



Do Not Write in this Space
DEC 12 '16 AM 8:00
Posted by
Uxbridge
Town Clerk

Town of Uxbridge

Meeting

Cancellation

Board or Commission UHDC

Meeting Date 14-Dec-16 Time 5:30 PM

Place Lower Town Hall

Authorized Signature 

I. Call to Order Call to order at 5:30. Attendance is taken.

Minutes of prior meeting (16 Nov) are read and voted upon.

II. Old Business a. Extending the Historic District

b. Discussion of Guidebook for Historic District Commissions

c. Letter to Property Owners

III. New Business a. Any new correspondence received is presented and voted upon.

b. Any other business that may lawfully come before the commission

IV. Executive Session None

V. Adjournment Date and time of next meeting is set. Vote to adjourn.

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting