



Do Not Write in this Space
**Posted by
Uxbridge
Town Clerk**

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Building Committee

Meeting Date November 16, 2011

Time 6:00 p.m.

NDU 14'11 AM 11:47

Place High School Library

Authorized Signature *[Handwritten Signature]*

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Approval of Outstanding Invoices (Vote)
- 4 Approval of Meeting Minutes (Vote)
- 5 Old/New Business
- 6 Town Manager/Action Items
- 7 Construction Progress Update (Shawmut)
- 8 Public Comment
- 9 Next Meeting:
December 14th 2011, SBC and BOS (approve budget transfers and contract amendments)
- 10 Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.