

Uxbridge Cable Advisory Committee
March 7, 2019 Meeting Minutes

Uxbridge Cable Advisory Committee Members present: Mark Stacy (Chair), Andrew Gorman (Vice Chair), Thomas McNulty (Member) and James Hogan (Member) (collectively 'CAC')

Absent: None

Also Present: Director of Uxbridge Community Television (UCTV) Barry Giles.
Meeting held at Uxbridge High School (TV Studio).

It being 6:08 PM, the meeting being properly posted, duly called and a quorum being present, Chairman Stacy called the meeting to order.

Old Business

FY2020 Budget Discussion

Mr. Giles had a meeting with the Town Manager last Thursday (2/28/2019) and the party acting as the budget officer. It was clarified during this meeting that administration is seeking a level services budget. The CAC noted that level services or leaving PEG/UCTV 'as is' is difficult to determine on a line-by-line basis. The CAC and Mr. Giles recalled that the usual priority is to provide the greatest amount of service possible given what would be permissible from the cable surcharge. This includes expanding coverage of government meetings, sporting events and resources for the school.

The committee discussed whether or not level services included raises to incentivize staff to stay in town. The CAC proposed to add the total \$2,265.20 for the Cost of Living Allowance (COLA) to the full-time staff, along with the \$2,000 split evenly between said staff from the undocumented rental agreement. The CAC stated that a memorandum could accompany the budget request, but Mr. Gorman cautioned that the Town Manager's guidance explicitly stated not to appropriate for such raises as the CAC had done previously. The concern is that the salary line items will be scrutinized as had been in previous months. Rather than submit the budget as a final draft, the CAC consented to submitting it to the Town Manager in draft form and requesting a meeting so the discussion will no longer be insular.

Mr. Gorman made a motion to submit the FY2020 budget to the Town Manager in draft form and to request that Mr. Stacy coordinate for the CAC to meet with the manager in the following week. Mr. McNulty seconded the motion and it carried unanimously, 4-0-0.

Meeting Minutes

Mr. McNulty made a motion to approve the February 21, 2019 meeting minutes with one amendment for spelling. Mr. Hogan seconded the motion and it carried unanimously, 4-0-0.

Mr. Hogan made a motion to adjourn the March 7, 2019 meeting at 6:45. Mr. Gorman seconded and the motion carried unanimously, 4-0-0.

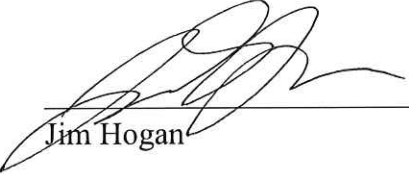
Respectfully prepared by Andrew Gorman. Approved on 3/21/2019



Mark Stacy, Chair



Andrew Gorman, Vice Chair



Jim Hogan



Thomas McNulty