



Do Not Write in this Space

Posted by  
Uxbridge  
Town Clerk

MAY 14 '12 PM 3:08

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Building Comm.

Meeting Date 16-May-12

Time 3:30 p.m.

Place Shawmut Const. Trailer

Authorized Signature *[Handwritten Signature]*

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Public Comment
- 4 Approval of Meeting Minutes (Vote)
- 5 Approval of Invoices (Vote)
- 6 Shamut Construction Update
- 7 Old/New Business
- 8 Town Manager Action Items
- 9 Next Meetings

June 13, 2012

10 Adjournment

Meeting Postings:

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.