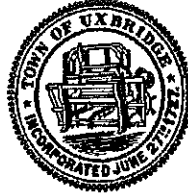


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MEETING MINUTES

CAPITAL PLANNING COMMITTEE

THURSDAY APRIL 3, 2018 6:00PM
SELECTMEN'S UPPER TOWN HALL
TOWN HALL, 21 SOUTH MAIN STREET

COMMITTEE MEMBERS PRESENT:

Jim Horwarth
Marsha Petrillo
Joe Marchand
Rob Dandrade
Jeanne Daley
Justin Navarro

OTHERS IN ATTENDANCE:

Brian Hyde
Patrick Mistler
Scott Pashoian.

It being 6:05 PM, the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by the Chair Jim Horwarth

1. Meeting Minutes:

****Motion by Joe Marchand, seconded by Rob Dandrade, to accept the meeting minutes for March 22, 2018 and March 28, 2018 as written. Motion carried 6-0-0.**

2. School Committee:

- i. Brian Hyde, School Business Manager, presented the following school priorities & recommendations
- b. **Priorities.**
 - i. McCloskey Boiler.
 - ii. Phone systems.
 - iii. Security Lighting for Whitten & Taft.
 - iv. Replacement vehicle for maintenance department.
 - v. Seal coating
 - vi. Lights for fields
 - vii. Build out of idle fields
 - viii. Lights for idle fields mentioned above.
- c. **McCloskey Boiler** – Intern Facilities Director – Scott Pashoian presented.

The price for the boiler is \$88,000. The school is closing but the heat in the building must be kept on so the building can be maintained. The present boiler will need to be replaced by next year.

- d. **Phone System** – Presented by Patrick Mistler, Director of Technology.
At this time the school is making due with the Verizon Phones currently in place. The phones at Taft, Whitin and McCloskey are 40 or 50 years. The cost to replace the phones at Whitin will be \$35,000 and the cost for Taft is \$26,000. The phones will tie into the High School automatically. Patrick will be looking in the future to tie into the Town.
- e. **Security lighting** – Whitin and Taft schools do not have outside lighting. They are looking to have school security lighting put in place and these lights are attached to the school building.
- f. **F250 truck with plow for maintenance department**, cost is \$60,000.
The present truck is failing and the truck will be used for plowing sidewalks. Mr. Pashoian said that there is a contract with DPW to plow the schools. They come in plow and are gone. The school needs a work vehicle so employees do not need to use their own.
- g. **Seal Coating** – cost is \$80,000.
This is to maintain the capital, pavement is crumbling cracks are getting wider and drainage areas need to be repaved. Parking lines are faded.
- h. **Lights on the Field.**
Students are not able to play night games because there are not lights on the field. Transferring children out to the other side of Town. Boys and Girls are not able to play on the fields after dark and transferring children all over town.
- i. **Building out the High School fields.**
There is an area to the Right that eventually could be a turf complex for the girls' sports and eventually lights for the fields. Tennis fields need to be maintained.

Mr. Hyde said they pulled the roofs from their list. They had full audits done on all their roofs. High School was done this year within the operating budget. Hired a roofing building Analysis Company which did a forensic audit on all the roofs. Taft short term repairs can be done for about \$6,000, Whitin short term repairs can be done for about \$6,000 and McCloskey anywhere from \$45,000.

Whitin full roof replacement will be \$900,000. Taft does not need replacement just repairs.

3. **Project Selection:**

- a. \$60,000 for Tasers and Firearms
- b. \$140,000 for Forestry truck replacement.
- c. \$30,000 Town Hall Assessment
- d. \$70,000 for the phones
- e. \$40,000 Lighting for the schools
- f. \$45,000 to replace McCloskey Boiler.
- g. \$15,000 DPW signage

4. Vote on Projection Selection List:

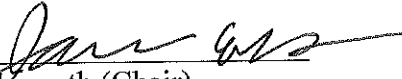
Motion made by Jeanne Daley, seconded by Rob Dandrade that the Capital Planning Committee recommend that \$400,000 be dispersed according to the above Project Selection. Motion approved 6-0-0.

5. New Business:

Jim Howarth nominated Rob Dandrade as Vice-Chair of the Capital Planning Committee. Vote was taken 6-0-0.

6. Adjournment at 7:47 PM


- a. Motion by: Marsha Petrillo
- b. Seconded by: Rob Dandrade
- c. Motion approved 6-0



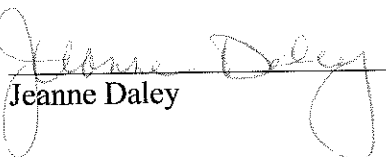
Jim Howarth (Chair)



Marsha Petrillo

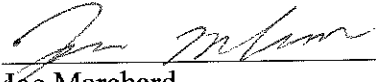


Rob Dandrade



Jeanne Daley

Barry McCloskey



Joe Marchard

Justin Navarro