

Uxbridge Historic Cemetery Committee Minutes

For: **Tues. Sept. 13, 2016**

Members Present: Sheryl Romasco, Jill Kenrick, Beth Butler, Bill Martin, and Susan Ito.
Absent: Mary Brundage, Roy Henry

Minutes of the August 16, 2016 U.H.C.C. Meeting, reviewed and approved.

Motion made by Beth to accept the Minutes of July August 16, 2016, and seconded by Bill. Motion passes 5-0

OLD BUSINESS:

Social Media update - Sheryl has still not received a response back from Dierdra Cahill about turning over the access/control of the "Uxbridge Historic Cemeteries" Facebook site. Decision made by committee members to hold off till winter/spring about creating a new (public domain) Facebook site.

Accounts/Trusts/Donations Update:

- Check for \$7,500.00 arrived & deposited into the Joseph Richardson Cemetery Account. (Our grant from TransCanada). Sheryl mailed their Charitable Contribution Receipt as requested, today on 13-Sept-2016.
- Updated balances/sheet prepared by Sheryl distributed, with review & discussion of all other Trust Account Balances, donations, etc. (copy included meeting minutes).

Mowing/Clean-up of Cemeteries Update:

- 9 cemeteries (2 of them twice) have been mowed as of today. Submittal of Estimate #2 – (from Nick Romasco) concerning 7 cemeteries which require additional clean-up/brush cutting etc., beyond routine mowing. Discussion and review by committee. At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on September 13, 2016 the following motion was made and approved:

Motion made by Beth to accept Estimate #2 submitted by Nick Romasco for 7 cemeteries, the work to be completed/done from now, September 13, 2016 through Spring 2017, for a total cost of \$1,475.00. Payment to be disbursed when bills are submitted. Motion seconded by Bill. Motion passes 4-1 (Abstained-Sheryl). (Estimate #2 included with meeting minutes.)

- Submittal of Estimate #3 – (from Nick Romasco), concerning 2 cemeteries – Baaljs Bullard Cemetery #29 located on West River Road which needs extensive cleaning as it was truly neglected and abandoned; and for Gifford Cemetery #22 on Quaker Highway. Discussion & review by committee. At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on September 13, 2016 the following motion was made and approved:

Motion made by Beth to accept Estimate #3 submitted by Nick Romasco for 2 cemeteries, the work to be completed/done through the Spring of 2017, for a total cost of \$1,750.00. Payment to be disbursed when bills are submitted. Motion seconded by Bill. Motion passes 4-1 (Abstained-Sheryl). (Estimate #3 included with meeting minutes.)

- **Budget Request for Historic Cemetery Committee 2017-2018** – brief review with further questions/suggestions of this 2-page draft to be continued at November 8, 2016 committee meeting.

NEW BUSINESS:

Joseph Richardson Cemetery #14 Rehabilitation/Restoration:

- Surveillance Cameras - TransCanada has donated two trail cameras for future surveillance at the cemetery. Brandon Kibbe to work with Jill concerning cameras' set-up and operations; with the potential of establishing the cameras on site when/during, the "Cemetery Site Cleanup Day with Ocean State Power Plant" in the first week of October. Recommendation of the committee – the trail cameras are being installed possibly by Oct. 1, 2016; if these newly installed cameras are damaged or stolen prior to October 19, 2016, when the professional restoration work begins, the committee will then re-assess camera surveillance at this time.
- Discussion/Planning/Handouts- Preparation for the planned event days to be conducted prior to the start of when the professional restoration work by Beyond the Gravestone Company, is scheduled to start on Wed. October 19, 2016.
 - "**Cemetery Site Clean-up with Ocean State Power Plant**". Currently a tentative weekend date of Oct 1st or 2nd. Date to be finalized with Brendon Kibbe. Discussion also about the need for a **wood chipper** at site. Sheryl has provided calendar of days when Uxbridge Composite is open in October.
 - Acquisition of a **temporary water storage container with water** delivered to cemetery site for cleaning of headstones/memorials. Letter prepared for request to Uxbridge Fire Chief, Bill Kessler.
 - "**Headstone Cleaning Days at the Cemetery.**" Committee members – tentative date of Sat. & Sun. Oct. 8th & 9th, 2016.
 - **Donation of 2 cubic yds. Of Sand & 2 cubic yds. Of Pea Stone** to be delivered to cemetery site.
 - **Beyond the Gravestone Company's cemetery Restoration Project.** Scheduled to begin Oct. 19, 2016, (depending on weather conditions). Discussion about payment/reimbursement/billing after work has begun by Beyond the Gravestone Company. Jill & Sheryl to keep track of the bills/invoices received. Jill will deliver them to Town Accounting Department. Payment to come from the Jos. Richardson Account first, as TransCanada donated that money specifically for the project. After that any money needed for this project will come from the JB Bancroft

Account and then the Old Center School Account. At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on September 13, 2016 the following motion was made and approved:

Motion made by Sheryl to pay for the Joseph Richardson Cemetery Restoration Project in the following manner as needed:

Utilize first, \$7,500.00 from the Joseph Richardson Account; then

Utilize \$3,000.00 from the JB Bancroft Account; then

Utilize \$4,500.00 from the Old Center School Account. Motion seconded by Jill.

Motion passes 5-0.

- At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on September 13, 2016 the following motion was made and approved:

Motion made by Sheryl to pay any other minor incidental costs that might be incurred on the Jos. Richardson Cemetery Restoration Project prior to receiving any additional funding/grants or donations; then these costs should be paid from the General Account. Motion seconded by Beth. Motion passes 5-0.

Schedule of Next Meetings/Events:

October 2016 - Jos. Richardson Cemetery Restoration Project Event Days. (Dates to be confirmed, set, and submitted).

Tuesday, November 8, 2016 @ 10:00 AM - Committee Meeting to be held at Mary Brundage's house at 100 Buffum Road.

Motion made by Beth to adjourn the meeting at 12:32 PM. Motion seconded by Sheryl. Voted Unanimous, 5-0.

Uxbridge Historic Cemetery Committee

U.H.C.C. Meeting Minutes for September 13, 2016

Approved unanimously on Tuesday, November 8, 2016:

Bill Martin

Roy Henry

Beth But

Mary H. Brundage

Sue DA

Jill C Kenrick

Respectfully submitted,
Jill Kenrick
Secretary
Uxbridge Historic Cemetery Committee