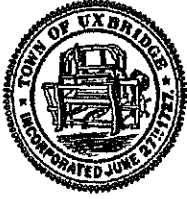


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Town Clerk



## MINUTES

### CAPITAL PLANNING COMMITTEE

WEDNESDAY, JANUARY 4, 2017 6PM  
TOWN HALL, 21 SOUTH MAIN STREET

Present: Ed Maharay, Jim Horwath, Marsha Petrillo, Joe Marchard, Rob Dandrade and Barry McCloskey.

Also present: Town Manager David Genereux, Librarian Ann-Margret Thomas, Police Chief Luorie, Fire Chief Kessler, DPW Director Benn Sherman, Superintendent Kevin Carney, Interim School Business Manager Brian Hyde, Recreation Commission Chair Tim Devlin and Historic Commission Chair Francis Cove.

- I. Call to order:
- II. Introduction of new members:  
New members Joe Marchard, Rob Dandrade and Barry McCloskey were introduced.
- III. Reorganization:  
Jim Horwath was voted Vice Chair (6-0-0).
- IV. Review of Committee's charge  
The chair read the charge of the committee as defined by the Chapter 16, Sections 1 & 2 of the General Bylaws.
- V. Review of 2017 Capital Requests  
The Town Manager's Office put together a spreadsheet listing the capital requests for FY18. The list included \$8.1 million in requests for FY18 and \$26.1 million in past requests. Of the combined \$34.3 million requests, \$14.2 million was for General Fund, \$16.9 million for the Water Enterprise Fund and \$3.2 million for the Waste Water Enterprise Fund.

The Town Manager informed the committee that it had ~\$400,000 to work with in funding the General Fund requests.

The Committee heard presentations from the following departments and commissions:

- Town Hall

- Library
- Council on Aging
- Police Department
- Fire Department
- Public Works
- School Department
- Recreation Commission
- Historical Commission
- Public Works – Water Enterprise
- Public Works – Waste Water Enterprise

Following the appearances the chair recommended – as a starting point for the Committee’s deliberations – the funding of the following projects:

<b>Free Cash</b>	
<u>Project</u>	<u>Amount</u>
1. Taft Elementary School - Boiler Replacement	\$130,000
2. Department of Public Works - Mini Excavator	\$37,000
3. Library - Skylight	\$40,000
4. Historic Commission - Farnum House Structural Restoration	\$175,000
Total	\$382,000
5. High School – Screen between Baseball Field and Tennis Courts	\$40,000
6. Schools – School Roofs	\$200,000
7. Fire Department- Removal of Underground Oil Storage Tank	\$16,000

<b>Stabilization Fund</b>	
<u>Project</u>	<u>Amount</u>
1. Purchase of Vacant Lot Next to the Senior Center	\$250,000

A significant number of the projects recommended are the result of deferred maintenance; specifically, the Taft boiler replacement, the library skylight and the Farnum House. The issue of deferred maintenance is a major problem for the town. The chair felt that this is a good time to get this work done on these discrete projects as the town sorts our priorities and funding of major capital needs

**VI. NEXT MEETING**

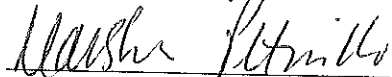
- a. The next meeting will be January 18 at 6pm at Town Hall. The committee will:
  - i. Vet its recommendations for the FY18 Capital Plan
  - ii. Begin to work with DPW Director Sherman on setting capital priorities for the Water and Waste Water Enterprise Funds
  - iii. Set a time frame for the development of a 5 Year Capital Plan

**VII. OLD/NEW BUSINESS: None.**

VIII. ADJOURNMENT: 7:30

MSDV: Jim Horwath/Marsha Petrillo (6-0-0)

Chair Ed Maharay

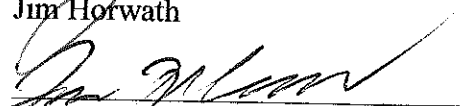



Marsha Petrillo



Rob Dandrade

  
Jim Horwath

  
Joe Marchard

  
Barry McCloskey

11/18/17  
Date Approved