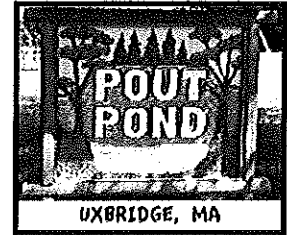


Posted by
Uxbridge
Town Clerk



Town of Uxbridge
Pout Pond Recreation Committee
21 South Main Street
Uxbridge, MA 01569

JUL 28 '15 AM 8:43

Pout Pond Recreation Committee Meeting Minutes
Tuesday, June 30, 2015
Lower Town Hall Meeting Room, Uxbridge Town Hall, 6:30pm – 8:35pm

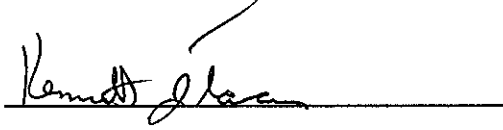
Please note some items may have been taken out of agenda order.

Recreation Committee Members Present: Ken Tavares (KT), Tom Kinder (TK), Dave Lewcon (DL), Ed Evers (EE)
Other Staff Present: Tammy Daniels (TD), Cindy Montgomery (CM), Myra Villasin-Astorg (MA), Terri Booth-Desmarais (TB)

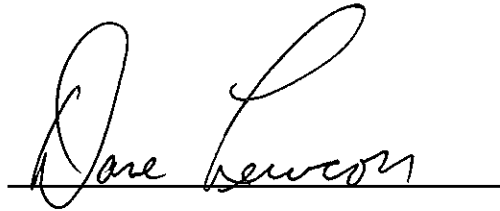
1. Review/Approve PPRC Meeting Minutes
 - 5/26, 6/9 meeting minutes not completed. Motion by DL to review/approve minutes at next PPRC meeting. Seconded by KT. Approve 4:0:0.
2. Update procedures for expenditure of funds
 - With the guidance of the Town Manger and Accounting department, PPRC should designate 1-2 individuals as purchasing agents. This will help streamline and maintain control in purchases required for Pout. Motion by KT to nominate DL and TD as the approved purchasing agents for PPRC. Seconded by EE. Approve 4:0:0.
 - KT to inquire with David Genereux if PPRC members could obtain a credit card. Purchases would be withdrawn directly from the Pout Pond revolving account by the Accounting department.
 - Best practice is to have merchant invoice (to the Accounting Department) the town when making a purchase.
 - Walmart and Koopman's are approved merchants. KT to work with Town Hall in adding DL and TD to approved list of purchases at Koopman's. When approved by the merchant, per EE we can use the Town Tax ID# to avoid paying sales tax on said purchases.
3. Security System update
 - Eagle Star provided quote for security system; however at the suggestion of the Town Manager we should solicit additional quotes. KT and DL to meet with David Genereux and representative from Tactical Network Infrastructure to review quote.
4. General facilities update
 - Currently items eligible for recycling are being thrown into the trash. We should recycle. In addition, the Beach Attendants struggle to remove the heavy 50 gallon trash bags from the barrels when full. Suggest utilizing smaller 32-40 gallon barrels. Alternatively we could add sand or milk crates to reduce volume of trash bags. Motion by KT to purchases new trash/recycling cans. Seconded by EE. Approve 4:0:0.
 - TK commented that the trash barrels in the bathrooms are unhealthy and unsightly. Suggest replacing with kitchen size baskets. No action taken.
 - DL is coordinating the beach sand donation from Pyne. Should arrive by 7/2.
 - Picnic tables should be kept off the lawn for a prolonged period of time if at all possible.
 - Weed abatement. Letter of intent was sent by Aquatic Control Technology to ConCom however no action was taken. At this point of the season it's too late to treat for weeds. Going forward will need to discuss future treatment with ACT in the Dec/Jan timeframe.
 - Bathroom faucets are in need of repair. No action taken.
 - Table coverage for collecting fees – not enough volunteer coverage for Tuesdays; so will request Beach Attendants to cover hours. No issue of Beach Attendants working over the 19 hours as it's a seasonal position. Motion by KT to have beach attendant work additional hours for Tuesday coverage. Seconded by TK. Approved 4:0:0.

ADJOURN – Motion to ADJOURN at 8:35pm by KT; Seconded by DL; Vote Unanimous 4:0:0.

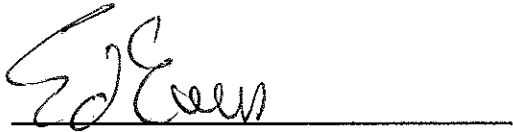
Respectfully Submitted:



Ken Tavares, Chair



Dave Lewcon



Ed Evers

Tom Kinder