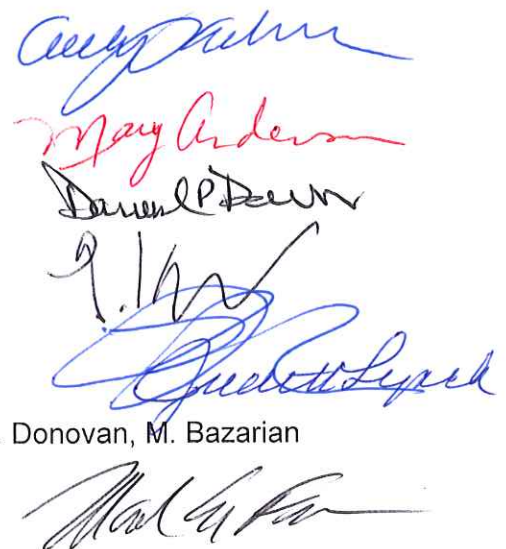




Uxbridge Free Public Library  
Board of Library Trustee  
January 15, 2019



Call to Order: 7:00

**Attendees:** C. Parker, J. Lynch, E. Kroll, M. Anderson, M. Francis, D. Donovan, M. Bazarian  
Murray, L. Bertonazzi, G. Keegan, M. Wickstrom,  
Director D. Hinkle, A.D. Lindsey Centrella

**Old Business:** Motion made by J. Lynch, 2nd by E. Kroll to approve minutes from December 18, 2018. Motion passed unanimously

**Long Range Plan** - No update

**Capital Planning** - No update

Received by  
Uxbridge  
Town Clerk

**Next Meeting** - Next meeting is February 19, 2019

**New Business:**

FEB 20 '19 PM 1:39

**Friend's Report** - No report

**Treasurer's Report** - written report provided.

**Director's Report** - written report provided, Long range plan will re-meet in February to consolidate the different aspects the members are working on solo. Motion made by D. Donovan, 2nd by M. Wickstrom to allow M. Francis to purchase a Konica Minolta MS6000 microfilm reader-printer from eBay for no more than \$650, including shipping. Motion passed unanimously

**Assistant Director's Report** - no report

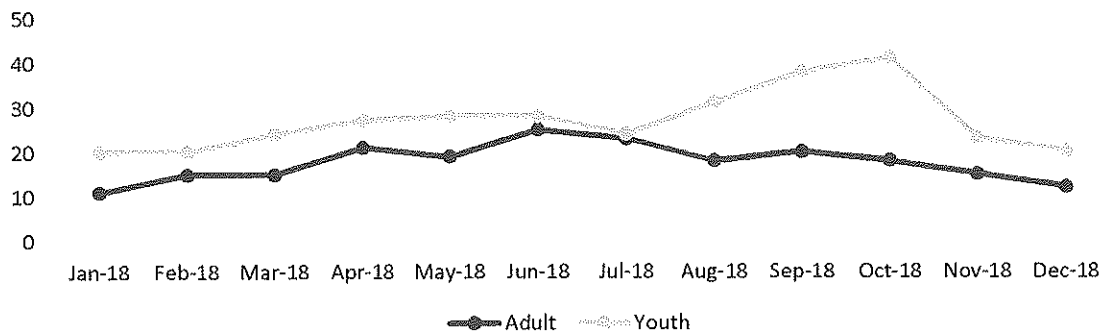
**Real Property Committee** - waiting on past appraisal documents from Cove

**Other Business:-**

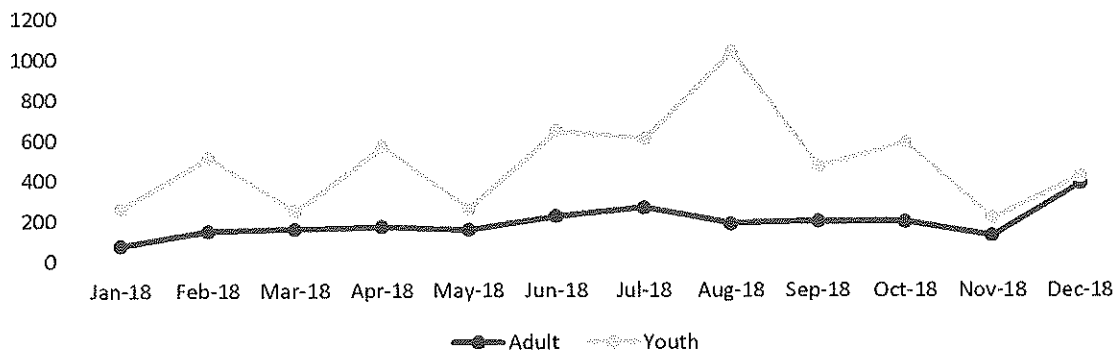
**Motion made** by E. Kroll, 2nd by M. Bazarian Murray to adjourn at 7:26pm,

**Motion passed unanimously**

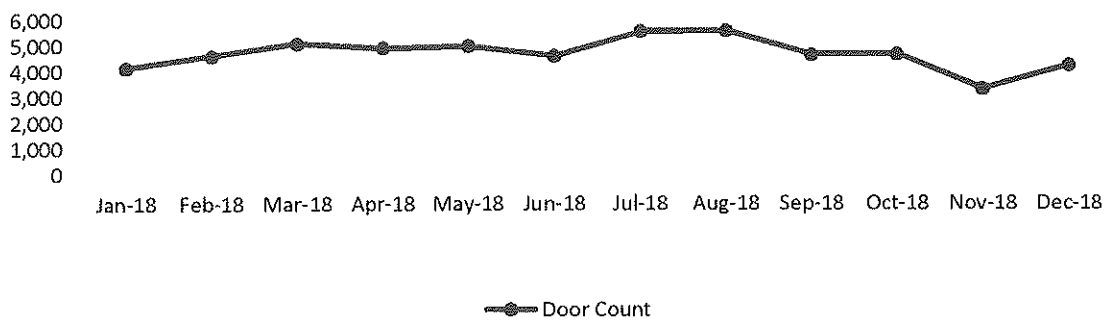
### Number of Programs



### Program Attendance



### Door Count

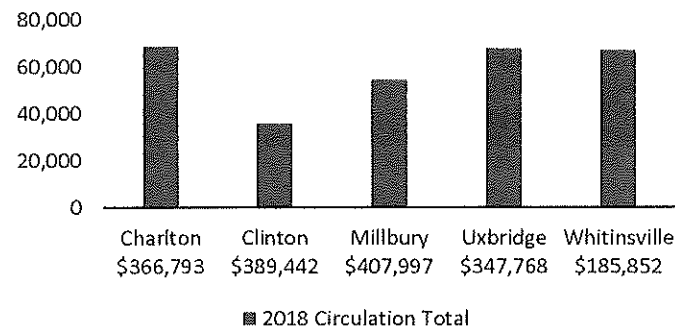


### December Library Administrative Statistics

New Patrons Registered: 27  
Lost Items Recovered: 41  
Adult Reference: 237  
Youth Reference: 121

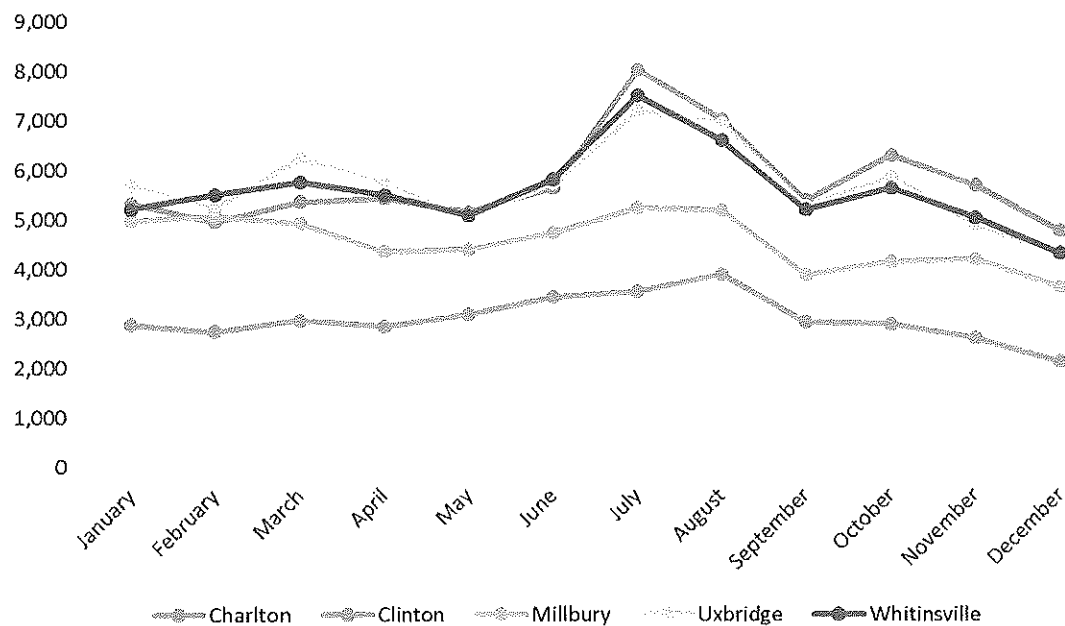
Circulation Comparison

[Information obtained from Massachusetts Public Libraries Financial Data Summary 2017]

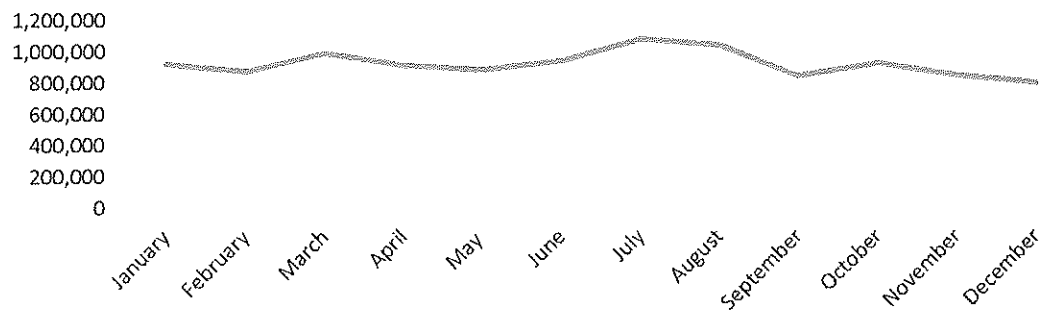


All communities in the table range in size from 13,000 to 16,500 residents. The values presented beneath each town represent their 2017 library budget.

2018 Circulations



2018 C/W MARS Network Circulations



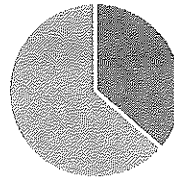
Director's Report  
January 2019

**Finances as of January 2019: 6 months (50% into FY19)**

Salary Expenditures

Spent	\$104,072
Remaining	\$181,934
Total Budgeted	\$286,006

Salaries

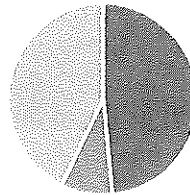


■ Spent ■ Remaining

Acquisitions Expenditures

Spent	\$30,784
Encumbered	\$5,571
Remaining	\$27,145
Total Budgeted	\$63,500

Aquisitions

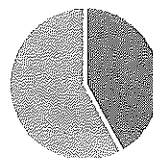


■ Spent ■ Encumbered ■ Remaining

Total Budget Expenditures

Spent	\$166,585
Remaining	\$229,969
Total Budgeted	\$396,554

Total Budget



■ Spent ■ Remaining

Director's Report  
January 2019

**Requested Financing**

Program/Purpose	Date	Recipient	Amount
Yoga	January 7, 14, 28	Marise Nazzaro	\$150
Card Making	Spring Workshops	Susan Bedard	\$200
Music & Movement	February 12	Deb Hudgins	\$55

**Policies**

Attached are the final policy drafts for Patron Behavior and Computer & Internet Usage for a Board vote.

**Staff Update**

Assistant Director Salary – Board vote for COLA

Library collection maintenance projects continue through the winter. Programming is busy this month and we anticipate large turnouts for many of our upcoming events.

**Building Update**

Atlantic Power came for their routine annual boiler service at the end of December. Tony Centrella is collecting the pieces required to update the radiators throughout the building.

**Long Range Plan Update**

The Long Range Plan Committee continues working on the early stages of a draft. At the meeting on December 5, Committee members were assigned sections to complete by February 1.

**Budget Update**

The proposed library budget for FY20 is drafted and we will meet with the Town Manager to discuss in the coming weeks. In December, the Town Manager announced that FY20 budget will be level funded with the exception of union raises. The FY20 MAR is \$387,047 and our FY20 proposed budget is \$399,060 (.63% increase from FY19 budget).

**Microfilm Reader**

The printer attached to the microfilm reader has stopped working. We have received several patron requests that we invest in another reader that has printing capabilities. Quotes range from \$12,000-\$18,000.

**Friends Report**

- New Year, New Friends: January 28 from 5-7pm
- Valentine's Day Raffle Basket: January 21-February 7

**Director's Report**  
**January 2019**

**January Programming**

Adult

Yoga - Mondays at 7pm  
Uxbridge Senior Center Book Club – Tuesday, January 8 at 1pm  
Sit and Knit – Thursdays, January 10 and 24 at 1:30pm  
No-Bake Treats – Monday, January 14 at 6:30pm  
Pleasant Pairing: Tea & Chocolate – Thursday, January 17 at 6pm  
Personal Finances – Thursday, January 24 at 6pm  
Bookies Book Club – Monday, January 28 at 6:30pm  
Feasting on Soups – Thursday, January 31 at 6pm

Youth

Kids Yoga – Thursday, January 10 at 4:30pm  
Read to Lexi – Mondays, January 14 and 28 at 4pm  
Make Your Own Snow Dough - Saturday, January 19 at 11am  
Pajama Story Time & Stuffed Animal Sleepover - Thursday, January 31 at 6:30pm  
Crazy Colors – Tuesdays at 3:30pm  
Crafty Wednesdays - Wednesdays from 10am-4pm  
Lego Club - Thursdays at 3:30pm  
Book Buddies  
Baby and Me – Mondays and Tuesdays at 10:30am  
Preschool Story Time – Wednesdays and Thursdays at 11am

**February Programming**

Adult

Yoga - Mondays at 7pm  
Recycling Event – Monday, February 4 at 6pm  
Card Making – Thursday, February 7 at 6:15pm  
Sit and Knit – Thursdays, January 10 and 24 at 1:30pm  
Uxbridge Senior Center Page Turners – Tuesday, February 12 at 1pm  
Indoor Seed Starting – Thursday, February 21 at 6:30pm  
Bookies Book Club – Monday, February 25 at 6:30pm  
Pastel Night – Thursday, February 28 at 6pm – pending UCC grant

Youth

Baby & Me – Mondays and Tuesdays at 10:30am  
Creation Station - Tuesdays at 3:30pm  
Crafty Wednesdays - Wednesdays from 10am-4pm  
Preschool Story Time – Wednesdays and Thursdays at 11am  
Lego Club - Thursdays at 3:30pm  
Read to Lexi - Mondays, February 11 and 25 at 4pm  
Music and Movement: Valentine's Fun - Tuesday, February 12 at 11am  
Kids Yoga - Thursday, February 14 at 4:30pm  
Teen Advisory Board Meeting - Thursday, February 14 at 6pm  
Candy Bar Bingo - Saturday, February 16 at 11am  
Kids Dance Party - Wednesday, February 20 from 2-3pm  
Decorate Your Own Library Bag - Thursday, February 21 at 1pm  
Make Your Own Bath Bombs - Thursday, February 21 at 6pm  
Little Movers - Saturday, February 23 at 10am  
Decorate Mardi Gras Masks - Saturday, February 23 at 12pm  
Pajama Story Time & Stuffed Animal Sleepover - Thursday, February 28 at 6:30pm  
Book Buddies