

Town of Uxbridge  
Conservation Commission  
21 South Main Street  
Uxbridge, MA 01569  
508-278-8600 x 2020

APR 17 '19 AM 10:42



Conservation Commission Meeting Minutes  
March 18, 2019  
Board of Selectmen Room, Uxbridge Town Hall

Received by  
Uxbridge  
Town Clerk

**Present:** Chair Andrew Gorman, Vice Chair Jim Hogan, Treasurer Russell Holden, Clerk, Jeff Shaw, Members Brad Allspach and Dale Bangma & Conservation Agent Holly Jones

**Absent:** Member Lauren Steele

**CALL TO ORDER**

It being 6:30 pm, the meeting being properly posted, duly called and a quorum being present, the Chair called the meeting to order and led the Pledge of Allegiance.

**PUBLIC HEARINGS**

1. **Notice of Intent (NOI), DEP #312-10XX, 0 Old Elmdale Road (Map 25, Parcel 2979)**  
Applicant: Aris Group LLC Representative: Andrews Survey & Engineering, Inc.  
Project Description: 23 lot subdivision with associated roadway, drainage, and utilities

**NOTE: The hearing has been continued to the April 1, 2019 meeting of the Conservation Commission.**

2. **Notice of Intent (NOI), DEP #312-1079, 0 & 1045 Quaker Highway (00:00:48 – 00:01:22)**  
Applicant: 1025-1045 Quaker Highway Realty Trust Representative: Andrews Survey & Engineering, Inc.  
Project Description: Develop the property located behind 1025-1045 Quaker Highway. Included, is the construction of a roadway with grading, drainage and utilities. The roadway will provide access to five (5) lots as part of the industrial subdivision. The lots within the project will have private sewage disposal systems and private wells. Electric and gas services will be provided from Quaker Highway.

**Discussion:** The applicant formally requested to continue the public hearing to the next regularly scheduled meeting of the Commission in anticipation of the revisions as a result of the peer review.

**Motion:** Mr. Holden moved to continue DEP #312-1079 to the next meeting of the Commission in anticipation of the revisions as a result of the peer review. Mr. Shaw seconded, and the motion passed by vote of 5-0-1 (*Mr. Bangma abstained from voting*).

3. **Notice of Intent (NOI), DEP #312-1078, 182 Williams St (00:01:22 – 00:05:41)**  
Applicant: Alex Pfordresher Representative: Andrews Survey & Engineering, Inc.  
Project Description: The proposed project consists of the construction of a single family house, private well and private septic with associated earthwork, landscaping and utilities within the wetland buffer zone.

**Discussion:** John Medeiros, Andrews Survey and Engineering, attended on behalf of the applicant. Since the last meeting, the wetland line was reviewed and re-staked and the conservation markers were added to the plan. Ms. Jones confirmed the wetlands had been re-flagged. It was noted that the latest plans will be referenced on the Order of Conditions. No members of the public attended the meeting to comment on the hearing and DEP did not include any comments with the file number assignment.

**Motion:** Mr. Hogan moved to close the public hearing for DEP #312-1078 182 Williams Street. Mr. Shaw seconded, and the motion passed unanimously by vote of 6-0-0.

**Motion:** Mr. Hogan moved to issue an Order of Conditions for DEP#312-1078, reflecting the February 19, 2019 stamped plan, with the Uxbridge Standard Special Conditions. Mr. Shaw seconded, and the motion passed unanimously by vote of 6-0-0.

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**4. Notice of Intent (NOI), DEP #312-1080, East Hartford Ave. Water Main (00:05:42 – 00:29:24)**

Applicant: Town of Uxbridge Department of Public Works      Representative: Onsite Engineering, Inc  
Project Description: The project involves open cut trench water main installation within the paved roadway at East Hartford Avenue from the intersection of North Main St. to the intersection of Crown and Eagle Rd. A portion of the proposed water main is located within the wetlands and riparian buffer zone however; all water main installation will be performed within the existing paved roadway.

**Discussion:** Paul Ruzala, Onsite Engineering, attended on behalf of the applicant and provided an overview of the project, colored plans and the erosion control measures in applicable areas. The majority of the project will be open cut trench and wherever they are working within 100' or 200' buffer zones, they call out for straw wattles. Mr. Hogan pointed out that in the narrative on the plan in several instances hay bales are listed – everyone agreed this should be updated to avoid confusion during construction. Mr. Gorman explained this project was submitted as a limited project for utility work in an existing paved roadway and therefore does not require some of the performance standard analysis where there is undisturbed riverfront area. A condition of a turbidity curtain in the river was discussed for the unprotected areas during work. Mr. Ruzala explained their goal (along w/ the Police Department and DPW) is to have a clean project, without any safety hazards. The plan is to sweep the streets at the end of each day and on Friday do a temporary paving to avoid potholes etc. Mr. Holden recommended that the commission be notified when work reaches within 10 feet of each side of the river so that the Commission or agent can verify that an adequately sized boom or turbidity curtain is installed in the Mumford River.

**Motion:** Mr. Bangma moves to close the public hearing for DEP #312-1080 East Hartford Ave. Mr. Holden seconded, and the motion passed unanimously by vote of 6-0-0.

**Motion:** Mr. Hogan moves to issue an Order of Conditions with the standard Uxbridge special conditions and additional special conditions that prior to the commencement of work, a revised plan and narrative will be provided to the Conservation Commission substituting any references to hay bales for straw wattles to be verified by the agent, and that an adequately sized temporary turbidity curtain or boom shall be installed in the river when utility work is being performed within 10 feet of the river, and that the Commission shall be notified when work is within 10 feet of the river in order to confirm installation of the boom or turbidity curtain. Mr. Holden seconded the motion and it passed unanimously by vote of 6-0-0

**5. Request for Determination of Applicability (RDA) –Balm of Life Spring Road Drainage (00:29:40 – 00:47:28)**

Applicant: Town of Uxbridge      Representative: Paul Hutnak, Uxbridge DPW  
Project Description: Removal of a portion of paved swale and construction of a sediment basin/level spreader at the end of the swale.

**Discussion:** Paul Hutnak, Uxbridge DPW, attended to represent Uxbridge DPW. He brought green cards to show a notice had been sent to the land owner representing the project. The highway department had installed a paved swale to divert runoff from the road. The commission had issued an enforcement order for this unauthorized work. Since the EO, some stone had been added to the bottom of the swale. The plan is a "sketch plan" constructed from aerial photography and Assessor's records. The proposal leaves a portion of the swale but removes the pavement from the lower portion and create a five foot deep by 10 foot wide sediment basin/level spreader to allow runoff to settle TSS out and spread out as it flows down toward Bacon Brook. It will also demarcate an area for maintenance. It would be a foot deep in the middle. Compost tube is proposed for sediment control during construction. Mr. Holden inquired about a maintenance plan. Mr. Hutnak replied that there isn't a specific plan. Mr. Gorman suggested a condition that the BMP be functionally maintained.

Mr. George Goulet, an abutting Uxbridge resident, asked for clarification on the purpose of the proposal. He also expressed concern that the road would be shut down. Mr. Hutnak responded that it could involve shutting down a single lane, and that it would take in the range of 1-3 days to complete the project.

**Motion:** Mr. Hogan moved to issue a determination that the Wetlands Protection Act is not applicable so long as the BMP is maintained in perpetuity and inspected annually. Mr. Shaw seconded, and the motion passed unanimously by vote of 6-0-0.

6. **Notice of Intent (NOI), DEP #312-10XX, Tea Party Drive Grading** (00:47:35 – 01:18:12)  
Applicant: Uxbridge Multi Family Realty, LLC Representative: Guerriere & Halnon, Inc.  
Project Description: Cutting and filling of land within the 100' buffer of a bordering vegetated wetland and construction of a 1 to 1 rip rap slope.

**Discussion:** Dale McKinnon from Guerriere & Halnon, Inc attended to represent Uxbridge Multi Family Realty, LLC. Mr. McKinnon explained that the plan shows the proposed cut on one side of Tea Party Drive, and that the cut soils will fill in the easterly side of Tea Party Drive. There are five lifts of ten feet on the armored slope. A portion of the slope is 50 feet tall at station 10. Both sides will happen at the same time. Plan assumes no ledge. On the Westerly side there's a sediment basin proposed. They have proposed a construction entrance which is a 10% haul road for gravel. Haul road may not be in the location which is mapped. That portion of the road where the haul road crosses it will likely get damaged and repaired. There is a proposed swale on the Western side, and room for additional basins on that side. On the East side there will be a maximum fill of 5-10 ft on one side of the haul road. There is a sediment basin at the lowest point. As each lift goes up there will be a swale with a level spreader. Proposal is a 10-foot lift at a time. Contractor wanted to clear but not grub the site Engineer's layout allows sections to be removed across the site and moving up the hill.

Mr. Holden asked to clarify that "lift" means "first ten feet". Mr. McKinnon confirmed. Mr. Holden asked the distance of the lowest elevation to the stream and Mr. McKinnon responded that the lowest portion exactly follows the 25 foot offset from the stream. He then adds that it's 27 feet to allow room for ECBs. Mr. Gorman clarifies that it is 27 feet from the BVW. The span is 1200 feet. Mr. Gorman suggested that an engineering peer review could be asked for. The Stormwater report was not included. Mr. McKinnon stated that he had the stormwater report and could provide it based on the proposed total buildout. Mr. Gorman asked about the existing basin where the drainage in the road drains to. Mr. McKinnon states that the runoff would run into the existing detention basin once construction is complete but during construction it would go elsewhere. Mr. Hogan notes that the soil has moved a lot in the experience of the commission. Mr. Hogan suggested requiring two layers of silt fence with a compost sock. Mr. McKinnon suggested two wire backed silt fences with wood chips in between the silt fence. Mr. Hogan states that the plan Mr. McKinnon stated is not mentioned in the plans. Mr. Gorman suggests that the Commission leave a back door to require more ECBs. Mr. Holden asks the distance between the back of the houses and the beginning of the armored slope: some are 50' and some are as little as 25'. Mr. Holden notes that clearing all the land at once will be difficult and sequencing will be needed. Mr. Gorman suggests having Conservation sign off on each described phase, so if there is sediment leakage between phases we could stop work at that point. Mr. Hogan noted that there is no narrative. Mr. Gorman noted that we can't seek review of the wetland edge since the wetland is under an ANRAD, so we can't contest wetland edge but would want engineering clarification as to level of risk to the wetland. Mr. Bangma asked if there is a compaction test yet. Mr. McKinnon replied no, not yet. Mr. Holden noted that the portion of the river is cold water fishery. Taking trees out risks changing the water temperature. On the opposite side there's plenty of protection. It could severely impact the temperature. Mr. Gorman suggests doing a site walk after the LOD is staked out but before a decision is made. Mr. Gorman mentioned how the Wetlands Protection Act tends to protect cold water fisheries through stormwater designs but was not sure if the Commission could go so far as to require a shading analysis.

No-one from the public offered comments.

**Motion:** Mr. Hogan moved to request a 3<sup>rd</sup> party engineering review. Mr. Shaw seconded, and the motion passed unanimously by vote of 6-0-0.

**Discussion:** Mr. Holden noted that a number of details of the plan haven't been formalized yet. Mr. McKinnon noted that the sediment basin plan and ECB detail would be formalized and provided. Mr. Holden noted that the haul road and sequencing are also important.

**Motion:** Mr. Hogan moved to continue the hearing to gather more information. Mr. Bangma seconded, and the motion passed unanimously by vote of 6-0-0

**REPORTED/ONGOING VIOLATIONS**

1. Cobbler's Knoll Development (DEP No. 312-1013) (01:18:40 – 01:57:05)

- Mr. Gorman noted that the Commission is in receipt of an email from Mr. O'Connell, the project engineer, seeking the lifting of the Cease and Desist and characterizing that action as a 'regulatory overreach'. Mr. Gorman read the email from Mr. O'Connell, dated March 13<sup>th</sup> 2019, for the record since Mr. O'Connell was not able to be present. It cites the Wetland Protection Act to assert that activity outside of the buffer zone is outside of the jurisdiction of the Conservation Commission. However, it was the opinion of the Agent, the Chair, and Town Counsel that the Order of Conditions governed the whole site in the approved plans. The Chair noted that Town Counsel advised that the OoC governs the whole site, and that the stormwater mechanisms receive runoff from an interrelated subwatershed, and therefore the Commission was within its rights to issue a Cease and Desist over the entire site. Mr. Shaw agreed that it was not a regulatory overreach, stating that since the site being in violation for such a long time we were within our rights to fix it. The Chair noted that the OoC references the plan of record for the whole site, and that the Enforcement Manual states that when a site is out of compliance with its Order of Conditions, the site is also considered to be out of compliance with the Wetlands Protection Act. There is one notice of intent for the whole subdivision. The Chair noted that we could choose to issue a different EO without a cease and desist, but we have the authority to do the cease and desist. Mr. Hogan reiterated that the permit is for the site, not for lots. The site is in extended violation. Mr. Hogan noted that the Commission tried other methods to bring the site into compliance. The Commission agreed to transition to a discussion of the site work to date in fulfillment of the Enforcement Order.
- Mr. Marinella, the site contractor, approached to speak about the stormwater improvements since the EO was issued. He had breaches in the basin which were stabilized, put in a spillway on detention basin 1 by the roadway and infiltration basin 1. He installed check dams in the swales coming down from the houses. He added ECBs around the back of the pond. During the last rain event there was no blowout. He is not currently doing work on the road, only on the drainage. He also installed a 30x30x4 riprap square at the entrance to the infiltration basin to capture sediment. He asked the builders to install straw wattles in front of their lots although that is not installed yet. Mr. Marinella added there will be gabion barriers to hold the riprap square in place. The agent added that the silt fence is up along the side of the basin nearest the wetlands, and the straw wattles will be installed and the ECBs completed. The basins have not been scarified yet. Mr. Holden asked what the plan is to stabilize the sides of the basins, and Mr. Marinella responded that they will be loomed and hydroseeded, supplemented with jute mats where needed. Mr. Gorman noted that kicking the C&D down to an EO could allow us to issue new measures like scarification and jute matting. He added that the Commission has a looming deadline of their permit expiring. Mr. Shaw noted that we haven't addressed the silt that has gone into the wetland. The agent noted that the ECB will go a long way, and the chair suggested that the wetland scientist for the site could walk the wetland and suggest corrective actions. The chair summarized four corrective actions for the site: ECB installation, scarifying basins, stabilizing sides with hydroseeds and jute mats, and having their wetland scientist characterize disturbance and propose any mitigation. Mr. Hogan noted that work has not progressed for stormwater controls for years and that the site is about to go out of permit for any work this summer. Noted that the commission would keep a close eye on the site and potentially shut the site down again if the stormwater isn't finished.
- A potential motion was summarized: to withdraw the existing Stop Work order and issue a new Enforcement Order with the same corrective actions as the first order and the new additional corrective actions that ECBs be installed to the satisfaction of the agent within 30 days, the basins be scarified within 60 days, the sides be stabilized by hydroseed and jute matting to the satisfaction of the commission within 60 days, and that the project's wetland scientist shall inspect the disturbed wetland and propose any mitigation that may be required to the commission. The chair noted that the original language included implemented the existing BMPs as designed in the plan. Mr. Marinella noted that he might need 60 days for hydroseed but could do anything else within 30 days. Mr. Gorman noted that a reasonable interpretation of the language of that motion could be that the basin is stabilized, regardless of whether the grass is growing. The agent request that the EO also include reposting the DEP sign,

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keeping the OoC, keeping the SWPPP on site, and sending the agent SWPPP reports. Mr. Marinella noted that the SWPPP is in the trailer.

**Motion:** Mr. Holden motioned to lift the Stop Work order and issue a new Enforcement Order including the corrective actions that with the same corrective actions as the first order and the new additional corrective actions that ECBs be installed to the satisfaction of the agent within 30 days, the basins be scarified within 60 days, the sides be stabilized by hydroseed and jute mat to the satisfaction of the commission within 60 days, and that the projects wetland scientist shall inspect the disturbed wetland and propose any mitigation that may be required to the commission reposting the DEP sign, keeping the OoC, keeping the SWPPP on site, and sending the agent SWPPP reports. Mr. Shaw seconded, and the motion passed unanimously by a vote of 6-0-0

*\*The chair took the agenda out of order to WETLAND UPDATES/ISSUES Item 1. Changes to Medline to accommodate the only representative remaining in the audience.*

*\*Mr. Allspach excused himself from the meeting*

### WETLAND UPDATES/ISSUES

#### 1. Changes to Medline building DEP # 312-1066 (01:57:05 – 02:26:13)

- Mr. Mackwell from Kelly Engineering attended the meeting to represent the Campanelli Business Park. He stated that Campanelli has transferred the lot to Medline and Medline has brought its own contractor, Alston Construction. Alston has determined that they would like to raise the building to avoid interacting with groundwater and ledge. It will be about 80,000 yards of fill to raise the building. The request was to change the plan of record. Raising the site means that the retaining walls got taller. The one place to go outside of the grading limit to respect the Commission's 25' No Disturb Policy was to gain access to the detention ponds they added a retaining wall and a road. Mr. Hogan noted that it was "impervious surface" that had been raised and not only the building. The request is that the plans that were submitted become the plan of record. A cover letter to the Planning Board verbally described these things. The Planning Board has asked for peer review from Graves Engineering. Mr. Gorman noted that the 2017 policy for amending OoCs versus minor changes was silent on changes in elevation. A distinction was made for changes in amount of buffer zone clearing. Mr. Bangma asked if the retaining walls were sloped or straight vertical. Mr. Mackwell responded that the wall will be sloped/terraced but will not be closer to the wetland. Mr. Holden asked for a written narrative of the changes. There is a cut-fill analysis and cover letter. Mr. Mackwell noted that they will be back before the Commission for details on bridges for an emergency access drive which will be advised by a wetland scientist. Mr. Gorman noted that the site has been quick to respond to problems with ECBs and that hopefully that can be carried forward with frequent inspections to address additional sediment. Mr. Holden asked for a narrative referencing the changes to the buffer zone including changes in elevation. Mr. Shaw noted that there is more disturbance to the buffer zone than previously. Mr. Gorman noted that areas being raised are within the Limit of Disturbance. Mr. Hogan noted that the rough estimate of net additional disturbance was minimal which might warrant the administrative change.

**Motion:** Mr. Hogan moved to accept the January 23, 2019 plan revisions as the plan of record for the order of conditions. Mr. Shaw seconded and the motion passed by vote of 4-1-0. *(Mr. Holden was a nay vote)*

Discussion points during the motion: Mr. Gorman pointed out that one of the lines in the OoC says the applicant is required to comply with other boards authorities and jurisdictions. Mr. Holden noted that a narrative would be needed for Conservation records.

### REPORTED/ONGOING VIOLATIONS

#### 2. 619 Quaker Highway (DEP No. 312-1062) (02:29:01 – 02:39:37)

*\* Mr. Gorman recused himself pursuant to the conflict of interest law & Mr. Hogan chaired the discussion*

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- There was question as to whether more area was cleared than what was permitted (to the left of the building). Mr. Holden visited the site and reported the area in question had been squared off next to the erosion controls there are huge logs placed squaring off the area. Members reviewed the original plan. Ms. Jones pointed out that they did violate the OoC in that they had clear-cut right up to an Isolated Wetland which they agreed to maintain a 25' buffer zone around. There was a tree clearer on site and Ms. Jones informed him of the OoC and showed him where he should not stump. He asked about the logs and she told him they are OK as long as they are outside the ecb. She also requested some fill / brush be removed from the resource area which he did. It was noted that Mr. Powers has not yet finalized his building permit but it was not clear whether he was working under a stop work order from the Building Inspector. Ms. Jones also reported she walked along the back, which seemed to be intact. Members discussed whether to issue EO requesting he revegetate reestablish the area w/in and around the isolated wetland (the 25' buffer) and repair/ensure the ECB's are properly functioning. May need to replant a few saplings (have them evaluate the other side) trees sum underbrush to protect the wetland.

**Motion:** Mr. Shaw moved to issue an Enforcement Order for DEP 312-1062 with the comments to repair the erosion control as needed and to provide a plan w/in 30 days to the Commission to revegetate the 25' area around the Isolated Wetland that was supposed to be left undisturbed per the Order of Conditions. Mr. Holden seconded, and the motion passed unanimously by vote of 4-0-0.

\* Mr. Gorman returned to the meeting and Mr. Hogan stepped out for the next discussion.

2. Forest Glen (DEP No. 312-1022) (02:40:05 – 02:42:36)
  - Ms. Jones was on site today (3/18/19) and conveyed the stream had been re-routed. She had not compared the work to the plan as she was not expecting it to be done, but noted there was riprap, two levels of compost socks were around it, and the sediment coming out of the pipe appeared to be clear. Otherwise, they are waiting to begin construction for a construction meeting with the town that is scheduled on 3/27/19. Mr. Bangma agreed to go to the site with the agent to assess before the next meeting.

\* Mr. Hogan returned to the meeting.

3. Lanzetta Landscaping Yard (02:42:43 - 02:46:06)
  - An EO was approved by the Commission for Mr. Lanzetta to restore the physical shape of the berm as close as possible to its prior grade with gravel and to add plantings and mulch at a later time but the actual paper order may not have been issued due to an administrative error.

**Motion:** Mr. Gorman made a motion to task the Conservation Agent to re-write the Enforcement Order based on the previous discussion to the extent possible and to include a brief cover letter to Mr. Lanzetta explaining that it is to cover the previous discussion and the fact that it was not formally issued. Mr. Hogan, seconded and the motion passed unanimously by vote of 5-0-0.

### WETLAND UPDATES/ISSUES

3. Open Space Discussion (02:46:08 - 02:46:51)
  - Item passed over for the evening due to the time. Mr. Gorman explained they plan to use the 5th Monday in April (4/29/19) to meet and discuss this and two the following 2 other items (i) Whitin Pond with members of the Northbridge Conservation Commission and (ii) the Wetland Bylaws. Members agreed to forward any commentary to Ms. Jones prior to the meeting.
4. Whitin Pond Title Search (02:46:52 - 02:50:09)
  - The Town Manager, Ms. Ellison, mentioned in conversation to Ms. Jones that are going to be some excess funds from the time that the Commission was without an agent and it is estimated that it will cover the cost of the title search which has already been performed. It had been estimated to cost \$1500 but came in higher.

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**Motion:** Mr. Hogan made a motion that if it is not possible to use already designated funds for town council consultation, the town expend unused Conservation Agent salary funds in the endeavor of completing a title search for Whiten Pond. Mr. Shaw seconded, and the motion passed unanimously by vote of 5-0-0.

5. Discussion of site compliance regarding active and expired Order of Conditions (02:50:11 - 02:50:24)
  - No new updates

### PROCESSING

1. 1/24/19 and 2/19/19 Meeting Minutes (02:50:25 – 02:53:54)
  - The minutes from the workshop held on 1/24/19 were passed over due to lack of quorum.

**Motion:** Mr. Hogan moved to approve the minutes from the 2/19/19 meeting of the Conservation Commission as written. Mr. Holden seconded, and the motion passed unanimously by vote of (5-0-0)

### ANY OTHER BUSINESS, WHICH MAY LAWFULLY COME BEFORE THE CONSERVATION COMMISSION

1. 290 Millville Road potential acquisition (02:535 – 03:07:18)
  - Town Planner, Mike Gallerini, provided information about the proposal and was seeking input and feedback from the Commission. Ms. Jones provided the following overview - Mr. Sahagian, the owner of 290 Millville Rd. (30\_2768) and an abutting parcel (30\_1289) and would like to develop the property and in doing so would like to acquire an abutting town owned parcel (30\_4543). In order to facilitate, is he is willing to purchase this parcel as well as donate a large portion his parcel abutting the river (30\_1289) to the town to be preserved as open space and recreation. He would like to keep a portion (the NW corner) of the parcel for a potential solar farm. The portion he would like to donate is part of the proposed path to the Worcester / Providence bikeway and Mr. Sahagian has already said he is willing to put an easement on part of the front parcel for access. Resource areas on the property are comprised of riverfront, wetlands, with potential vernal pools and rare species habitat.
  - A Limited Phase II Environmental Site Assessment was volunteered by Mr. Sahagian and reviewed and discussed by members. The consultant states in the report that they observed several areas of stained soil and stressed vegetation indicative of a release of oil or hazardous material. The phrase REC (recognized environmental condition) is also used to describe the area. It was mentioned this property was once designated by DEP as a VSQE (very small quantity emitter) and members recalled contributing practices of the past owner – which was estimated to occur on the west side of the river. Ms. Jones also noted it was her impression that most of the problem areas were in the front of the property. Mr. Gorman said he thinks they can make a strong conservation case but wants to be sure they proceed with caution. Mr. Bangma expressed some concern for the town ending up with a contaminated site and suggested requesting additional monitoring beyond the two (2) monitoring wells on site.
  - A site visit was tentatively scheduled for the following Sunday (3/31/19), and Ms. Jones confirmed Commissioners have permission to go on site. The plan is for the Commission can produce a report or findings including photographs and draft a cover letter to provide a to the Town Planner.

### AGENT UPDATES (03:07:19 – 03:15:04)

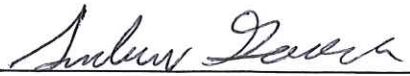
1. General updates from the office – Ms. Jones just let members know she'll be out of the office on Thursday.
2. Pout Pond – Mr. Gorman and Ms. Jones attended a PPRC meeting and an agenda item will be added to the next meeting to discuss
3. Vernal Pool Season – Members discussed some potentially certifiable vernal pools - Blanchard Quarry; DPW site; Old Elmdale; & Commerce Drive.


### ADJOURNMENT-NEXT MEETING SCHEDULED FOR MONDAY, APRIL 1, 2019

**Motion:** Mr. Holden moved to adjourn the 3/18/19 meeting of the Conservation Commission. Mr. Shaw seconded and the motion passed unanimously by vote of 5-0-0.

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Respectfully submitted,  
Melissa Shelley

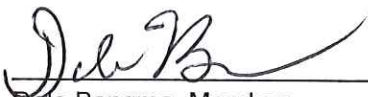
  
\_\_\_\_\_  
Andrew Gorman, Chairman

  
\_\_\_\_\_  
Jeffrey Shaw, Clerk

  
\_\_\_\_\_  
Jim Hogan, Vice Chair

  
\_\_\_\_\_  
Russell Holden, Treasurer

**(Absent)**  
\_\_\_\_\_  
Lauren Steele, Member

  
\_\_\_\_\_  
Dale Bangma, Member

\_\_\_\_\_  
Brad Allspach, Member

4/16/19  
\_\_\_\_\_  
Date