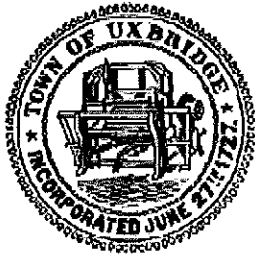


JUL 26 '12 AM08:30



Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Date: June 28, 2012

Place: BOS Meeting Room

Present:

John DaLomba	P	Richard Nappolillo	P	Ronald Deleonardis	P
Christine Horwath	P	Raymond Wright	P	John Morawski	P

1. Call to Order at 7:00 PM. Chair Christine Horwath welcomed the new members of the Committee. Currently the Finance Committee has only 6 members.
2. Reorganization – John Morawski motioned for a reorganization of the committee’s leadership. Raymond Wright seconded. The motion to reorganize passed 6-0-0. Nominations and voting for the leadership roles commenced.

Motion	John Morawski for Chair				
1st	CH	2nd	RW	Vote	5-0-1

At this time, John Morawski took over as Chair and conducted the rest of the meeting.

Motion	Raymond Wright for Vice Chair				
1st	CH	2nd	JD	Vote	5-0-1

Motion	Christine Horwath for Secretary				
1st	RW	2nd	RN	Vote	5-0-1

The Finance Committee put funds in its budget for a clerk to take notes and produce Meeting Minutes during the fiscal year.

3. Reserve Fund Transfers

Several transfer requests have been made from the Reserve Fund.

The Historical Commission had unexpected and unbudgeted telephone expenses. Additionally, Water and sewer expenses were also over budget.

Motion	Transfer to Historical Commission expenses \$458.00				
1st	RW	2nd	RN	Vote	6-0-0

Due to a police officer deployment, additional fund appropriation for military service is needed for the Worcester County Retirement fund.

Motion	Transfer to County Retirement \$4,264.90				
1st	RW	2nd	RN	Vote	6-0-0

The Town-Wide fuel account that is part of the DPW's budget has been overspent due to rising prices as well as higher than expected fuel usage. The request will complete the year's additional expenses.

Motion	Transfer to Town-Wide Fuel \$7,500.00				
1st	RW	2nd	RN	Vote	6-0-0

The Police Salaries account has been under pressure due to officers injured on duty and shortages among dispatcher staff.

Motion	Transfer to Police Salaries \$7,000				
1st	RW	2nd	RN	Vote	6-0-0

The Treasurer's office pays for all town postage. Postage usage outpaced budget capacity for FY2012.

Motion	Transfer to Postage \$2,535.00				
1st	RW	2nd	CH	Vote	6-0-0

After approval and transfers of the above amounts, the Reserve Fund stands at \$12,827.34.

4. Monthly Financial Reports – The monthly report for May is not yet ready due to the significant work toward closing the fiscal year 2012. The FY2012 End of Year reports should be completed by August 15, 2012.

5. Old Business

Nothing additional has occurred regarding a new town salt shed. The town needs more citizen input. The town is working toward resurrecting the Capital Committee.

6. New Business

Development projects for the town are being pursued. The Town Manager will bring the Finance Committee up to speed in the next meetings.

The committee discussed putting together an "Onboarding" program for new members. This would help each new member to get acclimated more quickly to how the committee runs and what its responsibilities are.

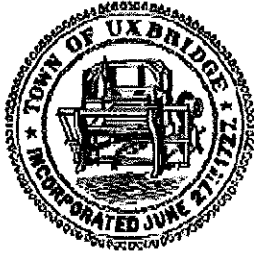
On that note, David Genereux reviewed revolving accounts and a few of the differences between private and government finances.

The Chair, John Morawski, also discussed Open Meeting laws and cautioned members not to correspond privately on issues via email, but only to pass along information.

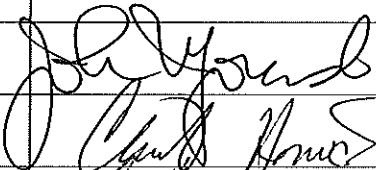
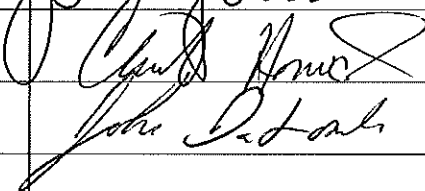
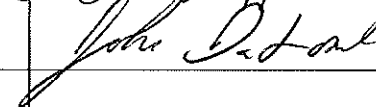
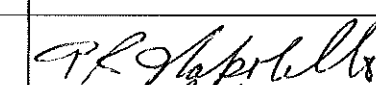
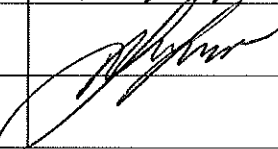
7. Adjournment

Motion/Second/Discussion Vote

Motion	Adjourn meeting				
1st	CH	2nd	RW	Vote	6-0-0



Finance Committee Approval Sheet

Name	Signature	Date
John Morawski		
Christine Horwath		July 25, 2012
John DaLomba		7/25/12
Ray Wright		
Richard Nappolillo		7-25-12
Ronald Deleonardis		7/25/12