

Posted by
Uxbridge
Town Clerk



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APR 10 '19 PM 3:29

Town of Uxbridge

☐ Meeting

☐ Cancellation

Board or Commission Library Trustees
Meeting Date Tuesday, April 16, 2019
Place Uxbridge Public Library
Authorized Signature Cathy Parker

Time 7:00pm

I. Call to Order

Approval of Minutes from March 19, 2019
Next meeting May 21, 2019

II. Old Business

Approval of Long Range Plan

III. New Business

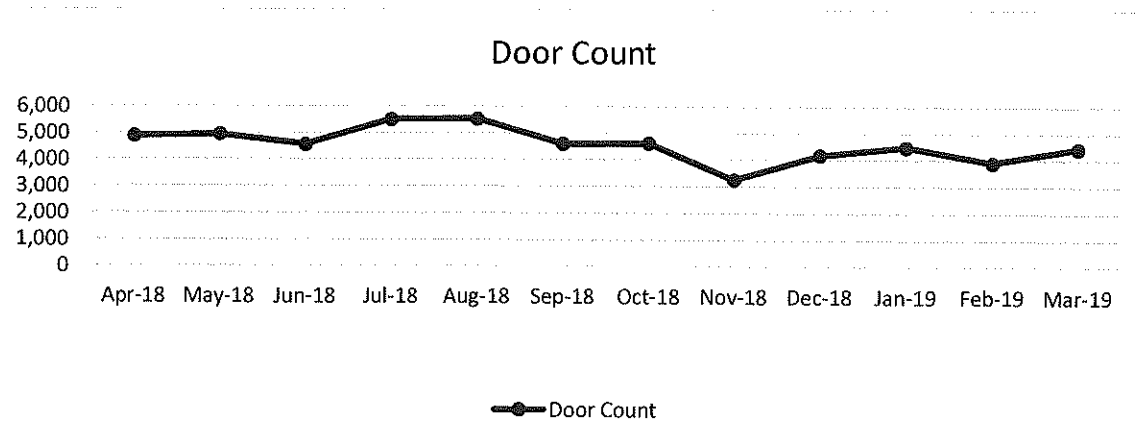
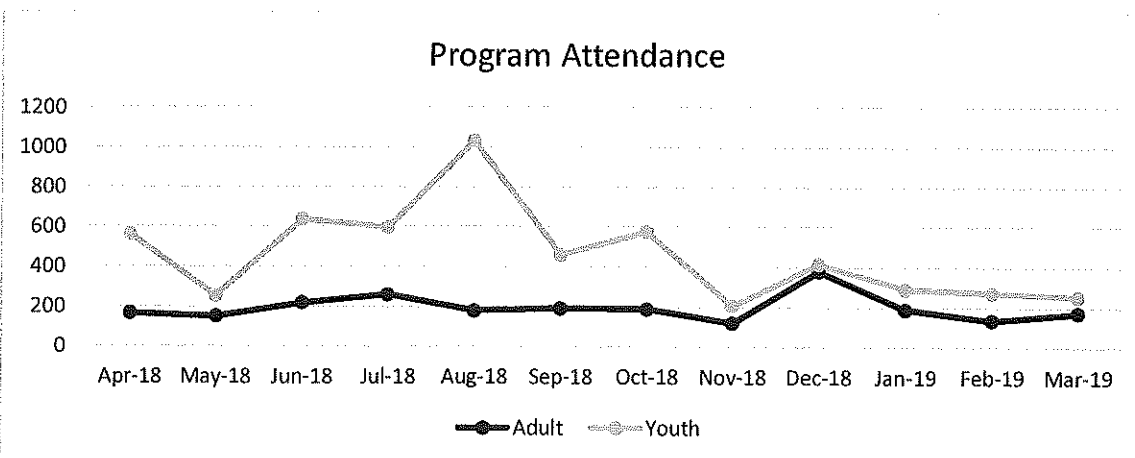
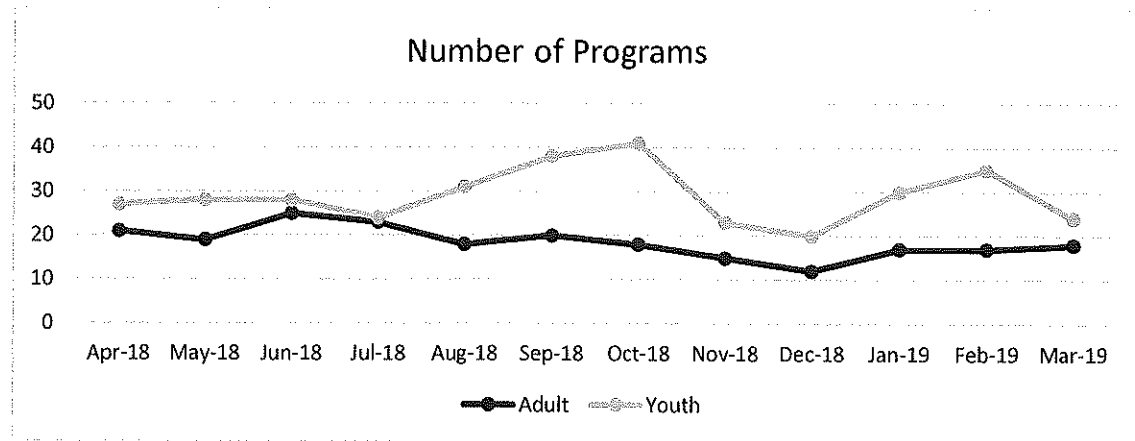
Reports - Friends, Directors, Treasurers, Real Property
Projects - Roof, Painting, Chair repair, Carpet cleaning

IV. Other Business

V. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.



March Library Administrative Statistics

New Patrons Registered: 40

Lost Items Recovered: 85

Adult Reference: 345

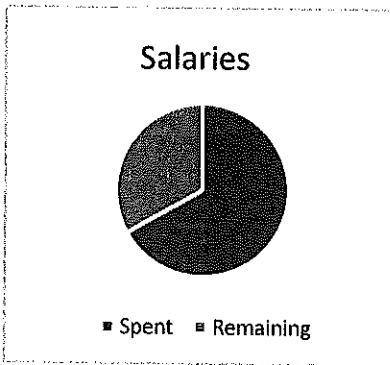
Youth Reference: 128

Director's Report
April 2019

Finances as of April 2019: 9 months (75%) into FY19

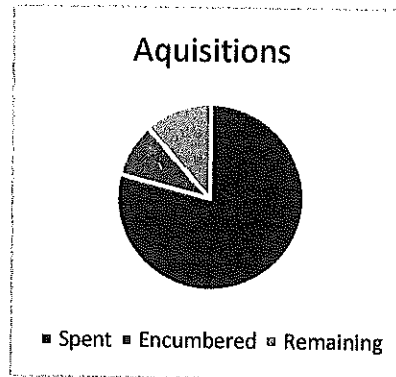
Salary Expenditures

| | |
|-----------------|-----------|
| Spent – 67% | \$190,938 |
| Remaining – 33% | \$95,068 |
| Total Budgeted | \$286,006 |



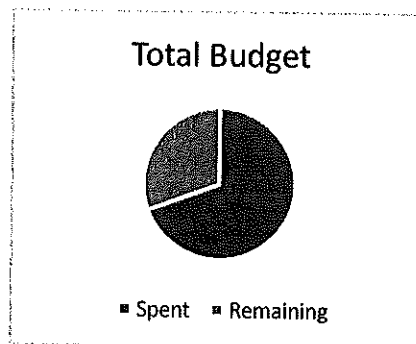
Acquisitions Expenditures

| | |
|-----------------|----------|
| Spent – 79% | \$50,218 |
| Encumbered – 9% | \$5,857 |
| Remaining – 12% | \$7,425 |
| Total Budgeted | \$63,500 |



Total Budget Expenditures

| | |
|-----------------|-----------|
| Spent – 69% | \$275,229 |
| Remaining – 31% | \$121,325 |
| Total Budgeted | \$396,554 |



121,325
 95,068

 26,257
 8,200 - circ

 2 18,057 — electricity \$600-700/month
 Heat \$?? \$19-\$900

Director's Report
April 2019

Requested Financing

| Program/Purpose | Date | Recipient | Amount |
|--------------------|--------------------|--------------------|-----------|
| Yoga | April 1, 8, 22, 29 | Marise Nazzaro | \$200 854 |
| Sewing 101 | April 25 | Madonna Terlizzi | \$30 855 |
| Zentangle | May 2 | Pam Lisak | \$225 856 |
| Music and Movement | May 14 | Deb Hudgins | \$55 857 |
| Kids Yoga | May 16 | Allison Goldenberg | \$25 858 |

857

Museum Pass Renewals

| Museum Pass | Annual Visits | Amount |
|--------------------------|---------------|-------------|
| Boston Children's Museum | 24 | \$350 |
| Worcester Art Museum | 11 | \$250 |
| Mass MoCA | - | \$250/\$500 |

Budget

We are waiting to be scheduled for a finance committee budget hearing.

Staff Updates

Director attended a Blackstone Valley Library Directors meeting on Friday, April 12.

Uxbridge Free Public Library is hosting an area director round table on Thursday, May 2. Round table meetings for C/W MARS libraries are scheduled throughout the year. The round tables provide updates for library directors on network initiatives and offer an opportunity for questions and discussion in a smaller, more informal setting. Library directors are encouraged to attend at least one session each year. The meetings are a way to welcome new directors and network with nearby C/W MARS library directors.

We are holding our bi-annual staff meeting on Saturday, May 18.

Building & Property Update

Atlantic Heat serviced the air conditioners throughout the building in March. Barnard Brothers performed their annual roof inspection and some minor repairs in April. Bliss Carpets are scheduled for carpet cleaning in May. Minor painting projects by Roger Lauze are scheduled for May. Antique chairs throughout the library are being assessed and repaired by Deiana's Furniture over the next few months.

MBLC & State Aid

The MBLC certified the Town of Uxbridge to participate in the FY2019 State Aid to Public Libraries Program. The second (and final) payment has been sent to our revenue account for \$9,118.71.

Friends Report

- Next Friends Meeting: Monday, May 6 at 6:30pm
- Book & Bake Sale: Saturday, May 11 from 9am-1pm
- Voted to renew Southwick's Zoo, Providence Children's Museum, and Ecotarium
- Voted to finance summer reading prizes and supplies
- Voted on design of Friends of the Library shirts

Director's Report
April 2019

April Programming

Adult

Yoga with Marise Nazzaro - Mondays at 7pm
Sit and Knit – Thursdays, April 4 and 18 at 1:30pm
Attracting Native Pollinators – Thursday, April 4 at 6:30pm
Uxbridge Town Cleanup Day – Saturday, April 6 from 9am-12pm
Composting 101 – Saturday, April 6 at 12:30pm
Friends of the Library Meeting – Monday, April 1 at 6:30pm
Uxbridge Senior Center Page Turners – Tuesday, April 9 at 1pm
Card Making – Thursday, April 11 at 6:15pm
Zentangle: Easter Eggs – Thursday, April 18 at 6pm
Let's Sew – Thursday, April 25 at 6pm
Chi Running – Thursday, April 25 at 6pm
Bookies Book Club – Monday, April 29 at 6:30pm

Youth

Read to Lexi - Mondays, April 8 and 22
Music and Movement: Springtime Flowers - Tuesday, April 9 at 11am
Teen Advisory Board Meeting - Thursday, April 11 at 6pm
College Testing and Admissions Essay 101 for Parents - Thursday, April 25 at 7pm
Creation Station - Tuesdays at 3:30pm
Crafty Wednesdays - Wednesdays from 10am-4pm
Lego Club - Thursdays at 3:30pm
Pajama Story Time & Stuffed Animal Sleepover - Thursday, April 25 at 6:30pm
Preschool Story Time Wednesdays at 11am and Thursdays at 11am

April School Vacation

Candy Bar Bingo - Saturday, April 13th at 10am
Mobile Mini-Golf - Tuesday, April 16 from 10-1pm
Popcorn Story Time - Tuesday, April 16 at 11am
Builders Story Time - Wednesday, April 17 at 1pm
Dance Party - Wednesday, April 17 at 3pm
Make and Take Your Own Chocolate - Thursday, April 18 at 1pm
Kids Yoga - Thursday, April 18 at 4:30pm
Family Game Night - Thursday, April 18 at 6pm
Popsicle Stick Bookmarks - Saturday, April 20 at 11am

Director's Report
April 2019

May Programming

Adult




Yoga with Marise Nazzaro - Mondays at 7pm
Sit and Knit – Thursdays, May 2, 16 & 30 at 1:30pm
Zentangle Tea Lights – Thursday, May 2 at 6pm
Reducing Plastic Usage – Monday, May 6 at 6pm
Friends of the Library Meeting – Monday, May 6 at 6:30pm
Card Making – Thursday, May 9 at 6:15pm
Friends of the Library Book & Bake Sale – Saturday, May 11 from 9am-1pm
Homebuying 101 – Monday, May 13 at 6pm
Uxbridge Senior Center Book Club – Tuesday, May 14 at 1pm
Reverse Mortgages – Thursday, May 16 at 6pm
Bookies Book Club – Monday, May 20 at 6:30pm
Running Girl Eats Health Series: Chronic Inflammation – Thursday, May 23 at 6:30pm
Mindfulness Meditation – Thursday, May 30 at 6:30pm

Youth

Star Wars Party - Saturday, May 4 from 10am-12pm
Read to Lexi - Mondays, May 6 and May 20 at 4pm
Teen Advisory Board Meeting - Thursday, May 9 at 6pm
Music and Movement: Nursery Rhyme Time - Tuesday, May 14 at 11am
Kids Yoga - Thursday, May 16 at 4:30pm
Dungeons & Dragons Club - Saturday, May 18 from 10am-12pm
Crazy Colors - Tuesdays at 3:30pm
Crafty Wednesday - Wednesdays from 10am-4pm
Lego Club - Thursdays at 3:30pm
Little Movers - Saturdays at 10am



Uxbridge Free Public Library
Board of Library Trustee
April 16, 2019




Received by
Uxbridge
Town Clerk

MAY 23 '19 AM 10:33

Call to Order: 7:00

Attendees: C. Parker, J. Lynch, M. Francis, E. Kroll, D. Donovan, M. Bazarian Murray, L. Bertonazzi, Director D. Hinkle, Asst. Dir. Lindsey Centrella

Old Business:

Motion made by J. Lynch, 2nd by M Bazarian Murray to approve minutes from March 19, 2019, Motion passed unanimously

Long Range Plan – Next meeting is April 2nd, the committee will meet the following week.

Next Meeting - Next meeting is May 21, 2019

New Business:

Friend's Report –Next meeting is Monday May 6th at 6:30. The friends renewed passes to Southwick's Zoo, Worcester Ecotarium and the Children's Museum. They will be supporting and funding the prizes for the Summer Reading program.

Treasurer's Report - written report provided.

Director's Report - written report provided.

Town clean up was a big success. Transfer of funds from salary to expenses to cover painting, carpet cleaning, a/c maintenance, roof inspection. Motion made by M. Bazarian Murray, 2nd by E. Kroll to have the chair repairs come from the Trust Fund. Museum passes for the Boston Children's Museum and the Worcester Art Museum were renewed. We will add new passes to the Massachusetts Contemporary Art Museum in North Adams.

Assistant Director's Report – included with Director's report- The mini golf event was a huge success.

Real Property Committee - waiting on appraisal update

Other Business:-

Motion made by E. Kroll, 2nd by J. Lynch to adjourn at 7:45pm, Motion passed unanimously

