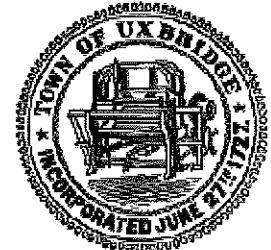


Town of Uxbridge, Massachusetts

Finance Committee Meeting Minutes



Date: December 13, 2016

Location: Board of Selectman Meeting Room

Attendance: Present or Absent

| | | | | | |
|---------------------------|---|-------------------|---|-----------------|---|
| Peter DeMers - Chair | P | Richard Napolillo | P | Michael Wilson | P |
| Mark Andrews - Vice Chair | P | Evelyn Marchand | A | Derek Normandin | P |
| Ken Tavares - Clerk | P | | | | |

Call to Order: 6:30 pm

MAR 1 '17 AM 8:33

Received by
Uxbridge
Town Clerk

Agenda:

1. Tour new IT room

Town Accountant Justin Cole provided FINCOM members and BOS members Jeffrey Shaw, Justin Piccirillo a tour of the new IT/security system room. PD brought up the need for the town to develop a comprehensive project plan for projects of this size.

2. Tour Town Hall security system

Justin provided handouts to FINCOM members outlining placement of the Town Hall cameras, budget on IT room, camera system procurement/cost breakdown, technology budget. Total cost of the security system was \$34,000 which includes cameras to be set up at the Senior Center. Justin to send Peter a copy of the vendor contract. Contract is expiring in June, 17. RFP's will be going out in early spring.

3. Meeting Minutes

Article 1: Transfer to Stabilization

| | | | | | |
|--------|---------------------------------------------------------------|-----|----|------|-------|
| Motion | Accept the minutes of October 4 th 2016 as written | | | | |
| 1st | KT | 2nd | DN | Vote | 3-0-3 |

4. FY17 tax rate recap

FY 17 tax rate has been finalized at \$16.96 which is a .61 cent drop from FY16. Average tax bill went up by \$25.00. Discussed extra growth received from National Grid. For future use consider applying assets towards capital items, road program or tax relief.

5. FY17 budget

David Genereux provided an update. Overall, we are in good shape for FY17. Continue to closely monitor PD overtime, health insurance budget. No Reserve Fund Transfers to bring forward at this time.

POLICE DEPARTMENT

28 FEB 2017

6. Reports

No questions from FINCOM members on the November report.

7. FY18 budget process

General discussion on Capital Planning past and present. David is working on the capital plan spreadsheets and will ask the Capital Planning Committee to allocate 400k. For the 200k that remains in unclassified, department heads will determine how to allocate funds. Free Cash has not yet been certified.

8. Member involvement update

School Department - MW and DN attending budget school committee meetings. Reviewed budget needs with the Business Manager, Superintendent School Committee Chair.

Unclassified – MA provided an update of line items reviewed with David.

Library Department – KT discussed the library's funding requirements/waiver process based on the MBLC Municipal Appropriation Requirements

Veteran Services – RN met with Carl Bradshaw to discuss services they provide to our community.

Technology – PD expressed his thanks to Justin for his contribution to the work done in the IT/Security system room. Encouraged site walk thru of other departments/projects in flight.

9. Old business

No old business

10. New business

Special Town Meeting: 1/17/17 – Town is accepting warrant articles thru 12/23/16.

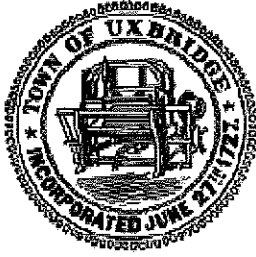
Municipal agreement with Millville – The Uxbridge Town Accountant is providing town account services for the town of Millville. Uxbridge receives 25k from Millville for accounting services. Business proposal should be documented outlining plan and benefits to the town.

Next FINCOM will be set up first week in January to discuss the special town meeting warrant articles

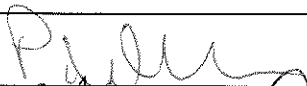
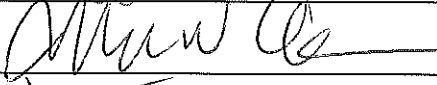
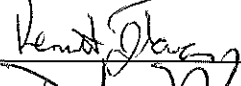
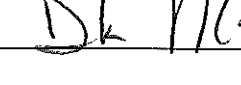
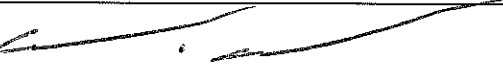
11. Adjourn meeting

Motion/Second/Discussion Vote

| Motion | Adjourn meeting at 9:20pm | | | | |
|--------|---------------------------|-----|----|------|-------|
| 1st | MA | 2nd | DN | Vote | 6-0-0 |



Finance Committee Approval Sheet

| Name | Signature | Date |
|-------------------|-------------------------------------------------------------------------------------|-----------|
| Peter DeMers |  | 28 FEB 17 |
| Mark Andrews |  | 28 Feb 17 |
| Ken Tavares |  | Feb 28 17 |
| Derek Normandin |  | 2-28-17 |
| Evelyn Marchand | | |
| Richard Napolillo | | |
| Michael Wilson |  | 2-28-17 |

