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**TOWN OF UXBRIDGE  
HISTORIC DISTRICT COMMISSION  
21 South Main Street  
Uxbridge, MA 01569**

**Received by  
Uxbridge  
Town Clerk**

21 Sept 2016

**SUBJECT: Minutes for UHDC meeting on 20 July 2016**

The Historic District Commission was called to order at 5:30 PM on 20 July 2016. Members present were: Michael Potaski, Travis Baker, Faye McCloskey, Melissa Haskell, and Jane Keegan. Absent was Eric Belseth and Marion Baker.

The Commission held a public hearing (delayed from June and previously reposted) on the proposed sign regulation. Ms. Baker moved to approve the proposed sign regulation, and Mrs. Keegan seconded the motion. The motion passed with a 4-1 vote. Mr. Potaski noted that the next step is to publish the sign regulation in the newspaper.

Mr. Fournier was invited to the Commission to discuss the new sign that he would like to post at his business downtown. The sign is the same dimensions as is currently displayed at two other downtown businesses. Mrs. McCloskey motioned to approve the sign, and Ms. Haskell seconded the motion. The motion passed unanimously.

The Commission discussed the results of a survey/questionnaire that had previously been sent out to Historic District residents. Mr. Potaski reported that of 63 surveys sent, 10 were received back which resulted in a 16.4% response rate. Responses were discussed.

The Commission briefly discussed by-law inconsistencies regarding renovation projects, specifically the Cove project regarding window replacement.

The Commission briefly discussed the condition of the Unitarian Church, and agreed to send a letter to the owner of the church to welcome them to the District and inform them of the by-laws.

Town Manager Mr. Genereaux visited the Commission to discuss the condition of the cottage at Pout Pond. Concerns raised include the structural issues of the cottage, exterior repairs needed, liability of restoration/renting the cottage, and a lack of viable town use. The Commission noted that the cottage is not in the Historic District, and the discussion was tabled.

The Commission discussed the previously approved new sign at Koopman's Lumber in the center of town. Mr. Potaski was concerned about the nature of the colors in use on the sign, which is computerized. The Commission agreed to review the minutes of the March, 2016 meeting to confirm what was approved.

The Commission was reorganized to include the following members:

Travis Baker, full member. Melissa Haskell, full member. Marion Baker, full member. Jane Keegan, full member. Faye McCloskey, full member. Eric Belseth, alternate. Michael Potaski, alternate. The following new officials were elected: Faye McCloskey as Chairman, Travis Baker as Vice-Chairman, Melissa Haskell as Secretary.

The date of the next meeting was set as 17 Aug 2016. Mrs. McCloskey motioned to adjourn the meeting at 6:40pm, seconded by Ms. Haskell. The motion passed unanimously.

Faye McCloskey  
Chairman, Historic District Commission