

Uxbridge Historic Cemetery Committee Minutes

For: Tues. July 22, 2014

Members Present: Sheryl Romasco, Jill Kenrick, Roy Henry, Beth Butler, Mary Brundage and Bill Martin
Members absent: None

Call to order at 10:01 AM.

Minutes of June 10, 2014 Meeting Minutes reviewed and approved.

**Motion made by Mary to accept the minutes of April 29, 2014 and seconded by Bill.
6-approved; Motion Approved.**

OLD BUSINESS:

1. Cemetery Donations & Cemetery Account Funds reviewed: Donations received since last meeting are: \$150 for the Norden Cemetery and \$50 for Buffum Cemetery. Total Donations received for each account are:
\$4,940 – Norden Cemetery Fund
\$1,350 – Buffum Cemetery Fund
\$4,431 – General Cemetery Fund
2. Quaker City Cemetery #23: Roy and Beth had earlier completed a brush/branches clean-up on Mother's Day. Beth submitted photos showing that since this clean-up, mowing of the cemetery had not been completed as required – only mowing a pathway within the cemetery. Photos taken on July 3, 2014.

NEW BUSINESS:

1. Aldrich/Buxton Cemetery #30: Sheryl has reached the new contact BJ's person who is in charge of maintenance for this cemetery. His name is Luke Gallant, Manager of Site Development. BJ's will be in touch with Sheryl with a rough plan is ready – concerning improvements for easier & safer access to the cemetery.
2. Gideon Mowry Cemetery #50: Sheryl has spoken with the DPW concerning adding a post & reflector to protect the corner wall of the cemetery. Beth will check to see when/if this post is added and whether committee members will need to restore cemetery wall corner by re-positioning fallen stones.
3. Norden Society's Meeting Records – Judy Collin has found a fellow church member for the translation of these documents (2 record books). Initially 20 pages from the earliest record book have been zeroxed and delivered for possible translation.
4. Buffum Cemetery #25: Sheryl to contact Chris Cota concerning the earlier pre-payment issued for the prior fall season to pay for brush/shrub removal/pruning outside the cemetery's 4 walls, and raking of leaves within the cemetery. Discussion followed concerning hiring Archy LaFrancis to

undertake this job: Removal of shrubs/trees within 2-feet of the cemetery's walls, including raking leaves. Mary & Roy co-ordinate/explain boundaries and where to dump leaves. Roy to contact Archie with offer. Sheryl to discuss payment arrangements with Town Manager.

Motion Made by Sheryl: To make an offer to Archie LaFancis for Spring Clean-up & Maintenance of Buffum Cemetery #25, 115 Buffum Road of \$200 (plus \$45 dollars for weed-whacking and 1 mowing inside the cemetery). Motion Seconded by Roy. Voted 6-0.

5. Summer Mowing Checks: Beth has volunteered to assess mowing compliance at the following cemeteries: Gideon Mowry Cemetery #15; Morse Cemetery # 17, DeWolfe Cemetery # 18.
6. Committee Discussion on any future Summer Maintenance/Mowing Contract Requirements. Suggestions were noted for what should be stated in such contracts:
 - Person/contractor must have own equipment: lawn mower, trimmer, trailer to transport.
 - Person cannot sub-contract mowing of any cemetery agreed upon to any other person.
 - Each Spring, person/contractor to notify the Committee of any winter problems that have occurred such as fallen branches or trees, or extra work needed to be done at a cemetery beyond the routine mowing required by contract.
 - Monument stones are not to be marred or damaged by trimming. Any monuments stones with prior problems should be noted and discussed with committee.
 - Paper or sticker notification with the DPW for transport of brush/leaves to the Town's Compost site when needed.
7. Edward Roy Notebooks (1960 - 80's). Louis Deruisseaux has given these notebooks to the Committee. Edward Roy who died in May of 1994 had kept notebooks of most of the historic cemeteries in Uxbridge, including a few cemeteries in Douglas near the Uxbridge border. Review & discussion of these detailed site records. Sheryl has begun scanning the information to preserve this important information.

Schedule of Next Cemetery Committee Meeting:

- Tuesday, Sept 16, 2014: Meeting at Bill Martin's house at 10:00 AM, 10 Parkis Ave.
- Tuesday, Nov 18, 2014
- Tuesday, Dec 9, 2014 – Christmas Luncheon Get-together

Motion made to adjourn at 12:14 PM by Mary, seconded by Roy. Unanimous vote.

Uxbridge Historic Cemetery Committee

U.H.C.C. Meeting Minutes for July 22, 2014

Approved unanimously on Tuesday, September 16, 2014:

Sheryl S. Romano

Ray Henry

Mary H. Brundage

Bill Martin

Beth Butler

Jill C. Kenrick

Respectfully submitted,
Jill Kenrick
Secretary
Uxbridge Historic Cemetery Committee