

**Uxbridge Cable Advisory Committee  
March 21, 2019 Meeting Minutes**

**Received by  
Uxbridge  
Town Clerk**

**Uxbridge Cable Advisory Committee Members present:** Mark Stacy (Chair), Andrew Gorman (Vice Chair), Thomas McNulty (Member) and James Hogan (Member) (collectively 'CAC')

**Absent:** None

**Also Present:** Director of Uxbridge Community Access Television (UCAT) Barry Giles.  
Meeting held at Uxbridge High School (TV Studio).

**Note:** *Mr. Gorman chaired the meeting as Mr. Stacy arrived after 6PM.*

It being 6:10 PM, Mr. Gorman opened the meeting.

### **Old Business**

#### FY2020 Cable Budget Request

The CAC recounted to Mr. Giles the events of the previous meeting with the Town Manager. The CAC met with Ms. Ellison to discuss the budget which was submitted in draft form with the performance incentive and the COLA allowances. As the budget did not match the Manager's guidance, the CAC elected to submit the FY2020 budget to her in draft form. Ms. Ellison told the committee at the prior meeting that all departments are being requested to submit salary increases through supplemental requests rather than the budget itself. The CAC expressed confusion as it has been reported that during department head meetings, staff were being instructed not to submit supplemental budgets to the Town Manager's Office.

*Mr. Stacy joined the meeting at 6:25 PM.*

The CAC collectively expressed concern over risks of underfunding the salary if the supplemental budget is not approved or incorporated into the Town Manager's final FY2020 budget. Ultimately, members agreed to follow the Town Manager's guidance but discussed a willingness to amend the budget on Town Meeting floor if the numbers are not included in the warrant. It was stated that the CAC will need to make it clear that, if proposing to amend a salary during Town Meeting, it will need to be made clear to taxpayers that it comes out of the cable account and not the general fund.

Mr. Gorman made a motion to add the following supplemental lines to the FY2020 Cable Operating Budget:

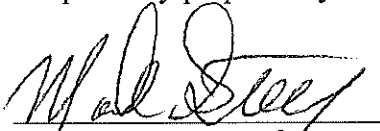
- o \$2,240.00 COLA/Performance Incentive for Line 5110
- o \$1,804.08 COLA/Performance Incentive for Line 5112
- o \$237.12 COLA for Line 5118

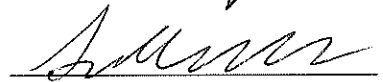
Mr. Hogan seconded the motion and it carried unanimously, 4-0-0.

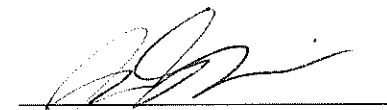
Mr. Stacy and Mr. Gorman stated that they and potentially other CAC members may want to attend the Finance Committee hearing to provide context for the performance incentives and how arduous the budgeting process has been with the administration.


Mr. Hogan made a motion to adjourn at 6:45. Mr. McNulty seconded and the motion carried unanimously, 4-0-0.

Respectfully prepared by Andrew Gorman. Approved on 5/2/2019

  
Mark Stacy, Chair

  
Andrew Gorman, Vice Chair

  
Jim Hogan

  
Thomas McNulty