

MINUTES

CAPITAL PLANNING COMMITTEE

WEDNESDAY MARCH 14, 2018

MAR 28 12 34 11 PM

Received by
Uxbridge
Town Clerk

1. Meeting called to Order at 7:00pm
2. Attendees: J. Daley, R. Dandrade, J. Marchard, B. McCloskey, J. Navarro, M. Petrillo, J. Horwath
3. Introduction of the Committee Members and Town Manager.
4. Approval of minutes
 - a. Motion to approve by M. Petrillo, seconded - unanimous.
5. Reorganization
 - a. Election of new chairperson
 - i. Motion made by M. Petrillo to elect Jim Horwath as Chair of the Committee, seconded by J. Marchard, B. McCloskey
 - ii. J. Horwath elected by a vote of 5-0 with one member abstaining.
6. Review of 2019 Capital Requests
 - a. Budget requests by School, Fire and DPW have been submitted to Town Manager and forwarded to Capital Planning Committee (CPC).
 - b. Budget Request of Fire Department submitted to Town manger and requires forwarding to CPC.
 - c. Request was made by CPC to review if capital request will be made by other Departments/Agencies. Town manager to forward what has been submitted.
 - d. Review of capital requests
 - e. CPC requested to invite Department Heads to submit their top five priorities to the CPC for evaluation. The department heads will be invited to the next CPC meeting, scheduled for 3/21 at 6pm to present their requests and answer questions. Town Manger to request of the Department Head to submit their requests.
 - f. Discussion was had on determining the amount to budget for FY2019. Town Manager to develop the amount to base the FY2019 budget on. In lieu of an official value, the CPC will base recommendations on the current year's budget.


Meeting Minutes	Wednesday March 14, 2018
Capital Planning Committee	Page 2 of 2

7. Old/New Business

- a. Standing Meeting Time: The CPC established a standard meeting time of the first Wednesday of each month at 6pm. In the event there is no or insufficient business to discuss, the meeting will be cancelled.

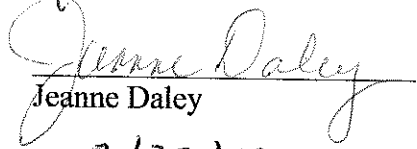
8. Adjournment

- a. Motion by: J. Marchard
- b. Seconded by: unanimous.
- c. Motion approved 6-0

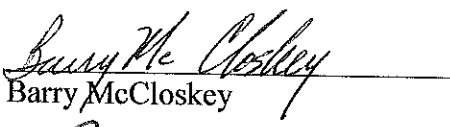

Jim Horwath (Chair)


Marsha Petrillo


Rob Dandrade


Jeanne Daley

3/22/18
Date Approved


Barry McCloskey


Joe Marchard

Justin Navarro