

Do Not Write in this Space

AUG2417#12:07

Town of Uxbridge

Posted by Uxbridge Town Clerk

	Meeting		Cancellation	101
Board or Commission	Finance Committee			
Meeting Date	August 29, 2017	Time	<u>6:30 pm</u>	
Place	Lower Town Hall Meeting Room			
Authorized Signature	Philip		- -	

Call to order at 6:30pm

- 1) Meeting minutes
- 2) Reserve Fund Transfer
 - a) email archive system
- 3) Finance department staffing
- 4) Reports
- 5) Financial Fundamentals training document
- 6) Committee Involvement
- 7) Fall Annual Town Meeting
 - a) review draft warrant articles
 - b) public hearing schedule
- 8) Old Business
- 9) New Business

A public body must post notice of the date, time and place of a meeting at least 48 hours in advance of said meeting, excluding Saturdays, Sundays, and legal holidays. The notice must include a list of topics the chair reasonably anticipates will be discussed at the meeting, specific enough so that the public can understand the agenda. Once posted, notice may be updated with additional topics, but only if re-posted 48 hours in advance of the meeting in the same manner as above. If a sudden, generally unexpected set of circumstances demands immediate action by a public body, an "emergency" meeting may be held, and notice shall be posted as soon as possible prior to said emergency meeting.