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JAN 10'11 AK11:53

## **Town of Uxbridge**

		X Meeting	Cancellation			
	Board or Commission	School Building Comm.	<del></del>			
	Meeting Date	12-Jan-11	Time 7:00 p.m			
	Place	UHS Library				
	Authorized Signature					
	If this meeting is	postponed due to in	clement weather - meeting to be held on			
	•	1, at 6:00 p.m. in UH				
4	Call to Order	-, at 0.00 p.m. m 011				
1						
2	Pledge of Allegiance		)			
3	Public Comment		J			
4	Approval of Meeting Minutes of December 15, 2010 (vote)					
5	Approval of Outstanding Invoices (vote)					
6	Town Manager action items (vote)					
7						
8						
9						
10	Update on Milestone Schedules					
11	Priortization of Alternates (vote)					
12	Priortization of Athletic Fields and Tennis Courts					
13	Old/New Business					

## **Meeting Postings:**

15 Adjournment

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

14 Next Meeting: February 2, 2011 Joint Meeting with BOS 6:00 p.m. (Mini GMP)

- \* Notice must include date, time and place of meeting.
- Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.