

Do	Not	Write	in	this	Space

OPP 3119 MM 9:43

Posted by Uxbridgé own Clerk

	Meeting	Cancellation
Board or Commission	Ux. Historical Commission	j To
Meeting Date	April 16,2019	Time 3 PM

Authorized Signature	Jays. Mc	COSKEN	
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ı.	Call to Order	Call to order at 3Pm Attendance is faken.	_

II. Old Business

III. New Business

Place

IV. Executive Session

V. Adjournment

adjourn.

## **Meeting Postings:**

- Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- Notice must include date, time and place of meeting
- Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- Topics must give enough specificity so that the public will understand what will be discussed
- Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting