

## Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Date: May 30, 2019

Place: Lower Town Hall Meeting Room

### Attendance: Present or Absent

Peter DeMers - Chair	P	Evelyn Marchand	P	Eric Chamberland	P
Joseph Eveler – Vice Chair	P	Derek Affonce	P	Pat Hannon	P
Derek Normandin	P				

Call to Order: 6:30 pm

Agenda:

### Open Public Hearing

1. FY19 Year End Transfers
  - a. Finance Professional Services
    - i. May 14<sup>th</sup> to June 18<sup>th</sup> extension request for Accounting and Treasury support
    - ii. Request for \$10,000
  - b. Information Technology
    - i. Mandatory upgrade of Town Website by CivicPlus to a Drupal platform at a cost of \$3k
    - ii. Stipend assigned to IT Director of \$12k to assist with upgrade
      1. Discussion on lack of transparency in calculation of stipend expenditure
  - c. Interim Town Manager Salary
    - i. \$11,250 for May 28<sup>th</sup> to June 30<sup>th</sup>
  - d. Acting Town Manager Stipend
    - i. \$3,000 for the Police Chief acting as Acting Town Manager
    - ii. Discussed calculations for dollar figure was the difference between expected Town Manager hourly rate and Police Chief hourly rate
  - e. Town Manager Vacation Payout
    - i. \$9,501 vacation payout for the Town Manager
    - ii. Questions were asked as to why this wasn't negotiated as part of the separation contract
2. Public Hearing – Spring Annual Town Meeting May 14, 2019 Warrant Articles continued to June 18, 2019
  - a. Article 5 – Capital Purchases
    - i. Discussed the Capital Committee not getting backup they requested
  - b. Article 7 – Establishment of Ambulance Receipts Reserved for Appropriation Account

- i. This is to create a self-funding account to replace an ambulance every three years
  - c. Article 9 – Wastewater Enterprise Fund Budget
    - i. Moved debt into the Enterprise Fund
    - ii. Was informed this had already been calculated in the rates
  - d. Article 10 – Water Enterprise Fund Budget
    - i. Discussed delta of \$10k more debt than is on the short form, Interim Finance Director to follow up
  - e. Article 8 – Town Budget
    - i. Reviewed documents that were provided by Interim Town Manager and Interim Finance Director
- 3. Public Hearing – Special Town Meeting June 18, 2019 Warrant Articles
  - a. Article 5 – Highway Stabilization Override
    - i. Discussed that that this was a yearly article to ensure \$400k was set aside for road repair using our excess levy capacity
  - b. Article 1 – Disposition of Surplus Town Owned Property – McCloskey School
    - i. McCloskey will be broken into three parcels owned by the town
  - c. Article 2 – Transfer of Funds – McCloskey
    - i. Transfer of funds to cover the expenses of the school transferred from the School to the Town
- 4. Meeting minutes
  - a. None
- 5. Old Business
  - a. None
- 6. New Business
  - a. None




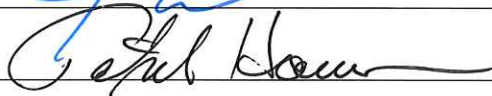
Motion	Adjourned 9:19 PM				
1st	EC	2nd	DA	Vote	7-0-0



## Finance Committee Approval Sheet

Date: May 30, 2019

Place: Lower Town Hall Meeting Room

Name	Signature	Date
Peter DeMers		18 JUN 2019
Evelyn Marchand		
Derek Normandin		6-18-19
Eric Chamberland		06/18/2019
Derek Affonce		18 Jun 2019
Joseph Eveler		June 18, 2019
Pat Hannon		June 18, 19

