

Do	Not	Write	in	this	Space	

Board or Commission RECREATION COMMITTEE	
Meeting Date 1-Feb-16 Time 8:00 PM	
Place Lower Town Hall	
Authorized Signature	
I. OPEN MEETING	
II. MINUTES FROM PREVIOUS MEETING	
III. REVIEW OPEN ITEMS	
IV. TREASURER - BILL PAYMENTS	
V. Solicitation for S2016 Field Requests	
VI. Field Use Calendar	
VII. MEETING ADJOURNMENT - NEXT MTG TBD	

Meeting Postings:

A public body must post notice of the date, time and place of a meeting at least 48 hours in advance of said meeting, excluding Saturdays, Sundays, and legal holidays. The notice must include a list of topics the chair reasonably anticipates will be discussed at the meeting, specific enough so that the public can understand the agenda. Once posted, notice may be updated with additional topics, but only if re-posted 48 hours in advance of the meeting in the same manner as above. If a sudden, generally unexpected set of circumstances demands immediate action by a public body, an "emergency" meeting may be held, and notice shall be posted as soon as possible prior to said emergency meeting.