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MINUTES

CAPITAL PLANNING COMMITTEE

WEDNESDAY, JUNE 7, 2017 6PM
LOWER TOWN HALL
21 SOUTH MAIN STREET

Present: Jeanne Daley, Ed Maharay, Joe Marchard, Barry McCloskey and Marsha Petrillo,
Absent: Rob Dandrade and Jim Horwath

Also present: David Genereux, Town Manager, and Benn Sherman, Director of the Department of Public Works

I. Call to order:

The meeting was called to order at 6:00.

II. Jeanne Daley was introduced as the newest member of the Capital Planning Committee.

III. Approval of Minutes;

The minutes for the last meeting were unavailable.

III. Department of Public Works (Municipal):

Benn Sherman provided the committee with a variety of information about the capital needs of the municipal function of the Department of Public Works. These needs can be broken down into three categories:

a. Bridges and Culverts:

The Town had a study conducted in 2011 of all 26 bridges and culverts for which it is responsible. The study provided cost estimates for the work that needed to be done on each structure. Six bridges and culverts [Hollis, Marywood, East Hartford, West, Elm and Hecla] were judged critical. Hollis, Hecla, West and Elm remain outstanding and carried a 2011 price tag of \$1.9M. In addition, the DPW has identified another \$200K required for the interim repair of miscellaneous bridges and culverts.

b. Roads:

The Town's operating budget currently provides no funding for an annual street resurfacing program. All of the funding for this program comes from the Commonwealth. The DPW has identified the need for an additional \$500K annually to maintain the roads at their current level. Benn shared with the committee a map showing the condition of all of the Town's roads.

C. Equipment (Rolling Stock)

Benn shared with the committee a spreadsheet of all of the DPW's fleet broken down by Highway, Wastewater and Water. The Highway Department has thirty-nine (39) pieces of equipment with a cost of \$2.0M. The age of this equipment ranges from 32 years to 4 months. The expected service life is between 10 -12 years. Based on these figures, the Town will need to spend \$170K to \$200K annually to replace this equipment.

d. As follow up, the committee asked Benn:

i. Bridges and Culverts:

To take a look at other bridges and culverts that should be added to the list of capital concerns given the time that has elapsed between now and the original 2011 study.

ii. Roads:

Provide the committee with an electronic copy of the map and a list of the roads that have the highest need of repair.

iii. Equipment:

1. Provide the committee with an electronic copy of the inventory of rolling stock which included its age, life cycle and cost
2. Provide a rough priority of those pieces of equipment that need to be replaced in the next five years

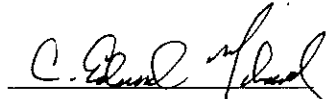
V. Old/New Business: None.

VI. Next Meeting:

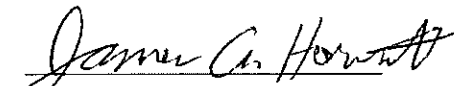
The next meeting will be Wednesday, June 28 when the committee will continue its discussion with the DPW Director. The focus will be on the capital needs of the two enterprise funds.

VII. Adjournment: 7:07pm

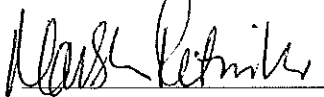
MSDV: Joe Marchard/Jeanne Daley (5-0-0)



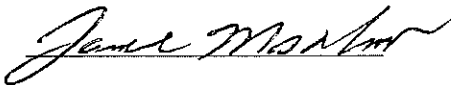
Ed Maharay (Chair)



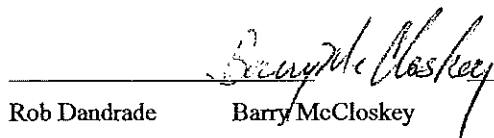
Jim Horwath (Vice Chair)



Marsha Petrillo

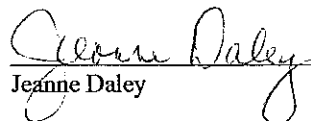


Joe Marchard



Rob Dandrade

Barry McCloskey



Jeanne Daley

Date Approved