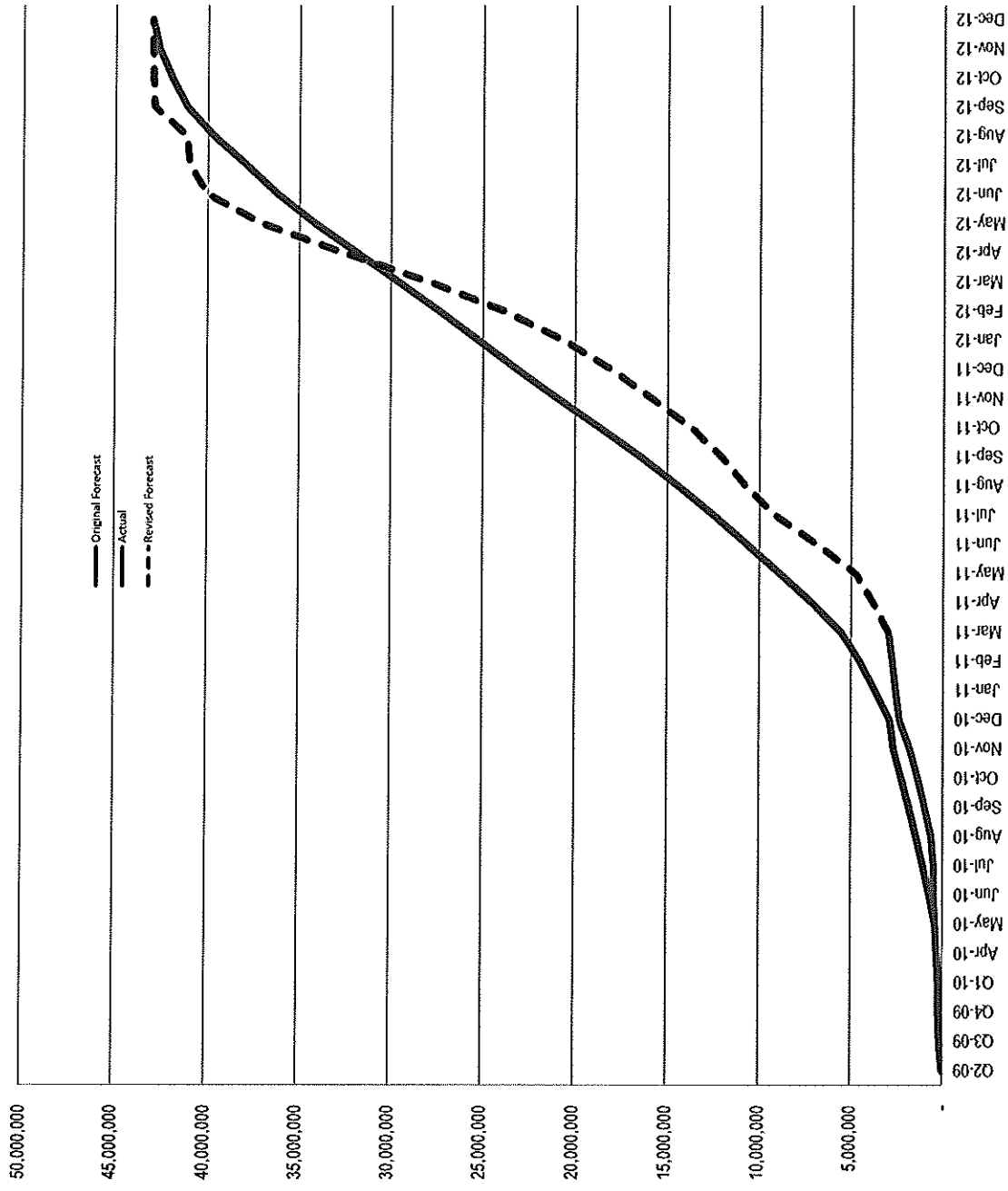
Date	Original Forecast	Actual	Revised Projected
Q2-09	\$ 13,756	\$ 22,760	
Q3-09	\$ 147,800	\$ 151,300	
Q4-09	\$ 63,096	\$ 65,850	
Q1-10	\$ -	\$ -	
Apr-10	\$ 81,165	\$ 91,165	
May-10	\$ 98,910	\$ 73,910	
Jun-10	\$ 313,596	\$ 89,935	
Jul-10	\$ 360,216	\$ -	
Aug-10	\$ 375,012	\$ 134,000	
Sep-10	\$ 391,237	\$ 343,604	
Oct-10	\$ 413,768	\$ 387,300	
Nov-10	\$ 423,879	\$ 429,712	
Dec-10	\$ 206,012	\$ 578,411	
Jan-11	\$ 798,238	\$ 207,987	
Feb-11	\$ 824,359	\$ 182,944	
Mar-11	\$ 1,023,456	\$ 202,193	
Apr-11	\$ 1,587,683	\$ -	\$ 832,700
May-11	\$ 1,724,052	\$ -	\$ 949,225
Jun-11	\$ 1,795,741	\$ -	\$ 2,088,568
Jul-11	\$ 1,810,237	\$ -	\$ 2,298,900
Aug-11	\$ 1,917,528	\$ -	\$ 1,602,413
Sep-11	\$ 2,034,929	\$ -	\$ 1,291,900
Oct-11	\$ 2,239,098	\$ -	\$ 1,667,900
Nov-11	\$ 2,262,234	\$ -	\$ 2,137,900
Dec-11	\$ 2,207,817	\$ -	\$ 2,188,500
Jan-12	\$ 2,119,724	\$ -	\$ 2,612,200
Feb-12	\$ 2,115,560	\$ -	\$ 3,201,200
Mar-12	\$ 2,233,404	\$ -	\$ 4,047,200
Apr-12	\$ 2,273,279	\$ -	\$ 4,759,200
May-12	\$ 2,280,228	\$ -	\$ 4,423,476
Jun-12	\$ 2,028,209	\$ -	\$ 2,929,178
Jul-12	\$ 1,717,727	\$ -	\$ 994,500
Aug-12	\$ 1,785,517	\$ -	\$ 150,650
Sep-12	\$ 1,458,399	\$ -	\$ 1,750,119
Oct-12	\$ 840,529	\$ -	\$ 74,000
Nov-12	\$ 684,094	\$ -	\$ 25,000
Dec-12	\$ 349,511	\$ -	\$ 14,200
<b>Total</b>	<b>\$ 43,000,000</b>	<b>\$ 2,361,071</b>	<b>\$ 40,038,929</b>



**Uxbridge High School - Uxbridge, MA**

**Cumulative Cash Flow** March 31, 2011

Date	Original Forecast	Actual	Revised Forecast
Q2-09	13,756	\$ 22,760	
Q3-09	161,556	\$ 174,060	
Q4-09	224,652	\$ 239,910	
Q1-10	224,652	\$ 239,910	
Apr-10	305,817	\$ 331,075	
May-10	404,727	\$ 404,985	
Jun-10	718,323	\$ 494,920	
Jul-10	1,078,539	\$ 494,920	
Aug-10	1,453,551	\$ 628,920	
Sep-10	1,844,788	\$ 972,524	
Oct-10	2,258,556	\$ 1,359,824	
Nov-10	2,682,435	\$ 1,789,536	
Dec-10	2,888,447	\$ 2,367,947	
Jan-11	3,686,685	\$ 2,575,934	
Feb-11	4,511,044	\$ 2,758,878	
Mar-11	5,334,500	\$ 2,951,071	\$ 2,951,071
Apr-11	7,122,183		\$ 3,793,771
May-11	8,846,235		\$ 4,742,996
Jun-11	10,641,976		\$ 6,831,564
Jul-11	12,452,213		\$ 9,130,464
Aug-11	14,369,741		\$ 10,732,877
Sep-11	16,404,670		\$ 12,024,777
Oct-11	18,643,768		\$ 13,692,677
Nov-11	20,906,002		\$ 15,830,577
Dec-11	23,113,819		\$ 18,019,077
Jan-12	25,233,543		\$ 20,631,277
Feb-12	27,349,103		\$ 23,832,477
Mar-12	29,582,507		\$ 27,879,677
Apr-12	31,855,786		\$ 32,638,877
May-12	34,136,014		\$ 37,062,353
Jun-12	36,164,223		\$ 39,991,531
Jul-12	37,881,950		\$ 40,986,031
Aug-12	39,667,467		\$ 41,136,681
Sep-12	41,125,866		\$ 42,886,800
Oct-12	41,966,395		\$ 42,960,800
Nov-12	42,650,489		\$ 42,985,800
Dec-12	43,000,000		\$ 43,000,000



# Uxbridge High School Project Schedule 4/5/11

ID	Task Name	Duration	Start	Finish	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
0	Uxbridge High School	169.7 wks	Thu 4/9/09	Fri 7/27/12													
1	OPM Pre-Construction	103.2 wks	Thu 4/9/09	Fri 4/1/11													
2	Execute OPM Contract	13 wks	Thu 4/9/09	Wed 7/8/09													
3	Selection of Architect	13 wks	Thu 4/9/09	Wed 7/8/09													
4	Draft Request for Services (RFS)	5 days	Thu 4/9/09	Wed 4/15/09													
5	Designate Local DSP Members	0 days	Thu 6/14/09	Thu 6/14/09													
6	Issue RFP	0 days	Thu 6/17/09	Thu 6/17/09													
7	Pre-proposal Conference	0 days	Tue 6/19/09	Tue 6/19/09													
8	Receive Proposals	0 days	Thu 6/25/09	Thu 6/25/09													
9	Review Proposals	8 days	Fri 6/26/09	Tue 6/30/09													
10	DSP review and rank proponents	0 days	Wed 6/24/09	Wed 6/24/09													
11	Select Architect	0 days	Tue 6/16/09	Tue 6/16/09													
12	Contract / Fee negotiations	5 days	Thu 7/2/09	Wed 7/8/09													
13	Project Design	82.2 wks	Thu 7/9/09	Thu 2/3/11													
14	Feasibility Study - Design Program	12.6 wks	Thu 7/9/09	Mon 10/6/09													
15	Notice to Proceed	0 days	Thu 7/9/09	Thu 7/9/09													
16	Kick off meeting	1 day	Thu 7/9/09	Thu 7/9/09													
17	Preliminary Program	4 wks	Fri 7/10/09	Thu 8/6/09													
18	User Group Meetings	8 days	Wed 8/12/09	Fri 8/21/09													
19	Development of Alternatives	20 days	Fri 7/10/09	Thu 8/6/09													
20	Environmental and geotechnical investigation	5 days	Fri 7/10/09	Thu 7/16/09													
21	Preliminary Evaluation of Alternatives	13 days	Fri 8/7/09	Tue 8/25/09													
22	Final Evaluation of Alternatives	3.4 wks	Wed 8/26/09	Thu 9/17/09													
23	Recommendations of Preferred Solutions	2 days	Fri 8/14/09	Mon 8/24/09													
24	Final Design Program	2 wks	Tue 8/25/09	Mon 10/5/09													
25	Cost Estimate	3 wks	Fri 8/7/09	Thu 8/27/09													
26	Feasibility Study - Schematic Design	10.2 wks	Mon 4/6/10	Mon 6/14/10													
27	Schematic Design	51 days	Mon 4/5/10	Mon 6/7/10													
28	Cost Estimate	18 days	Fri 5/21/10	Fri 6/11/10													
29	Schematic Design Public Forum #1	0 days	Mon 4/6/10	Mon 4/6/10													
30	Schematic Design Public Forum #2	0 days	Wed 5/12/10	Wed 5/12/10													
31	Schematic Design Public Forum #3	0 days	Tue 6/15/10	Tue 6/15/10													
32	Town Meeting - Project Approval	0 wks	Sat 6/19/10	Sat 6/19/10													
33	Town Election - Debt Exclusion	0 days	Mon 6/21/10	Mon 6/21/10													
34	Design Development	15 wks	Thu 7/29/10	Wed 11/10/10													
35	Design Work	10 wks	Thu 7/29/10	Wed 10/6/10													
36	Cost Estimate, Reconciliation & VE	5 wks	Thu 10/7/10	Wed 11/10/10													
37	Construction Documents	12.2 wks	Thu 11/12/10	Thu 2/3/11													
38	Construction Documents - 60%	6.8 wks	Thu 11/12/10	Wed 12/22/10													

# Uxbridge High School Project Schedule 4/5/11

ID	Task Name	Duration	Start	Finish	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	20
39	Design Work	9 days	Thu 1/17/10	Tue 1/22/10													
40	Cost Estimate, Reconciliation & VE	18 days	Wed 1/24/10	Fri 1/27/10													
41	Submit CD 60% to MSBA	9 days	Wed 1/25/10	Wed 1/25/10													
42	Construction Documents - 90%	7.8 wks	Wed 1/24/10	Mon 1/17/11													
43	Design Work	21 days	Wed 1/24/10	Wed 1/22/10													
44	Cost Estimate, Reconciliation & VE	18 days	Thu 1/23/10	Mon 1/17/11													
45	Submit CD 90% to MSBA	9 days	Fri 1/14/11	Fri 1/14/11													
46	Coordinated Bid Documents	3 wks	Fri 1/14/11	Thu 2/3/11													
47	Red Check review	10 days	Fri 1/14/11	Thu 1/27/11													
48	Incorporate Red Check comments	5 days	Fri 1/28/11	Thu 2/3/11													
49	MSBA	66.8 wks	Thu 4/16/09	Wed 7/28/10													
50	MSBA approval of Design RFS	10 days	Thu 4/16/09	Wed 4/29/09													
51	MSBA staff review alternatives/solution	125 days	Fri 1/29/09	Thu 4/1/10													
52	MSBA board approval of preferred FS alternative	9 days	Wed 3/31/10	Wed 3/31/10													
53	MSBA Project Scope & Budget Cont.	9 days	Fri 7/16/10	Fri 7/16/10													
54	MSBA Board Approval	9 days	Wed 7/28/10	Wed 7/28/10													
55	Execute MSBA Funding Agreement	9 days	Mon 7/19/10	Mon 7/19/10													
56	CM at Risk Selection; Trade Contractor Pre-Qual	9 wks	Tue 8/17/10	Mon 10/18/10													
57	Application to and Approval by OIG for CM at Risk	45 days	Tue 8/17/10	Mon 10/18/10													
58	CM at Risk RFP Process	11 days	Wed 8/25/10	Wed 9/8/10													
59	CM at Risk RFP Process and Selection of CM	11 days	Fri 9/17/10	Fri 10/1/10													
60	Uxbridge Board of Selection Approve CM	9 days	Tue 10/12/10	Tue 10/12/10													
61	Execute CM at Risk Contract	1 day	Tue 10/12/10	Tue 10/12/10													
62	Bidding and Contracting	18.4 wks	Wed 11/17/10	Fri 4/1/11													
63	Pre quality trade subs for main bid package	41 days	Wed 11/17/10	Wed 1/2/11													
64	Early buy out Site/Steel/CM (no Trade subs)	22 days	Thu 1/14/10	Fri 1/14/11													
65	Main buy out	18 days	Tue 2/22/11	Thu 3/17/11													
66	CMP	6 days	Wed 3/23/11	Wed 3/23/11													
67	Contract Execution	1 day	Fri 4/7/11	Fri 4/7/11													
68	Site Permitting	20.2 wks	Thu 10/7/10	Fri 3/25/11													
69	Prepare and submit applications to required agencies	20 days	Thu 10/7/10	Wed 11/2/10													
70	Public Hearings	20 days	Thu 11/4/10	Wed 12/1/10													
71	Issue Approval	55 days	Fri 12/10/10	Fri 2/25/11													
72																	
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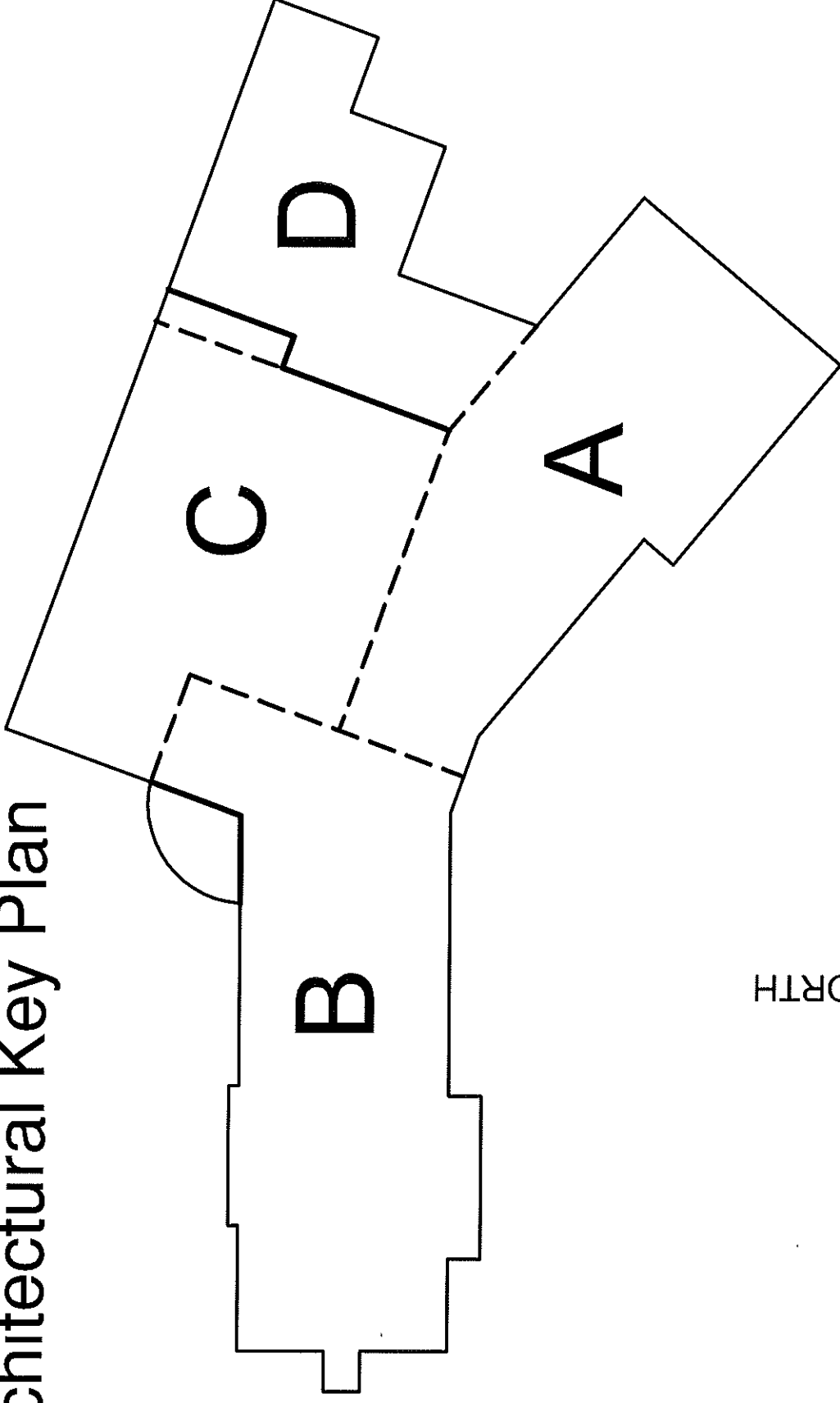
# Uxbridge High School Project Schedule 4/5/11

ID	Task Name	Duration	Start	Finish	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
79	CM Preconstruction and Procurement	81.6 wks	Thu 9/30/10	Wed 6/9/12												
80	RFP/Award	2 wks	Thu 9/30/10	Wed 10/13/10												
85	Document Development	18.2 wks	Wed 10/13/10	Thu 2/17/11												
90	Early release subcontractors (site, concrete, steel, hollow core)	6.9 wks	Fri 12/24/10	Thu 2/10/11												
94	Permitting	3.2 wks	Fri 12/24/10	Mon 2/28/11												
97	File-Sub contractor bid process	4.8 wks	Fri 3/4/11	Wed 4/6/11												
109	Procurement (Shop Drawings + Approval + Lead time/Fabrication)	70.5 wks	Thu 12/16/10	Wed 6/9/12												
211																
212	MEPS Coordination	18 wks	Thu 4/7/11	Mon 8/15/11												
223																
224	Construction	69.7 wks	Fri 2/18/11	Mon 7/9/12												
225	Stework	66.5 wks	Fri 2/18/11	Wed 4/4/12												
226	Mobilize site preparation	8.2 wks	Fri 2/18/11	Tue 4/19/11												
241	Temp power service	7 wks	Tue 3/22/11	Wed 6/11/11												
252	Stework and Landscaping	63.6 wks	Fri 3/11/11	Wed 4/4/12												
263																
284	Foundations, UC piping, and SOG	23.9 wks	Mon 4/11/11	Thu 9/29/11												
285	Building "A" lower foundation, UC piping, SOG, and Concrete hollow plants	10.5 wks	Tue 4/12/11	Tue 6/28/11												
344	Building "B" foundation	6 wks	Mon 4/19/11	Tue 6/17/11												
371	Building "E" Foundation	2 wks	Fri 4/22/11	Fri 6/6/11												
384	Building "D" foundation	4.2 wks	Tue 6/10/11	Thu 6/9/11												
408	Building "C" foundation	6.6 wks	Fri 4/22/11	Thu 6/9/11												
460	Foundation complete	0 wks	Tue 6/28/11	Tue 6/28/11												
487																
488	Building "B" & "A" UC piping and SOG - UPPER	3.6 wks	Tue 6/17/11	Mon 6/13/11												
483	Building "E,D" UC piping and SOG (except building "C" for crane access)	4.6 wks	Mon 6/20/11	Fri 6/24/11												
489	Building "C" UC kitchen piping and building "C" SOG	4.1 wks	Wed 6/23/11	Thu 9/29/11												
517																
518	Building Structure	6.4 wks	Tue 7/6/11	Thu 9/1/11												
519	Building "B" structure	4 wks	Tue 7/6/11	Tue 8/2/11												
532	Building "A" structure	2.2 wks	Tue 7/6/11	Wed 7/20/11												
546	Building "E" structure	2 wks	Thu 7/21/11	Thu 8/4/11												
558	Building "D" structure	1 wk	Wed 7/20/11	Wed 7/27/11												
598	Building "C" structure	4.4 wks	Tue 8/2/11	Thu 9/1/11												
587	Building Steel Complete	0 wks	Thu 9/1/11	Thu 9/1/11												
588																
589	Building slab on deck and interior masonry	11.3 wks	Thu 8/4/11	Tue 10/25/11												
590	Building "B" to 23 line	2.8 wks	Thu 8/4/11	Wed 8/24/11												
601	Building "A" second floor	4 wks	Thu 8/4/11	Thu 9/1/11												

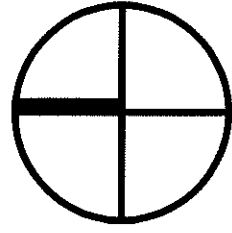
# Uxbridge High School Project Schedule 4/5/11

ID	Task Name	Duration	Start	Finish	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
611	Building "A" US, below slab piling at restrooms, SOO, and SOG	3 wks	Thu 8/24/11	Thu 9/2/11												
625	Building "E" bridge and upper auditorium stadium platform	4.5 wks	Thu 9/1/11	Mon 10/3/11												
630	Building "C" SOO and interior masonry	7.5 wks	Thu 9/1/11	Tue 10/25/11												
647	SOO and interior masonry complete	0 wks	Tue 10/25/11	Tue 10/25/11												
648																
649	Exterior building facade and roof	21.0 wks	Mon 9/19/11	Fri 1/20/12												
650	Building "B" (structural E area as well) Facade and roof (including skylight and cupola)	19.1 wks	Mon 9/19/11	Tue 1/23/12												
658	Building "A" Facade and roof	21.1 wks	Thu 9/1/11	Fri 1/20/12												
754	Building "C" facade and roof	17.7 wks	Thu 9/1/11	Tue 1/17/12												
792	Building "D" facade and roof	14.5 wks	Thu 9/1/11	Tue 1/23/12												
819																
820	Interior Construction	27.5 wks	Tue 1/23/12	Mon 7/9/12												
821	Building "B" interior	26.2 wks	Tue 1/23/12	Mon 7/9/12												
1004	Building "A" interior	20.8 wks	Wed 1/11/12	Wed 6/6/12												
1207	Building "D" interior	23.4 wks	Tue 1/23/12	Wed 6/6/12												
1258	Building "C" interior	19.5 wks	Wed 1/16/12	Tue 6/5/12												
1414																
1415	Substantial Completion for Building "A"	0 wks	Wed 6/6/12	Wed 6/6/12												
1416	Substantial Completion for Building "B"	0 wks	Mon 7/9/12	Mon 7/9/12												
1417	Substantial Completion for Building "C"	0 wks	Tue 6/5/12	Tue 6/5/12												
1418	Substantial Completion for Building "D"	0 wks	Wed 6/6/12	Wed 6/6/12												
1419																
1420	Final Inspection Walk Through/Closeout	2.8 wks	Mon 7/9/12	Fri 7/27/12												
1421	Fire Alarm Pre-Test	4 days	Mon 7/9/12	Fri 7/13/12												
1422	Final Plumbing Inspection	1 day	Mon 7/9/12	Tue 7/10/12												
1423	Final Electrical Inspection	1 day	Fri 7/13/12	Mon 7/16/12												
1424	Submit NFPA 72 Form to FD	1 day	Fri 7/13/12	Mon 7/16/12												
1425	FD Fire Alarm Inspection	1 day	Mon 7/16/12	Tue 7/17/12												
1426	Building Inspection	1 day	Mon 7/16/12	Tue 7/17/12												
1427	Preliminary Health Inspection	1 day	Mon 7/16/12	Tue 7/17/12												
1428	Collect C of O Documentation	2 days	Wed 7/18/12	Fri 7/20/12												
1429	Apply for C of O	1 day	Fri 7/20/12	Mon 7/23/12												
1430	FD Life Safety Inspection	1 day	Fri 7/20/12	Mon 7/23/12												
1431	ISD Process C of O	4 days	Mon 7/23/12	Fri 7/27/12												
1432	Receive C of O	0 days	Fri 7/27/12	Fri 7/27/12												
1433																
1434	Project Completion	0 days	Fri 7/27/12	Fri 7/27/12												

# Architectural Key Plan



NORTH



# KEYPLAN

**Project Job Meeting Minutes**

**Date:** March 30, 2011  
**Location:** Lower Town Hall Meeting Room  
**Time:** 1:00 PM  
**Next Meeting:** 04/13/11 1:00 PM SDC Jobsite Trailer  
**Distribution:** See below



Project Management

New items / updates are in bold.

Name	Affiliation	Abbreviation	Attended	Not Present
David Krawitz	Joslin, Lesser + Associates	(JLA)	X	
Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)		X
Bill McNally	Joslin, Lesser + Associates	(JLA)	X	
Gene Raymond	Raymond Design Associates	(RDA)		X
Jeff Yost	Raymond Design Associates	(RDA)	X	
David Cowell	BSC SWPPP Inspector	(BSC)		X
Tony Millote	Shawmut Design and Construction	(SDC)		X
Pete L'Hommedieu	Shawmut Design and Construction	(SDC)	X	
Josiah Herbert	Shawmut Design and Construction	(SDC)	X	
Luke Grady	Shawmut Design and Construction	(SDC)	X	
Michael Giampietro	Town of Uxbridge Building Inspector	(TOWN)		X
Mike Szlosek	Town of Uxbridge Town Manager	(TOWN)		X
Beth A. Pitman	Town of Uxbridge BOS Chair	(TOWN)		X
George Zini	Uxbridge Public Schools Superintendent	(UPS)	X	
Tara Bennett	Uxbridge Public Schools HS Principal	(UPS)		X
Don Sawyer	Uxbridge Public Schools Bus. Manager	(UPS)	X	
Mike Legendre	Uxbridge Public Schools Opps. Manager	(UPS)		X
Dan Deveau	Uxbridge SBC Co-chair	(TOWN)	X	
John Higgins	Uxbridge SBC Co-chair	(TOWN)		X
Ernie Esposito	Ux School Comm. Chair & Planning Board	(TOWN)	X	
Norm Lamonde	Turner Facilities Management Solutions	(TCCO)		X
Derick Winston	Turner Facilities Management Solutions	(TCCO)		X
Peter Emerick	Uxbridge Police Department	(UPD)		X
Peter Ostroskey	Uxbridge Fire Department	(UFD)		X
Benn Sherman	Department of Public Works	(DPW)		X
Jen Gareau	Joslin, Lesser + Associates	(JLA)		X
Leslie Fanger	BSC Group	(BSC)		X
Bruce Desilets	Town of Uxbridge SBC/BOS	(TOWN)		X
Peter Harper	Town Plumbing/Gas Inspector	(TOWN)		X
Romeo Ethier	Town Electrical Inspector	(TOWN)		X
Justin Cole	Town Accountant	(TOWN)		X
Kevin Morrow	Turner Facilities Management Solutions	(TCCO)		X



JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
<b>00.00</b>	<b>Town/School Items</b>			
00.00.01	The first Agenda item at future meetings will be any issues that the Town and or School Department wants to raise. Each item will be recorded in the minutes under the appropriate subject heading. This will allow Town members to get resolution in a timely manner without having to attend the entire meeting.	03/17/11	NA	Record
01.00.01	No agenda items raised by the Town	03/30/11	NA	Record
<b>00.02</b>	<b>Communications/Flow of Correspondence</b>			
00.02.01	Each of the following project team entities designated a point person for flow of communication: JLA (David Krawitz, and Bill McNally at the job site), RDA (Jeff Yost is point, also copy Gene Raymond and Leslie Fanger), SDC (Pete L'Hommedieu and Luke Grady at the job site), UPS (George Zini, Tara Bennett and Don Sawyer), SBC (Dan Deveau and John Higgins) and Town (Mike Szlosek)	03/17/11	NA	Record
00.02.02	Each request for information shall be e-mailed by SDC to RDA and JLA and shall be accompanied by such information as RDA may require.	03/17/11	NA	Record
00.02.03	SDC will prepare a submittal schedule in electronic format. SDC will update the schedule weekly to reflect the forwarding of submittals to RDA, noting any priority items, to be processed. Copies of the submittal schedule will be reviewed and updated weekly at every Project Meeting. A copy of the updated schedule will be forwarded weekly by e-mail to RDA and JLA by the close of business on Friday of each week. SDC submitted this schedule for the early release trades.	03/17/11	SDC	Ongoing
00.02.04	Communication Facilitating Expeditious Contract Administration: Except as otherwise provided in the Contract Documents or when direct communications have been specifically authorized, the Town of Uxbridge/UPS, JLA, RDA and SDC shall communicate primarily via E-mail using scanned documents with hard copies for approved submittals provided via mail or other means.	03/17/11	NA	Record
00.02.05	Communication by and with RDA's consultants shall be through RDA, except for the processing of RFIs and submittals that may be transmitted directly from SDC to RDA's consultants, provided that RDA is copied on all correspondence. Notwithstanding the foregoing, SDC shall communicate directly with JLA whenever requested to do so by the the Town of Uxbridge/UPS. Communications by and with SDC's subcontractors and material suppliers shall be through SDC. If SDC has any questions regarding the chain of communications on the project, it shall request direction, as necessary, from the the Town of Uxbridge/UPS and/or JLA.	03/17/11	NA	Record
01.02.01	In regards to 00.02.03, it was decided that Shawmut will send submittals electronically to RDA and copy the necessary consultants they deem necessary. RDA will forward the submittals to any consultants required that Shawmut did not originally copy. RDA will not be filling out the submittal register sent in 00.02.03, however, they will forward to Bill McNally at JLA.	03/30/11	SDC	Ongoing
01.02.02	It was discussed by JLA & RDA that color samples (exterior materials being the priority) need to be submitted as soon as possible to prepare a formal color presentation to the Town.	03/30/11	SDC	Ongoing
01.02.03	It was suggested and decided to add instructions to Shawmut's FTP site to the end of the meeting minutes. This will allow anyone listed on the minutes to access documents necessary on and off hours.	03/30/11	JLA	Record

Item #	Description	Date	Action By	Status
01.02.04	RDA brought up that the new building inspector does not want to be copied on meeting minutes. The inspector only wishes to be copied on the Architects Field Reports & Testing Reports. It was decided by the team that Bill McNally of JLA will send these once a month to the building inspector.	03/30/11	JLA / RDA	Ongoing
01.02.05	It was discussed that Mike Legendre of the Town will be copied on all submittals sent to RDA.	03/30/11	SDC	Ongoing
<b>00.03</b>	<b>Construction Progress Meetings</b>			
00.03.01	Attend weekly meetings scheduled by JLA for the purpose of discussing work in progress and planning for upcoming work. The Owner's Representative will chair these meetings prepare and distribute the minutes. These meetings will be held on Wednesdays at 1:00 PM. Meetings will be held at jobsite trailer beginning in May 2011. Meetings will be held at Lower Town Hall in the interim.	03/17/11	NA	Record
00.03.02	SDC shall submit agenda items to JLA and RDA at least 48 hours prior to the meeting (contractor to submit two-week look ahead schedule extracted from the latest updated Construction Schedule).	03/17/11	NA	Record
00.03.03	Attendance is required by SDC's Project Manager and Superintendent and when needed each applicator, installer, and supplier whose work is on-going or scheduled. Owner, RDA, engineering consultants, and other persons are required to attend as RDA or JLA may direct, or upon SDC's request.	03/17/11	NA	Record
00.03.04	RDA to submit a weekly field report to attach to the Meeting Minutes.	03/17/11	NA	Record
00.03.05	Subcontractors and supplier representatives present at meetings shall have authority to act for and make commitments for the entities that they represent.	03/17/11	NA	Record
00.03.06	Agenda Items for all Construction Meetings:	03/17/11	NA	Record
	i Review of minutes of previous meetings			Record
	ii Review of Work In-progress. It was decided that the review of Shawmut's Three Week Look Ahead covers this topic.	03/30/11		Record
	iii Field observations, problems, and decisions. Shawmut noted that the earthwork is going well. The soils and compactions are better than expected.	03/30/11		Record
	iv Identifications of problems which impede planned progress. It was decided that the review of Shawmut's schedule covers this topic.	03/30/11		Record
	v Review of submittals schedule and status of submittals. It was decided that the review of Shawmut's submittals covers this topic.	03/30/11		Record
	vi Review of off-site fabrication and delivery schedules. It was decided that the review of Shawmut's submittals covers this topic.	03/30/11		Record
	vii Maintenance of progress schedule. It was decided that the review of Shawmut's schedule covers this topic.	03/30/11		Record
	viii Corrective measures to regain projected progress. It was decided that the review of Shawmut's schedule covers this topic.	03/30/11		Record
	ix Coordination of projected progress. It was decided that the review of Shawmut's Three Week Look Ahead covers this topic.	03/30/11		Record
	x Maintenance of quality and work standards. It was decided that this would become an item in JLA's / RDA's field reports	03/30/11	JLA / RDA	Record
	xi Other business relating Work	03/30/11		Record

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
00.03.07	Attend other special meetings that may be scheduled by JLA or RDA during the progress of the Work. A separate Pre Construction meeting will be held for each major trade (subcontract). The next special meeting will be 04/06/11 at 9:00 am. This is the Chapter 17 meeting. Bill McNally of RDA will request the Inspectors be present.	03/17/11	NA	Record
00.03.08	Special Meetings: Schedule and administer additional informational and problem solving meetings as required by progress of the work or requested by JLA, the Town of Uxbridge/UPS or RDA to discuss non-routine issues. Prepare and distribute agenda. Record and distribute the minutes as specified for the weekly meetings with subcontractors. Special meeting issues may include, but are not limited to: <ul style="list-style-type: none"> <li>i Safety</li> <li>ii Labor issues</li> <li>iii Special Schedule Issues</li> <li>iv Building Committee Meetings (held in evenings) that Contractor is requested to attend.</li> <li>v Abutters Meetings (ongoing with Luke Grady)</li> </ul>	03/17/11	NA	Record
01.03.01	It was noted by JLA, RDA, & SDC that all of the permits to commence construction have been procured and are in place.	03/30/11	NA	Record
<b>00.04 Construction Schedule Development and Maintenance</b>				
00.04.01	SDC will submit the Project Startup Schedule with an electronic copy, for the first 60 days of work within 10 days of receipt of the Notice to Proceed, to JLA and a copy to RDA.	03/17/11	SDC	Record
00.04.02	SDC will submit the Project CPM Construction Schedule within 30 days of receipt of the Notice to proceed or before the first progress payment can be approved, whichever is earlier.	03/17/11	SDC	Record
00.04.03	With each monthly Application for Payment, SDC will submit the complete updated CPM schedule accompanied by a written narrative and monthly look ahead and construction progress photographs.	03/17/11	SDC	Record
00.04.04	SDC to provide a projected cash flow to JLA. JLA may require from SDC a cost-loaded Construction Schedule in the future.	03/17/11	SDC	Open
00.04.05	If the monthly schedule updates indicate slippage beyond contract time, JLA will require SDC to develop recovery schedules to meet the contract dates.	03/17/11	SDC	Record
00.04.06	Three-week look ahead schedules will be required at weekly Construction meetings.	03/17/11	SDC	Record
01.04.01	JLA requested SDC to submit a schedule for submission to the MSBA. The schedule should be approximately 2 - 4 pages long.	03/30/11	SDC	Open
01.04.02	Luke Grady of Shawmut reviewed the current 3WLA with the team.	03/30/11	NA	Open
01.04.06	Bill McNally of JLA requested that slopes be stabilized within 14 days of completing the grading at each respective slope.	03/30/11	SDC	Open
<b>00.05 Request for Information (RFI)</b>				
00.05.01	Requests for Information (RFI) and back up shall be submitted via e-mail to RDA and JLA. SDC will maintain a schedule to reflect the forwarding of each type of these submittals to RDA. The schedules will be reviewed at weekly job meetings to review the approval status of each submittal as it is processed, and the request for information's as they're answered. The schedules will be updated and forwarded to RDA and JLA by Friday of each week. SDC shall indicate priority RFIs at each job meeting.	03/17/11	SDC	Record

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
00.05.02	Copy all RFI's to RDA, JLA (David and Bill), and Town (Mike Szlosek, John Higgins, Dan Deveau and Mike Legendre).	03/17/11	SDC	Record
00.05.03	Urgent and RFI's to be highlighted in log so RDA can focus appropriately.	03/17/11	SDC	Record
01.05.01	The team reviewed the RFI Log	03/30/11	NA	Record
01.05.02	It was decided that Jeff Yost's response to RFI 058 via email is considered the official final response.	03/30/11	NA	Record
01.05.03	It was decided that if an RFI requires immediate attention, SDC will put "48 HR" in the title of the RFI to clearly communicate it requires immediate attention.	03/30/11	SDC	Record
<b>00.06 Submittals</b>				
00.06.01	Submittals/shop drawings shall be submitted via e-mail to RDA and JLA (Bill McNally). SDC to forward hardcopy of all approved submittals to JLA (Bill McNally). SDC will maintain a schedule to reflect the forwarding of each type of these submittals to RDA and JLA. The schedules will be reviewed at weekly job meetings to review the approval status of each submittal as it is processed. The schedules will be updated and forwarded to RDA and JLA by Friday of each week.	03/17/11	SDC	Record
00.06.02	SDC shall indicate prior submittals at each job meeting. SDC shall submit a complete list and schedule of anticipated submittals for the entire job within specified number of days.	03/17/11	SDC	Record
00.06.03	SDC will send a copy of all submittals to the UPS Operations Manager by email (PDF Attachment) at the same time they are transmitted to RDA. UPS would need to send any comments to RDA at least 5 working days prior to the Return deadline (for that particular submittal). That will allow RDA time to assess the potential impact and incorporate any Town requested adjustments. SDC will provide the Review Deadline for the UPS with each submittal. Please note that Submittals are not a vehicle to implement changes to the project, they are a means to ensure that the precise intent of the Bid Documents are fully realized in the materials and assemblies fabricated for installation on the project.	03/17/11	SDC	Record
01.06.01	The team reviewed the Submittal Log	03/30/11	SDC	Record
01.06.02	It was suggested by JLA that Shawmut periodically post their entire Submittal & RFI log to their FTP site. SDC agreed and confirmed.	03/30/11	SDC	Record
01.06.03	Jeff Yost of RDA indicated that the rebar submittals for building Area B should be complete by Tuesday.	03/30/11	RDA	Open
<b>00.07 Project Milestones / Sequence / Permits</b>				
00.07.01	Permits: SDC will be responsible for acquiring all permits as defined in the General Conditions. SDC shall coordinate the requirements for the permit applications with RDA and the Building inspector. Contractor is responsible to ensure all required permits are obtained, and that the work pertaining to permits is properly inspected and certified.	03/17/11	SDC	Record
00.07.02	Each sub subcontractor for electrical trades shall pull their own separate permits directly.	03/17/11	SDC	Record
00.07.03	Completion Dates: SDC must recognize that time is of the essence of this Contract, and that Owner's Academic schedule will be negatively impacted if the Work is not completed within the times specified. SDC to draft and review with JLA and the TOWN/UPS a detailed micro-schedule for occupancy of the school, including commissioning, punch list, equipment testing, furniture installation and relocation of materials and equipment.	03/17/11	SDC	Record

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
00.07.04	July 10, 2012 is the substantial completion date established in the Owner/CM Contract. This date can only be modified by contract amendment.	03/17/11	SDC	Record
01.07.01	RDA, JLA, & the Town indicated that the building inspector position has not yet been permanently filled. Shawmut will provide a minimum of 48 hours notice of concrete pours, etc. If the building inspector does not show up for scheduled inspections, it was indicated to Shawmut by JLA, RDA, & the Town that they can proceed.	03/30/11	NA	Ongoing
01.07.02	George Zinnl of the Town indicated that during construction, they will be bringing over storage pods to the new school site. SDC confirmed that this is acceptable.	03/30/11	NA	Record
01.07.03	SDC indicated that the substantial completion will most likely be in phases. As an area of the building has been signed off as substantially complete, the Town can take action as allowable by the Building Inspector. As a result of this, the FF&E move-in schedule will be a back-and-forth live document.	03/30/11	NA	Record
01.07.04	SDC indicated if there are no costs or negative schedule implications, they may be able to accelerate certain rooms to accommodate the schools move-in	03/30/11	NA	Record
<b>00.08</b>	<b>Schedule of Values/Payment Requisitions/Certified Payroll Records</b>			
00.08	Daily Construction Reports: Prepare a daily construction report; submit duplicate copies to RDA and JLA at weekly intervals. Luke Grady of Shawmut will send Friday's to Bill McNally of JLA. Bill will forward along to the appropriate parties.	03/17/11	SDC	Record
00.08	JLA (Bill M.) to prepare daily OPM construction reports in addition to the SDC reports	03/17/11	JLA	Record
00.08	Schedule of Values: SDC is required to submit the schedule of values within 10 days of execution of the main GMP. The activities listed in the schedule of values are to be the same as those listed in the CPM Construction Schedule. Wherever possible values should not exceed \$20,000. The invoice should correspond to the correct MSBA ProPay codes. Foundation work should be coded as part of construction, not as site work.	03/17/11	SDC	Open
00.08	Payment Application: SDC will submit a draft/pencil requisition on the 1st day of the month for the previous month. The requisitions must show only work in place on the date the req is submitted, not off site materials. No anticipated work should be included. 5% retainage will be withheld on all items. JLA will review and make recommendations before forwarding to RDA. RDA will review and upon agreement of the pencil requisition, SDC will prepare a final electronic version in MS Excel for JLA to review before preparing the notarized requisition which must be submitted to JLA by the second Friday of the month, for submittal to/review by to the School Building Committee and the Town of Uxbridge at their scheduled monthly meeting. Since the 1st day of the month falls on different day of the week each month, a specific requisition schedule will be established as part of the weekly construction job meeting. A draft application has been sent.	03/17/11	SDC, JLA, RDA	Record
00.08	Certified Payroll Records: SDC will submit two copies of the certified payroll records (including the subcontractor records) with the Statement of Compliance to JLA every week (per M.G.L. c149, section 27B). One copy will be distributed to JLA on site and one copy to the Uxbridge Town Hall. This has been submitted weekly.	03/17/11	SDC	Record
01.08.01	Jeff Yost of RDA requested that Bill McNally of JLA submit his comments for Shawmut's Pay Application by Friday. It was noted that the pay application needs to be finalized by 4/8/11	03/30/11	JLA	Open
<b>00.09</b>	<b>Use of Site/Site Access/Construction Staging &amp; Signage/Traffic</b>			

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
00.09.01	On-Site Work Hours: SDC shall perform work at the site only between the hours of 7 AM to 6 PM Monday to Friday and shall be in accordance with all Uxbridge Bylaws. Provisions for Contractor Site Access other than that specified above must be coordinated with and approved by the Town of Uxbridge/UPS. Saturday work will be permitted with prior permission; no work shall be performed at the site on Sundays or on legal holidays. LG of Shawmut Indicated that to date he has not received any noise complaints.	03/17/11	SDC	Record
00.09.02	Construction Phasing & Staging Plan: SDC is responsible to provide a construction phasing and staging (logistics) plan that adheres to the Contract sequencing or meets the intent of the project sequencing. Needs to be submitted and reviewed with JLA, RDA and the Town of Uxbridge/UPS. This has been submitted and will be reviewed during the next meeting with the team.	03/17/11	SDC	Record
00.09.03	Site Access/Egress: SDC shall access the site in accordance with the limits, restrictions and provisions as outlined in spec section 01 14 00. A defined plan for accessing the site will be reviewed and provided by SDC to all subcontractors.	03/17/11	SDC	Open
00.09.04	Contractor Parking: Contractor must park all vehicles within the confines of the construction site. No parking will be allowed off site.	03/17/11	SDC	Record
00.09.05	Construction Signage: During the construction phase SDC is required to provide construction safety signage in order to alert the public of all hazards on the project in accordance with OSHA requirements. Hard Hat signs will be clearly posted at all required locations.	03/17/11	SDC	Record
00.09.06	JLA to provide SDC with a template for an approved MSBA project job sign.	03/17/11	SDC	Open
00.09.07	All visitors to the site must sign in at the SDC field office, must wear safety protection (hard hat, glasses, vests) and must be escorted by SDC. These signs are currently posted.	03/17/11	ALL	Record
00.09.08	Access to the site will ONLY be as outlined in the project specifications, section 01 14 00. Construction traffic shall not block any public or private roadways, driveways or parking areas.	03/17/11	SDC	Record
<b>00.10</b>	<b>Security</b>			
00.10.01	SDC is responsible for the control and security of the site . The site will be fenced to the degree practicable and and locked securely during non-working hours. SDC will post no trespassing signs and will locate barriers at access points for ATV's. SDC will install a web-cam to help with site security. SDC will keep the site free from the accumulation of waste materials and control vermin throughout the project. The Uxbridge PD will patrol around the site and night and on weekends.	03/17/11	SDC, UPD	Record
00.10.02	SDC to provide a key safe near the construction gate for use by the Uxbridge FD. SDC to provide updated emergency contact lists to both the FD and PD.	03/17/11	SDC	Record
00.10.03	All visitors to the site must sign in at the SDC field office, must wear safety protection (hard hat, glasses, vests) and must be escorted by SDC. SDC has a site access agreement which must be signed by all visitors.	03/17/11	ALL	Record
01.10.01	SDC indicated that there are currently 2x town locks on the chain for the main gate. JLA reiterated that the Fire Department wants a security box at the gate for their own use; SDC to provide.	03/30/11	SDC	Open
01.10.02	JLA indicated the Town has requested a webcam for surveillance. SDC to follow up with options and pricing	03/30/11	SDC	Open

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
<b>00.11 Means, Methods and Techniques/Dust Control &amp; Street Cleaning</b>				
01.11.01	Contractor Responsibility	03/17/11	SDC	Record
01.11.02	SDC must minimize dust leaving the site and must avoid any impact to adjacent properties.	03/17/11	SDC	Record
01.11.03	SDC will be responsible for cleaning streets of mud and dirt tracked by vendors from the site onto adjacent streets and highways. SDC will install crushed stone and wheel wash at the site entrance and exit in order to achieve this goal.	03/17/11	SDC	Record
<b>00.12 Safety/Erosion &amp; Siltation Control</b>				
00.12.01	SDC is required to submit a site specific Safety Program that meets the requirements of the Contract Requirements to JLA and RDA. SDC will have a safety officer on site weekly. <b>This has been submitted.</b>	03/17/11	SDC	Record
00.12.02	SDC will strictly follow the requirements of the SWPPP plan.	03/17/11	SDC	Record
00.12.03	Handling of any and all contaminated materials will be in strict accordance with the specifications, and will be kept on site if possible.	03/17/11	SDC	Record
00.12.04	The Town does not have specific requirements that exceed CMR for storage of propane or solvents, no special permits required.	03/17/11	NA	Record
01.12.01	Bill McNally of JLA requested that SDC respond to BSC's SWPPP report indicating that SDC has taken corrective action & have proceeded per the documents.	03/30/11	SDC	Open
01.12.02	Bill McNally of JLA commented on his satisfaction with Welch's safety operations.	03/30/11	NA	Record
<b>00.13 Uxbridge Public Schools' Policies and CORI Checks</b>				
00.13.01	If awarded the contract the bidder, or subcontractor, shall comply with the following Uxbridge Public Schools' policies: <ul style="list-style-type: none"> <li>i Smoking on school premises - Policy ADC</li> <li>ii Drug Free Workplace Policy - Policy GBEC</li> <li>iii Student Welfare - Policy JL (Reporting child abuse and neglect)</li> <li>iv Harassment Policy - Policy JICFA</li> </ul>	03/17/11	SDC	Record
00.13.02	All personnel on site when the school is occupied (during warranty work) will be required to submit a CORI criminal record check form for the School Department to obtain conviction and pending criminal case information on those individuals. <del>The Town of Uxbridge School Department / George Zinni</del> reserves the right to request certain individuals be removed from the project as is deemed necessary based on the information obtained from the CORI records. Approved individuals will be required to carry ID's that they have been approved by <del>The Town of Uxbridge School Department / George Zinni</del> when on the Construction Site. SDC shall develop a badge system to issue badges once CORI checks have been completed.	03/17/11	NA	Record
<b>00.14 Testing and Inspection</b>				
00.14.01	JLA will help the Town to procure the services of "Owner's Testing Agencies". SDC is responsible for coordination and scheduling of all testing required by the Specifications, Massachusetts Building Codes and Massachusetts Law. Copies of the testing agency reports will be sent to SDC, JLA and RDA. JLA indicated Concrete, Steel, Mason Inspection companies would be released by end of day 3/30/11.	03/17/11	JLA	Open

JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
00.14.02	JLA to contact the CxA to review the scope of testing for the building envelope.	03/17/11	JLA	Open
00.14.03	RDA to schedule a meeting with the new Town Building Inspector and Bill McNally to review the construction documents and the code consultant analysis. RDA indicated this has been completed, however, the building code report needs to be sent to the building inspector.	03/17/11	RDA	Open
01.14.01	Jeff Vost of RDA requested that the commissioning agent be present at SDC's subcontractor kickoff meeting to go over commissioning expectations	03/30/11	RDA	Open
<b>00.15 Field Offices</b>				
00.15.01	SDC to provide site trailers furnished per the contract. Shawmut indicated these should be on site next week.	03/17/11	SDC	Open
<b>00.16 Proposed Change Orders (PCOs)</b>				
00.16.01	Proposed Change Orders (PCOs) and back-up shall be submitted via e-mail to RDA and JLA. SDC will maintain a schedule of PCOs which will be reviewed at each weekly construction job meeting. The schedules will be updated and forwarded to RDA and JLA by Friday of each week. On a monthly basis, PCOs that have been finalized will be collected into a Change Order. Change Orders must be signed by SDC and RDA and will be sent to School Building Committee for approval. No payment will be made on any PCO until it is a Change Order. Once a Change Order is approved it should be added to the Schedule of Values. The team decided that Wednesdays at 3:00 pm will be a standing hold for the Change Order Working Group as needed. JLA to propose this to the Change Order Working Group.	03/17/11	SDC	Record
00.16.01	PCO's to be copied to Jeff Luxenberg, George Zini, Don Sawyer and the Change Order Working Group (Dan Deveau, the Town Manager, John Higgins and Bruce Desilets).	03/17/11	JLA	Record
<b>00.17 List of Subcontractors</b>				
00.17.01	SDC will submit a complete List of Subcontractors, including emergency contact numbers with company name, address, telephone, fax and pager within 10 working days of the GMP execution date.	03/17/11	SDC	Open
00.17.01	SDC will submit the list of Contractor Staff within 10 working days of GMP execution date.	03/17/11	SDC	Open
<b>00.18 As-Builts</b>				
00.18.01	Contractor Responsibility - SDC to update on a regular basis, and to provide in hardcopy and PDF to the Town. As builts will be required to be submitted prior to applications for payment.	03/17/11	SDC	Record
<b>00.19 Coordination Drawings</b>				
00.19.01	Coordination Drawings Schedule TBD by SDC	03/17/11	SDC	Open
00.19.01	Review and Process	03/17/11	SDC	Open
<b>00.21 Communication with Abutters</b>				
00.21.01	SDC has already begun and will continue to meet/communicate with abutters.	03/17/11	SDC	Record

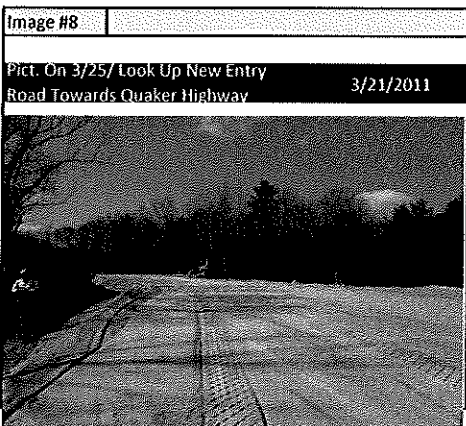
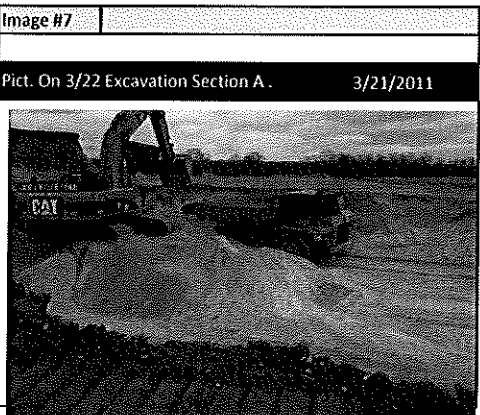
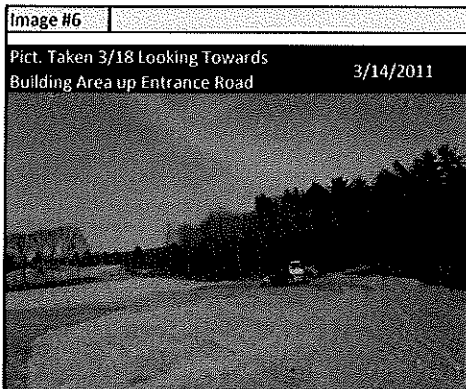
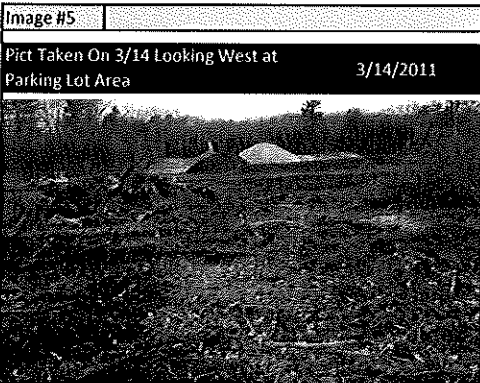
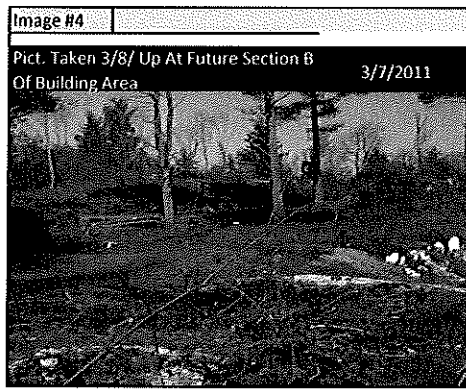
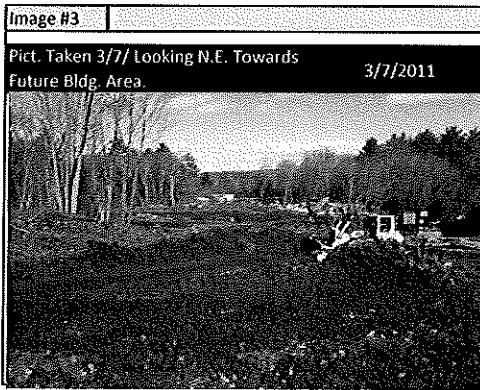
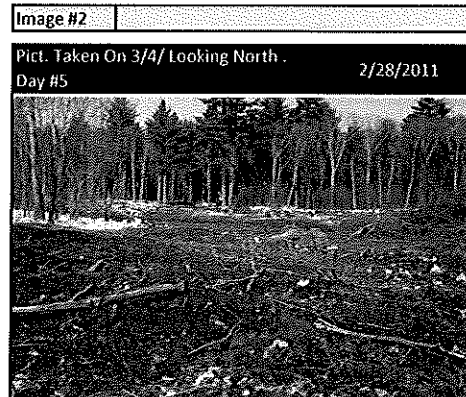
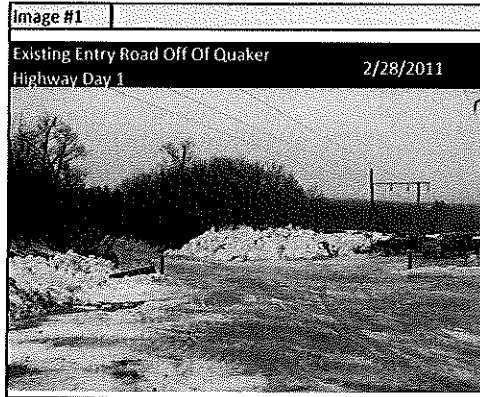


JOSLIN, LESSER + ASSOCIATES, INC.

Item #	Description	Date	Action By	Status
<b>00.22 Other Business</b>				
00.22.01	The Town to determine a ground breaking date, target is the last week of April 2011. This is on the agenda for tonight's meeting with the BOS & SBC	03/17/11	TOWN	Open
<b>00.23 Future Meetings</b>				
00.23.01	Wednesdays 1 PM to 3 PM beginning March 30th. The meetings will be held at the Lower Town Hall Meeting Room through April and thereafter will be held at the JLA jobsite trailer. No meeting to be held on 04/06/11	03/17/11	NA	Record
<b>01.01 CHPS</b>				
01.01.01	Jeff Yost of RDA discussed he wanted to have a kickoff meeting with the CHPS consultant, RDA, & SDC. He indicated that this meeting would occur the week of 04/04/11.	03/30/11	RDA	Open
01.01.02	SDC Indicated that Dumpsters have been purchased at a recycled content percentage of 96%. Jeff Yost of RDA requested sample forms showing amount of recycled content and the contractors quote showing they are to provide 96%. This is to be forwarded by RDA to the CHPS consultant.	03/30/11	SDC / RDA	Open
<b>01.02 MEP Coordination</b>				
01.02.01	SDC requested all the MEPF CAD drawings. RDA indicated waivers from TCI would be sent to SDC so the CAD drawings can be downloaded.	03/30/11	RDA	Open
01.02.02	It was noted by Jeff Yost of RDA that no ceiling heights or light fixtures are to be moved without approval from the Architect, Engineer, & Design Team.	03/30/11	NA	Record
<b>01.03 Speed Bumps</b>				
01.03.01	Dan Deveau of the Town suggested the Town may request speed bumps in the road leading to the new school. JLA to follow up.	03/30/11	JLA	Open
<b>01.04 National Grid / Site Power</b>				
01.04.01	Jeff Yost of RDA confirmed he will reach out to Mike Patterson of National Grid to review the Underground Ductbank proposal.	03/30/11	SDC	Open
01.04.02	SDC indicated they should have pricing in the week of 3/28/11 for the overhead vs underground power lines to the school	03/30/11	SDC	Open
01.04.03	Dan Deveau of the Town suggested splitting the costs of the new overhead power service with the DPW, since they will require service to the new pump station.	03/30/11	SDC	Open
<b>01.05 Access to Shawmut's FTP Site</b>				
01.24.01	Go to: ftp://files.shawmut.com/ Username is: Ftpdown Password is: \$DC get file\$ (It's best to copy and paste the password since there are spaces in between) Navigate to the "Uxbridge High School" folder, and then to the "Construction" folder	03/30/11	NA	Ongoing

**Uxbridge High School**  
**CONSTRUCTION PROGRESS PHOTOS**

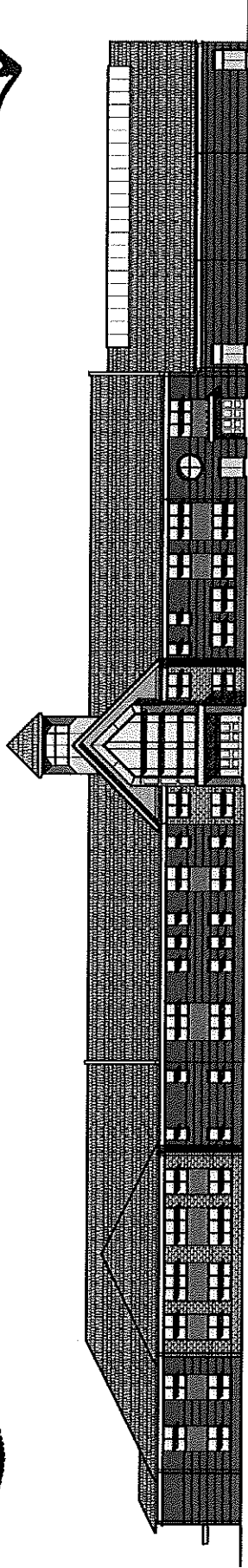
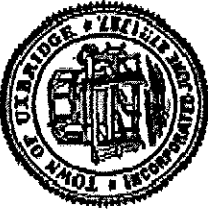
**Marh 25,2011**



TOWN OF UXBRIDGE | COMMONWEALTH OF MASSACHUSETTS

# UXBRIDGE HIGH SCHOOL

BOARD OF SELECTMEN | SCHOOL BUILDING COMMITTEE | SCHOOL COMMITTEE | FINANCE COMMITTEE



THIS PROJECT FUNDED IN PART BY THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY



CONSTRUCTION MANAGER

**SHAWMUT DESIGN & CONSTRUCTION**  
560 HARRISON AVE | BOSTON, MA



ARCHITECTS & PLANNERS

**RAYMOND DESIGN ASSOCIATES**  
222 NORTH STREET | HINGHAM, MA



OWNER'S PROJECT MANAGER

**JOSLIN LESSER & ASSOCIATES, INC.**  
44 PLEASANT STREET | WATERTOWN, MA