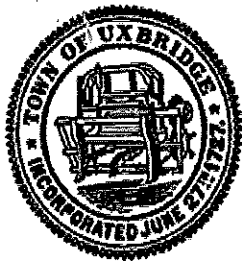
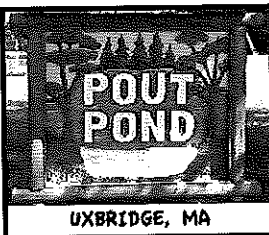


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Town of Uxbridge
Pout Pond Recreation Committee
21 South Main Street
Uxbridge, MA 01569

Pout Pond Recreation Committee Meeting Minutes
Tuesday, January 12, 2016
Lower Town Hall Meeting Room, Uxbridge Town Hall, 6:45pm – 8:25pm

Please note some items may have been taken out of agenda order.

Recreation Committee Members Present: Dave Lewcon (DL), Ed Evers (EE), Ken Tavares (KT)
Other Staff Present: Terri Booth-Desmarais (TB)

1. PPRC Meeting reminders – Going forward, KT will send out a reminder to PPRC members as to when the next PPRC meeting will be held. As a rule, meetings are held every other Tuesday, 6:30pm at Lower Town Hall. Meeting time/place are posted on the town website. PPRC members who are unable to attend a committee meeting should notify the other committee members to determine if a quorum will be met.
2. Microbac fee – Motion by DL to pay Microbac fee in the amount of 287.10 for services rendered during the 2015 season. Seconded by KT. Approved 3:0:0.
3. Aquatic Control Technologies – committee will research to determine if we can use the wetland filing fees to pay for ACT consultation fee. DL to determine if this is possible.
4. PPRC Financials – PPRC received financial statements from Justin Cole. Reports are difficult to read noting a variety of sub accounts; also Debit/Credit statements use the Financial Account process which is not user friendly to the average consumer. Working with Justin, there is an opportunity to refine the reports by removing unutilized sub accounts as well as naming the various account types. Motion by KT to have the committee define which account types are needed and define the name for each. Seconded by EE. Approved 3:0:0.
5. Season Parking Passes – Will need to order season parking passes soon. EE to determine how many stickers we have used over the last couple of years to figure out how many to order for the 2016 season.
6. Lawn Treatment – Lawn is in rough shape as it wasn't treated in 2015. DL to reach out to local lawn service(s) for quotes.
7. Annual Report – KT to work on building draft and send to DL for review.

ADJOURN – Motion to ADJOURN at 8:25pm by KT; Seconded by DL; Vote Unanimous 3:0:0.

Respectfully Submitted:

Ken Tavares, Chair

Dave Lewcon

Tammy Daniels