

Town of Uxbridge  
Pout Pond Recreation Committee  
21 South Main Street  
Uxbridge, MA 01569

Posted by  
Uxbridge  
Town Clerk

**Pout Pond Recreation Committee Meeting Minutes**  
**Wednesday, June 1, 2016**  
**Uxbridge Senior Center - 6:33pm**

Please note some items may have been taken out of agenda order. Pout Pond may occasionally be referred to as "Pout" or "the Pond" throughout these notes.

**Pout Pond Recreation Committee Members Present:** Ed Evers (EE), Tammy Daniels (TD), Cindy Scott (CS), Gary Lavallee.

**Other Staff Present:** Work campers Mr. and Mrs. Doug Packard and new hire Amanda Gentzler (AG).

**Guests:** Pat Hannon, Chairman, Conservation Commission (Con-Com) (PH), Jennifer Modica, Chairman, Board of Selectmen (BOS) (JM), Town Manager, David Genereux (DG) and Greg Gentzler (GG) (left at approx. 7PM).

Let the minutes reflect that committee member, David Lewcon (DL) was not present when the meeting is called to order at 6:33pm.

**New Employee**

The committee welcomes Amanda Gentzler to the staff at Pout Pond. Her start date is to be determined and she will be available for 19 hours per week.

DG regarding hours open speaks to his plan to hire an additional attendant in the next week.

**Wrist Bands and Admission**

Some discussion regarding the collection methods of admission fees. Melissa Dillon displays the wrist bands to be used for daily passes.

**Wi-Fi access at Pout Pond**

Conservation Chair (PH) directs question of availability of Wi-Fi computer access to town manager (DG). Town manager (DG) responds stating we are awaiting internet provider's action.

**Opening Day**

First day slated for 6/25/2016. Town Manager (DG) and Chairwoman BOS (JM) will meet to finalize hours.

### Committee Member's Resignation

Committee is informed regarding the resignation of David Lewcon (acting secretary.) Town Manager (DG) states that he is reviewing applications.

### Acting Secretary

EE agrees to act as secretary for meeting.

### New Committee Members

Committee nominates (EE) and 2<sup>nd</sup> (CS) Gary Lavalley (GL) as committee member and is voted on, and welcomed (voted in) unanimously.

### Calendar of Events

TD reports that calendar of events is all but ready pending OK for a cover band asking \$350. TD also relates 2 selections for food vendors to attend the band dates. DG asks if bands pay for themselves via (cq) turnout. GL asks about division of proceeds between vendors and Pout Pond. There is some discussion about vending in a public place and proper notification by vendors to Town Hall. DG speaks to band payments, pre-arranged fees and weather rainouts. PH suggests 50-50 split in case of a rainout. PH suggests a sub-committee for booking talent. PH states that Gary previously suggested local vendors set up kiosks and share a percentage with the Pond. PH asks hiring members (entertainment) to ensure that bands can power themselves meaning amplification that meets the required needs of the venue with minimal distortion for voice reproduction (P.A.s). DG asks for contact info for the three groups slated to form contracts. PH reiterates that these are outdoor events. DG assures quick contract turnaround. TD is asked to aid in fast-tracking the process.

### Next Meeting

Committee agrees to meet again in one week.

### Uniforms (tee-shirts)

Description of shirts offered by MD.

### Vending Machines vs Atmosphere

PH states deal can be had for Coke (soft drink) machine dispensing for a \$1.50 charge product that will cost the Conservation Commission \$.75 per unit. Some discussion that a room in the repurposed bathhouse would be converted to a snack-vending area with microwave oven; room needs to points of egress.

### Life Vests

PH suggests signage stating laws regarding safe boating.

### Smoking Rules

DG speaks to smoking rules vs standards for regulation. EE states smoking rules for prior seasons of operation. Conservation Chairman PH agrees to address with vote at next Con-Com meeting.

### Water Floats

Committee agrees to 'mirror' Mendon's (sister town) regulation to ban large floats in the swim area as marked as inside the rope mounted float barrier. The use of small, swim-assist, (water wings, jackets and waist floats) devices will continue to be permitted.

**Reporting of Rules Infractions and Escalating Events**

Employees should ask patron(s) to adhere to the rules. If this request results in a discussion which the employee perceives to be escalating into an argument, the employee should utilize the Police Department and the preferred method of contact should be the police radio provided by the police department.

**Cottage Rehabilitation**

DG questions the validity (paraphrase) and or value (paraphrase) of rehab and the possible conflicts of offering for sale to neighbors (in Witek neighborhood).

**Crafts**

Motion (EE) to allocate \$500 for craft program, CS 2nds. GL-Y, CS-Y, TD-Y, EE-Y.

**Signs for Landscaping**

Discussion regarding signage in return for landscaping. EE speaks to size of past signage for landscaping as being too large and placed too close to the Pond's sign. All agree to more discreet signage and plants in buckets or hanging that could also serve as mounting for vendors signage. Sponsors could also be recognized on social media.

**Cash Box**

Old changing room mentioned as a secure room to conduct end of day accounting. Further discussion required.

**Staffing for (pre-Opening) Weekends**

EE agrees to staff 10am to 2pm 6/4/2016 to make available season passes for patrons.

**Tribute to Tom Kinder**


TD Tribute to Tom Kinder suggested, perhaps a framed photo. EE asks that maybe a trail could be named.


**8:24 Adjourn**


Motion for adjournment CS 2<sup>nd</sup> EE, voted unanimously

Respectfully Submitted:

  
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Cindy Scott, Chair

  
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Gary Laville

  
\_\_\_\_\_  
Ed Evers

  
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Tammy Daniels