



Do Not Write in this Space

AUG 1 '17 PM 4:05

Town of Uxbridge

Special Meeting

Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: August 3, 2017 @ 4:00 PM

Place: Administration Building at Calumet Court

Authorized Signature: *John F. O'Brien*

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- I. Call to Order
 - II. Approval of the Minutes of the July 11, 2017 Meeting
 - III. Approve certificate of final completion for 304038 Paving Contract
 - IV. Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.