



Town of Uxbridge

Do Not Write In this Space  
**Posted by  
Uxbridge  
Town Clerk**

SEP 06 '12 PM01:57

Meeting

Cancellation

Board or Commission Council on Aging

Meeting Date Tuesday, Sept 11, 2012 Time 4:00 PM

Place Senior Center

Authorized Signatory Marsha E. Petrallo, Director  
Donna Oncay, Chairman

**I. Call to Order**

- Call to Order @ 4PM
- Welcome Chris Kupstas
- Reading of Available Meeting Minutes
- Members to sign new COA By Laws
- Treasurer's Report
- Directors Report - New Brochure
- Kitchen Stove Renovation & Lunch Program Update
- Discuss need for a prayer policy
- Building Demo Update
- Community Garden Update
- Web Page Update
- Elderly Connection Meeting Sept 20 @ 5PM

**II.**

- Next Meeting: October 9th @ 4PM
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**III. New Business**

**Old Business**

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**IV. Executive Session**

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**V. Adjournment**

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**Meeting Postings:**

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- \* Notice must include date, time and place of meeting
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- \* Topics must give enough specificity so that the public will understand what will be discussed
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting