

Received by  
Uxbridge  
Town Clerk

MEETING MINUTES  
**CAPITAL PLANNING COMMITTEE**  
Wednesday, December 13, 2018, 6:00PM  
SELECTMEN'S UPPER TOWN HALL  
TOWN HALL, 21 SOUTH MAIN STREET

**COMMITTEE MEMBERS PRESENT:**

Jim Horwarth  
Marsha Petrillo  
Joe Marchand  
Rob Dandrade  
Jeanne Daley  
Barry McCloskey

**OTHERS IN ATTENDANCE:**

Frank Tiano      Superintendent of Schools  
Brian Hyde      Business Manager for the Schools  
Scott Pashoian   Facilities Manager for Schools and Town of Uxbridge

**1. Call to Order:**

It being 6:00 PM, the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by Jim Horwarth, Chairman.

**2. Meeting Minutes:**

August 1, 2018 minutes reviewed by committee. **Motion by Rob Dandrade to accept minutes, seconded by Barry McCloskey. All approved. Vote 6-0-0**

November 7, 2018 minutes reviewed. **Motion by Joe Marchand to accept minutes, seconded by Marsha Petrillo. All approved. Vote 6-0-0.**

**3. Review of School Department Presentation.**

Frank Tiano, Superintendent of Schools presented an update for the two previous fiscal years capital projects. Mr. Tiano explained that Mr. Pashoian's mission is to look at root causes of some of the issues of the school buildings.

He presented a backup document from Dude Solutions and a summary for capital requests for FY2020.

Brian Hyde gave a brief update on past projects. In May 2017 under Chairman Mahari the Capital Planning Committee took a tour of the Taft School to view the Boilers and the floors. The Taft Boiler was not operational, and there were serious heating problems. The town appropriated \$130,000 for a new boiler which was purchased under the Green Community's Act in the amount of \$99,000. This is a two boiler heating system one using steam and one using hot water. Still in the process of finishing up that project. The High School Safety Net was appropriated at \$40,000 and this project has been completed. In October 2017 there were 2 projects approved. The Town appropriated \$100,000 for

flooring and that project has been completed. This included 20 classrooms, 2 libraries and 2 Main Office suites, and they have been replaced with either VCT or carpeting. The second project was the Taft Boiler Phase II. There are 2 boilers at Taft, the first was replaced in May 2017 and the second was replaced for the same amount as the first. The extra \$30,000 is being used to improve steam traps, recycling, uni-vents and other necessary requirements to complete that project.

In 2019 the McCloskey boiler had to be replaced and the school and the Town split that cost. That project is completed but there is still other work to do.

Two projects ongoing are the phone systems in the Taft and Whitin Schools.

\$70,000 will bring these schools into the same circuit as the High School. The second project, there was \$40,000 appropriated for the exterior lighting at the Taft and Whitin Schools. Lighting will be purchased through the Green Community Act.

Mr. Pashoian presented on the boilers at Taft. The control system for the boilers under control the school is looking at savings. The target is to have a saving of 20% over the next 5 years. Status of the boilers were hemorrhaging water at a cost of \$5,000 a month during the winter months. This problem is 90 to 95% solved and his focus now is driving down energy costs.

Barry asked Mr. Pashoian for an example of how he planned on driving down energy costs.

Mr. Pashoian explained that now that there is stable generation of heat the concern is he cannot control the temperature in each and every room. If they can maintain 68-72 degrees and the control system will help them achieve this. The problem has been deferred maintenance over the years. Proper maintenance will help this and there are still a lot of zone valves that are not working. Bob asked if natural gas is being used for heat and Mr. Pashoian replied that it is the heating source.

Brian Hyde presented the 5 year plan for this year. He discussed the issues at the schools that need to be worked on. Some of the issues include: The dishwashers at Whitin School needs to be replaced because the one there now is inoperable. Playgrounds are not ADA compliant. A sports complex needs to be completed due to a gender issue and not being in compliance. A van is needed for athletes to travel around the state to avoid contracting out to transportation vendors. A pick up for maintenance department, employees use their own vehicles at this time.

Mr. Pashoian discussed the FY 2020 plan. #1 Door Restoration: The doors and frames, along with security hardware and electronics. #2. Roof Restoration, a scan was done of the roofs looking at the weak areas to get a more accurate cost along with down spouts and roof gutters. #3. Interior renovations: Painting throughout the schools, ceilings and there are more floors to be done. Plumbing – they are trying to get ahead of the curve. HVAC – focus is on controls. Electrical systems – replace old breakers and bus systems. Whitin and Taft sidewalks and Taft has manhole covers that need to be replaced. Windows need to be replaced and/or repaired along with window shades.

Mr. Pashoian said that the preventative maintenance account has to be funded more accurately and this will help reduce the problems. The committee recognized the work that went into the planning and presentation of the five year plan.

**4. Annual Report/Five year plan preparation:**

**A) Now required by 12-31-2018.**

**Motion by Rob Dandrade to accept the Annual Report as drafted and signed seconded by Marsha Petrillo. All approved. Vote 6-0-0**

Financing unavailable at this time. Joe Marchand said we need an article to provide seed money in order to start with the small projects and continue to grow with that. There need to be warrant articles for larger projects.

**5. Old business / New Business.**

**6. Adjournment at 7:30 PM**


- a. Motion by: Joe Marchand
- b. Seconded by: Barry McCloskey
- c. Motion approved 6-0-0

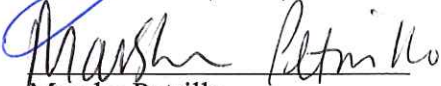
Next meeting scheduled January 2, 2019

Minutes respectfully submitted by **Jeanne Daley**.

Minutes approved by the Capital Planning Committee

Date Approved: \_\_\_\_\_

  
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Jim Horwath (Chair)

  
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Marsha Petrillo

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Rob Dandrade

  
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Jeanne Daley

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Barry McCloskey

  
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Joe Marchand

  
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Justin Navarro