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Uxbridge
Town Clerk

UHDC minutes from 19 Oct 2016 meeting

Meeting commenced at 5:30 pm in lower town hall. Members present were Marion Baker, Melissa Haskell, Jane Keegan, Faye McCloskey, and alternate Michael Cove.

Members absent: Travis Baker, Eric Belseth

Minutes read by Melissa Haskell, motion to accept the minutes as read by Jane Keegan, seconded by Marion Baker. Unanimous response in favor of accepting minutes.

Old business:

Letter to Unitarian Church was discussed, no response has been received.

Commission discussed signage, upkeep of property. Jane Keegan made a motion to draft a letter to be delivered to the property owners and landlords within the district, who have space available. Motion seconded by Marion Baker, vote in favor was unanimous.

Any new occupant within the district should come before the Commission with an application for certification for signage if sign is not exempt.

Annual report was discussed and completed.

New Business:

Two new certificates of application were approved, one for a sign and one for a home improvement.

No other business came before the commission.

Next meeting scheduled for 16 Nov 2016 at 5:30pm in Lower Town Hall. Motion made to adjourn by Jane Keegan, seconded by Marion Baker, unanimous vote taken to adjourn meeting at 6:30pm.