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Uxbridge Housing Authority
Calumet Court, P.O. Box 391
Uxbridge, MA 01569
508-278-3232

Received by
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Town Clerk

Richard Baker, Chairman
Alice Picard
Arthur Dubois

Patrick Fitzgerald
John O'Brien, Executive Director

September 15, 2015

Minutes of the Regular Meeting of the Uxbridge Housing Authority held on Monday, September 15, 2015 4:00 PM in the Administration Building located at Calumet Court, Uxbridge, MA.

Upon Roll call members present and absent were as follows:

Present: Alice Picard, Patrick Fitzgerald, Arthur Dubois

Absent: Richard Baker

Others: John O'Brien, Linda Kelly

Meeting was called to order at 4:00pm

1) Minutes

Motion was made and seconded to approve the minutes of the June 8, 2015 Meeting.

The board voted approval of said motion.

2) Financial

Checks were signed

Reviewed the financial report for the period ended July 31, 2015

Signed MMDT signature pages

3) DHCD Correspondence

September 14 – Implementation of Agreed upon Procedure – Audits

4) Energy Programs

John noted he has solicited proposals for solar metering net credits from several providers. Quotes are expected October 8th.

John noted he had locked into a rate of .1039 \$/kWH with Secure Energy for Electric Supply.

5) Annual Report

John submitted the Annual Report for the period 7/1/2014 to 6/30/2105. The report will be submitted to the town.

- 6) Mass NAHRO Correspondence
None
- 7) Capital Improvements
Noted that an architect has been assigned to prepare drawings and specifications for Roof repairs at Calumet and Centennial Courts
Awaiting word on energy grant to replace doors at Calumet Court.
- 8) Worcester Regional Retirement
John attended a meeting earlier regarding compliance with financial reporting of retirement benefits for GASB 67 & 68. These figures are now required to be include in our financial reports.
- 9) Adjourn
Motion was made and seconded to adjourn at 4:40 pm
The board voted approval of said motion.
- 10) Meeting Schedule
Next meeting October 13, 2015 at 4:00pm

Copies of all reports and correspondence are on file at the Housing Authority Office.

Submitted _____

Date Approved _____

Attest _____