

**Uxbridge Historic Cemetery Committee Minutes**

For: **Tues. August 16, 2016**

Members Present: Sheryl Romasco, Jill Kenrick, Beth Butler, Bill Martin, Mary Brundage, Roy Henry and Susan Ito.

Minutes of the July 19, 2016 U.H.C.C. Meeting, reviewed and approved.

**Motion made by Sheryl to accept the Minutes of July 19, 2016, and seconded by Beth. Motion passes 7-0**

Received by  
Uxbridge  
Town Clerk

**OLD BUSINESS:**

Joseph Richardson Cemetery #14 – Update and discussion on the status of the cemetery’s rehabilitation project:

- Jill expecting a second site meeting with Will & Lisa Cornell, Owners of Beyond the Gravestone ([www.beyondthegravestone.com](http://www.beyondthegravestone.com)) for establishing work schedule, to see which stones should be rehabilitated first; measurement of gate opening for size of machinery and the spaces between the gravestones.
- Committee still awaiting accounting information needed for grant application(s) and the new Joseph Richardson Cemetery account number.

Summer Maintenance/Mowing of Cemeteries – Nicolas Romasco has agreed to do the mowing of our cemeteries. He and Sheryl pre-visited the cemeteries to determine levels of care needed: clearing of branches, accumulated growth of scrub/saplings, poison ivy etc. As of today, August 16, 2016 he has mowed 7 of the cemeteries for a total cost of \$460.00.

At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on August 16, 2016 the following motion was made and approved:

**Motion made by Jill: To pay Nicholas Romasco \$460.00 for mowing 7 cemeteries. Money to be disbursed from the following cemetery accounts:**

<b>Center School Account #530.491.5240.00000802.....</b>	<b>\$260.00</b>
<b>Norden Account #254.491.5290.00000106.....</b>	<b>\$100.00</b>
<b>Gideon Mowry Account #530.491.5240.00000803.....</b>	<b>\$ 35.00</b>
<b>Southwick Lot Account #530.491.5240.00000804.....</b>	<b>\$ 65.00</b>
	<b>Total \$460.00</b>

**Motion seconded by Beth. Motion passes 6-1 (abstained – Sheryl).**

Discussion on specific cemetery: Buffum Cemetery #25 at 109 Buffum Rd. For the past twenty years, Mary has been doing the mowing of this cemetery. The Committee wants to add this cemetery onto the summer mowing schedule. At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on August 16, 2016 the following motion was made and approved:

**Motion made by Jill: To include Buffum Cemetery #25 onto the summer mowing schedule with an expected 2-3 mowing per season. Payment to be disbursed when bills are submitted. Motion seconded by Roy. Motion passes 6-1 (abstained-Sheryl).**

Further review/discussion of the 2016 Summer Mowing List of the 15 Cemeteries as prepared by the Committee. (And included with meeting minutes). At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on August 16, 2016 the following motion was made and approved:

**Motion made by Jill: To approve the 2016 Summer Mowing List of the 15 historic cemeteries with the approved number of mowing needed for each cemetery, at a total cost of \$3,410.00. Payment to be disbursed when bills are submitted. Motion seconded by Beth. Motion passes 6-1 (abstained-Sheryl).**

Estimate Sheet from Nicholas Romasco for Committee approval for additional maintenance/cleaning required for 10 of the 15 historic cemeteries was reviewed and approved, this included tree branch/sapling/shrub removal, leaf removal, and spraying of poison ivy. (Estimate included with meeting minutes). At a regularly scheduled meeting of the Uxbridge Historic Cemetery Committee on August 16, 2016 the following motion was made and approved:

**Motion made by Jill: To pay Nicholas Romasco as stated on the attached estimate, as work is completed at each cemetery – total estimate for 10 cemeteries is \$1,375.00. Payment to be disbursed when bills are submitted. Motion seconded by Bill. Motion passes 6-1 (abstained-Sheryl).**

#### **NEW BUSINESS:**

**Proposed Budget Request for Historic Cemetery Committee 2017-2018** – two-page draft copy presented at this August 16, 2016 meeting. *Committee members to review and bring questions and suggestions to the September 13, 2016 meeting for Vote.*

**Proposed Mowing & Maintenance Budget for 2017** – Includes both estimated costs for the start of the 2017 season; clearing brush & leaves, poison ivy control; mow when needed; and fall clearing of brush, poison ivy where needed. Two-pages. *Committee members to review and bring questions and suggestions to the September 13, 2016 meeting for Vote.*

#### **Schedule of Next Meetings:**

**Tuesday, September 13, 2016 @ 10:00 AM** – Meeting to be held at Susan Ito's house at 208 Albee Road.

**Tuesday, November 8, 2016 @ 10:00 AM** – Meeting to be held at Mary Brundage's house at 100 Buffum Road.

**Motion made by Sheryl to adjourn the meeting at 12:40 PM. Motion seconded by Bill. Voted Unanimous, 7-0.**

Uxbridge Historic Cemetery Committee

**U.H.C.C. Meeting Minutes for August 16, 2016**

Approved unanimously on Tuesday, September 13, 2016:

Jill C. Kenrick

Bill Martin

Billy Butler

Sue D'To

Sheyl Romano

 

 

Respectfully submitted,  
Jill Kenrick  
Secretary  
Uxbridge Historic Cemetery Committee

## Summer

## Mowing

## Approved 2016

UHCC Cemeteries

Times mowing \$\$

Almshouse	6x @ 100.00	\$600.00
Bassett	3x @ 50.00	150.00
Buffum	3x @ 50.00	150.00
Daniels	3x @ 60.00	180.00
DeWolf	3x @ 55.00	165.00
George Aldrich	3x @ 70.00	210.00
Gideon Mowry	2x @ 35.00	70.00
Holbrook	2x @ 50.00	100.00
Joseph Richardson	2x @ 80.00	160.00
Morse	3x @ 55.00	165.00
Mowry Tomb	3x @ 45.00	135.00
Norden	7x @ 100.00	700.00
Quaker City	3x @ 100.00	300.00
Shove	2x @ 65.00	130.00
Southwick	3x @ 65.00	<u>195.00</u>
		\$3410.00

# ESTIMATE

Date: August 17, 2016  
Statement # [100]

Nicholas Romasco  
19 Redding Landing  
Douglas, MA 01516

On going between now and November

DATE	DESCRIPTION	BALANCE	AMOUNT
	Trim brush around Almshouse Cemetery (3 ft clearance) and remove dead brush. Leaf blowing in fall to clean up area	150.00	150.00
	Norden Cemetery - poison ivy spraying along path to top section Remove small pines and trees near wall	150.00	150.00
	George Aldrich Cemetery - poison ivy spraying - south wall and inside cemetery Must be done before mowing cemetery	50.00	50.00
	Gideon Mowry cemetery - spray for poison ivy north wall and interior. Cut and remove dead branches and remove larger growth inside cemetery. Check missing cap stone	50.00	50.00
	Southwick Cemetery - cut up fallen tree and tree hanging over pathway, remove large pine branches from both cemeteries - clean up all fallen branches and spray for poison ivy on path to cemetery - retrieve any missing pipes in woods	150.00	150.00
	Quaker City Cemetery - use a leaf blower to clean entire cemetery pick up fallen branches - cut up large branches	150.00	150.00
	Quaker City Cemetery - cut back growth on knoll near Southwick headstones and spray for poison ivy in entire cemetery	100.00	100.00
	Both of the above must be done before mowing cemetery.		
	Daniels Cemetery - remove and dispose of brush along east entire wall of cemetery, removal of small brush inside cemetery and spray for poison ivy on east and west wall and interior of cemetery on east side	300.00	300.00
			AMOUNT DUE
			1100.00

# ESTIMATE

Date: August 17, 2016  
Estimate # 1 continued

Nicholas Romasco  
19 Redding Landing  
Douglas, MA 01516

On going between now and November

DATE	DESCRIPTION	BALANCE	AMOUNT
	Holbrook - trim access path to cemetery; spray for poison ivy inside cemetery and on wall	100.00	100.00
	Shove - Clear south front corner of cemetery to square off cemetery and remove brush along south and east sides of fence Remove trees in front of left corner of cemetery	75.00	75.00
	Bassett Cemetery - needs to have leaves blown out and small shrubs removed inside and around perimeter of cemetery	100.00	100.00
			AMOUNT DUE
			275.00