

Uxbridge Cable Advisory Committee
May 2, 2019 Meeting Minutes

Received by
Uxbridge
Town Clerk

Uxbridge Cable Advisory Committee Members present: Mark Stacy (Chair), Andrew Gorman (Vice Chair), Thomas McNulty (Member) and James Hogan (Member) (collectively 'CAC')

Absent: None

Also Present: Director of Uxbridge Community Access Television (UCAT) Barry Giles.
Meeting held at Uxbridge High School (TV Studio).

It being 6:05PM, Mr. Stacy opened the meeting in the UCAT Studio.

Old Business

FY2020 Cable Budget Request

Mr. Gorman and Mr. Giles recounted the discussion from the Finance Committee hearing regarding the FY2020 budget. Items of note include the fact that the COLA/Performance Incentive raises for staff were not added in the Town Manager's number at the time of the hearing. Additionally, a number of other items not voted on by the CAC but were put in the budget were discussed, including an accounting fee for VADAR software. The CAC notes that this department has never utilized this accounting software before and the group was unsure if training would be provided by the administration. It was also questioned whether or not other departments were being billed equally for the new software.

Given the new direction provided by the administration, the CAC were informed that the FY2020 budget portion of Spring Town Meeting will be split between two days. This reconfiguration shall include a new public hearing process for Department budgets with the Finance Committee. Mr. Stacy questioned whether or not the prior discussion with the Finance Committee should be considered relevant at the time of the meeting.

The CAC reviewed the new draft budget, which included a new \$17,886.00 number in Line 5780. Mr. Giles explained that this was previously considered an external cost for FTE benefits and was normally added by the Town Manager after the CAC typically votes on the budget. The CAC questioned whether or not this number would be better suited in Line 5960 for inter-fund operating transfers.

The CAC concurred that, given the budget revisions, the salary line increases should be included in the budget. Also, the CAC considered zeroing out Line 5270, the unknown rental agreement.

Mr. Hogan made a motion that Mr. Giles submit the new budget worksheet with the salary increases and the complete reduction to Line 5270. Mr. McNulty seconded and the motion carried unanimously, 4-0-0.

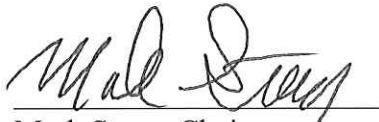
New Business

Mr. Gorman mentioned that with the uptick in commercial and industrial development, the committee could consider inviting talks with other cable providers in to considering licensing with Uxbridge. Discussion was had as to how this could be incentivized by using a lower rate or with other components of the contract. The CAC agreed that any such discussion should involve the Board of Selectmen as the licensing authority.


Mr. Hogan made a motion to approve the March 21, 2019 meeting minutes with a numerical correction to Line 5110. Mr. Gorman seconded and the motion carried unanimously, 4-0-0.

Mr. Hogan made a motion to adjourn at 6:40. Mr. McNulty seconded and the motion carried unanimously, 4-0-0.

Respectfully prepared by Andrew Gorman. Approved on 5/9/2019



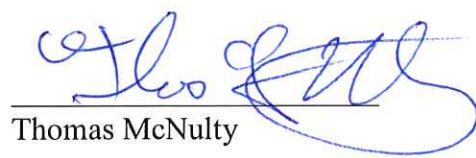
Mark Stacy, Chair



Andrew Gorman, Vice Chair



Jim Hogan



Thomas McNulty