



DEC 22 '16 PM 1:10

Posted by
Uxbridge
Town Clerk

AGENDA

CAPITAL PLANNING COMMITTEE

WEDNESDAY, JANUARY 4, 2017 6PM
TOWN HALL, 21 SOUTH MAIN STREET

1. Call to Order
2. Introduction of new members
3. Reorganization
4. Review of Committee's charge:
General Bylaws, Chapter 16, Sections 1 & 2:
The Capital Planning Committee shall recommend, to the Town, policies relative to the funding of capital projects through appropriations from the Capital Improvement Trust Fund or other funds available to the Town, and shall annually recommend priorities and schedules for such capital projects.
The Capital Planning Committee shall make timely reports, at least annually, to the Town Manager. The annual report to the Town Manager shall be at such time as the Town Manager directs, consistent with other reporting requirements established by the Town Charter, and shall include at least:
 - 1) *A clear and concise general summary of its contents;*
 - 2) *A list of all capital improvements and/or purchases proposed to be undertaken during the next ensuing five (5) fiscal years, with supporting information as to the need for each capital improvement and/or capital purchase;*
 - 3) *Cost estimates, methods of financing and recommended time schedules for each improvement and/or capital purchase;*
 - 4) *The estimated annual cost of operating and maintaining each facility and piece of major equipment involved in the improvement and/or capital purchase; and*
 - 5) *Such other information as shall be required by the Town Manager and/or policies set by the Board of Selectmen.*
5. Selection Criteria:
 - a. Relevance
 - b. Appropriateness
 - c. Impact
 - d. Feasibility
6. Review of 2017 Capital Requests
7. Old/New Business
8. Adjournment