



Do Not Write in this Space

DEC 16 '10 PM 2:46



Town of Uxbridge

Meeting

Cancellation

Board or Commission Library Trustees

Meeting Date December 21, 2010

Time 7:00pm

Place Uxbridge Library

Authorized Signature Cathy Parker

I. Call to Order

Approval of Minutes from November 9, 2010
Next meeting January 18, 2011

II. Old Business

III. New Business

Reports - Directors, Assistant Directors, Treasurers and Friends
Telephone Systems quotes

IV. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.