

Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Date: April 10, 2019

Place: Lower Town Hall Meeting Room

Attendance: Present or Absent

Peter DeMers - Chair	P	Evelyn Marchand	A	Derek Normandin	P
Joseph Eveler - Vice Chair	P	Derek Affonce	A	Eric Chamberland	P

Joint Meeting with the Board of Selectmen, Town Manager Angie Ellison and Finance Director John Madden

Call to Order: 6:30 pm

Agenda:

Open Public Hearing

1. Town Budget – Town Clerk #160 [Kelly J Cote]
 - a. Town Hall Department heads were asked to level service the budget
 - b. Non-contractual employees did not see an increase in salary while union members were given a 2% increase
2. Town Budget – Public Works Administration #421 [Ben Sherman]
 - a. \$3,500 increase was based on Civil Engineer increase for their hire
 - b. Discussed concern on whether we are funding maintenance at an appropriate level
 - c. Discussed a more holistic approach for shared services, for both IT and Facilities staffing, and whether one person overseeing shared services versus having separate entities doing it
 - d. Town Manager stated going to RFP for custodial services, Chair of FinCom mentioned including the school not just the town
 - e. +6% budget increase from last fiscal year
3. Town Budget – DPW Highway Division #422 [Ben Sherman]
 - a. Overview of fleet management system and looking for ways to better manage our physical assets.
 - b. Discussion on the status of the fleet and the lack of capital expenditure as they are currently breaking and needing repair, and whether there were savings in lease versus buy
 - c. Have until 2025 to have all DPW soil removal from DPW site, but have put forth effort to have new material removed in a timely manner
 - d. 5% budget increase from last fiscal year
4. Town Budget Wasterwater Enterprise #440 [Ben Sherman/ Jim Legg]
 - a. Have resources that are ready to retire in the near future.

- i. Discussed impact of retirees and benefit payout, discussed whether it should be budgeted within their own department or from a shared fund.
 - ii. Discussed succession planning for retirees, we have licenses in place to ensure that we have licensed professionals when staff retire.
- b. \$225,000 jump in electric bill based on anticipated needs for new equipment and buildings.
- c. Moved expenses from the Enterprise funds to the specific department fund (5910, 5915, 5925)
- d. 62% budget increase from last fiscal year
- 5. Town Budget Water Enterprise #450 [Ben Sherman]
 - a. Discussed the number of wells, one well has been out of commission but to address would be part of a capital plan.
 - b. Discussed the increase cost incurred by Federal testing regulations.
 - c. Increase of \$300k for 5890, for Hartford Ave East Water Main Replacement project anticipating a shortfall in expecting the bids to come in higher.
 - d. Moved expenses from the Enterprise funds to the specific department fund (5910, 5915, 5925), and also redistributed from 5960.
 - e. 10% budget increase from last fiscal year
- 6. Town Budget – Snow & Ice #423 [Ben Sherman]
 - a. Increase of \$45,000 for 5242, assumed increase in maintenance cost.
 - b. Increase of \$170,000 in 5300 at a budget 2019, adjusted based on 5 year budget and to be more realistic in actual expenditure.
 - i. Same applies to 5535 which is an increase of \$75,500.
 - c. Discussed Article 4: FYI 2018 Snow and Ice Deficit
 - d. 74% budget increase from last fiscal year
- 7. Town Budget – DPW Vehicle #425 [Ben Sherman]
 - a. Chair identified that expenditure report from February 2019 do not show costs expected.
 - i. Ben stated potential mis-posting or POs not coming in.
 - b. 0% increase from previous year, this budget is flat
- 8. Article Warrant 22 – Street Acceptance Waterman Way
 - a. Ben Sherman stated that current work is almost complete, current issue is that parts of the road is technically owned by the owners.
- 9. Article Warrant 26 – Whether to Accept M.G.L c.40.&.6N and Adopt A General Bylaw Provision Implementing M.G.L c.40.&.6N Which Allows Temporary Repairs To Private Ways
 - a. Director of DPW raised concerns on adopting this and the precedence of it.
- 10. Article 3 – Intra Department Transfers – Stabilization Fund A1
 - a. This related to the legacy material the DPW needs to remove, this would be Year 2 of the plan to remove.
- 11. Article 5: Capital Purchases – Senior Center – Parking Lot
 - a. Provided update as to why Senior Citizen parking has been become so expensive
 - i. Have to work with the railroad which has increased the cost based on their requirements and re-doing the plans.
 - ii. Need to lease a portion of the parking lot which is on the overlay of the railroads.
- 12. Article 14: Care and Condition of Town Roads
 - a. Extension of excess levy of goal to match Chapter 70 funds for the care and condition of town roads.
 - b. If we have matching funds, would keep us at level path of maintenance long term.
- 13. Article 20: Grant of Easement: Eversource Gas – Douglas Street
 - a. A formal easement is not required, so we do not need to proceed with this article.

Continue the public hearing to Weds. April 11th at 6:30 PM EST in the same room

14. Meeting minutes

Motion	Accepted minutes of FinCom Meeting on February 5, 2019				
1st	EC	2nd	JE	Vote	4-0-0

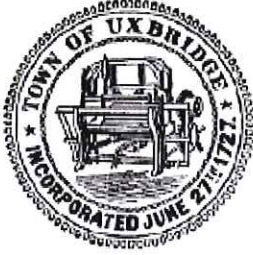
6. Old Business

None

7. New Business

None

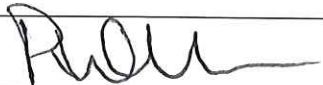


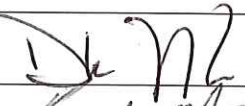
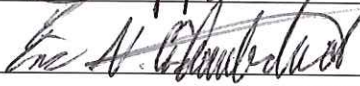


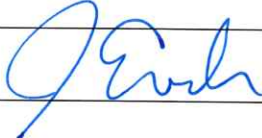
Motion	Adjourn 10:37 PM				
1st	EC	2nd	DN	Vote	4-0-0



Finance Committee Approval Sheet

Date: April 10, 2019

Place: Lower Town Hall Meeting Room

Name	Signature	Date
Peter DeMers		5/14/2019
Evelyn Marchand		
Derek Normandin		5-14-19
Eric Chamberland		05/14/2019
Derek Affonce		
Joseph Eveler		5/14/2019