

Uxbridge Board of Library Trustees

Meeting Minutes March 20, 2018

Mal Coffey
Jedech Lynch
Ellen Berson Kroll
Carol Keegan
J. Murray
May Anderson
Daniel P. Donovan

Attendees: J. Lynch, E. Kroll, M. Murray, G. Keegan, M. Anderson, D. Donovan, C. Silva, L. Bertonazzi, M. Francis, Asst. Library Director Rasha Al-Sasah

Meeting called to order 7:02 PM

Building: M. Francis report on building issues: Skylight project contract signed, estimated start date July 2018. Estimate based on: 2 weeks for field measurements (at earliest April 1), 10-12 weeks material order time, 2 weeks added for contingency time. Walkway/steps to lower parking lot project to be done after skylight project to prevent damage from skylight construction project. M. Francis to check with Building Inspector L. Lench to see if stair to lower lot part of project can begin before skylight, with walk to be done post skylight. Barnard Roofing's Terry Barnard checked out leak in auditorium ceiling on March 16 2018, will schedule repair and annual roof inspection after weather improves. Atlantic Heating replaced Heating/Cooling unit in Children's Room on Friday March 18, 2018, approximate cost \$4,200. Water issue along back hall (moisture wicking into brickwork in hall and closet) best addressed by sealing granite outside and seam at granite/brick drainage area.

Motion made by D. Donovan, **seconded** by G. Keegan to approve 2% COLA (Cost of Living Adjustment) pay raise for Director and Assistant Director as recommended by Town Manager. **Motion passed unanimously.**

Motion made by M. Murray, **seconded** by C. Silva to expend up to \$650.00 for new furniture for Children's Room area as described by R. Al-Sasah **Motion passed unanimously.**

Director and Assistant Director reports received.

APR 25 '18 PM 12:09

- Upcoming programs discussed
- Animal program big success (300+ attendees), another planned for September
- Bus trip to Lego Discovery Center filling, 35 needed to make trip happen
- Additional yoga class added
- Free charging station to be received
- Copier broken and irreparable, Deb Hinkle exploring options

Received by
Uxbridge
Town Clerk

Treasurer Report received, \$10,000 in cash to be transferred from Merrill Lynch account to checking for programming/etc.

Friends of Library Children's Room back hall paint/improvement project almost complete, we thank them for their work.

Motion to adjourn made by E. Kroll, **seconded** by J. Lynch **Motion passed unanimously.** Meeting adjourned 8:04 PM