

MAR 11 '19 PM 3:02

**Uxbridge Cable Advisory Committee
February 21, 2019 Meeting Minutes**

Received by
Uxbridge
Town Clerk

Uxbridge Cable Advisory Committee Members present: Mark Stacy (Chair), Andrew Gorman (Vice Chair), Thomas McNulty (Member) and James Hogan (Member) (collectively 'CAC')

Absent: None

Also Present: Director of Uxbridge Community Television (UCTV) Barry Giles.

Meeting held at Uxbridge High School (TV Studio).

It being 6:00 PM, the meeting being properly posted, duly called and a quorum being present, Chairman Stacy called the meeting to order.

Old Business

FY2020 Budget Recommendations: Mr. Giles mentioned that he will be meeting with the Town Manager on Thursday, February 28th, 2019 to discuss the budget worksheet voted on by the CAC. Mr. McNulty and Mr. Stacy stated that they would like to be present to discuss the budget with management.

The CAC reviewed a letter prepared by Mr. Gorman to the Board of Selectmen (BOS) regarding the committee's charge. The letter (attached to these minutes) requests clarification as to the CAC's responsibilities as no such charge is provided in the town charter or general bylaws. The duties and responsibilities listed therein were those recommended by the state. Mr. Giles provided the CAC with a separate list which is published on the website and was purported to be that which was originally voted on by the BOS. This list has language stating that the CAC "Oversees the day-to-day operation of PEG in concert with the PEG Coordinator and other subsequent staff. This would include: budget requests, studio space, staff management, technical issues and any other topics that arise".

The CAC agreed to research the history of the charge further, including reviewing old BOS minutes. At the time of the meeting, BOS minutes published do not extend farther back than 2006, and therefore would require an in-house review. Mr. Gorman expressed some interest in performing the search rather than burdening staff with a FOIA request.

Mr. Hogan made a motion for Mr. Gorman to send the draft letter with revised language to include the notation of budget oversight as described on the webpage. Mr. McNulty seconded and the motion carried unanimously 4-0-0.

Agreement with the Schools: Mr. Giles provided the CAC with a draft synopsis of the agreement history between Uxbridge Community Television and the Uxbridge School District. This included information dating back from 2003 to present day, describing renovation activities, use of space,

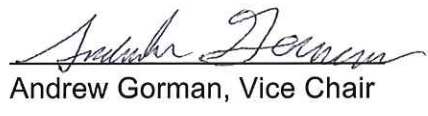
monies appropriated at town meeting, and equipment purchases, among others. The CAC agreed to review this document further in anticipation of the next meeting.

Meeting Minutes: Mr. McNulty Moved to approve the Minutes of February 7, 2018 with one amendment for spelling. Mr. Hogan seconded. The motion carried 4-0-0

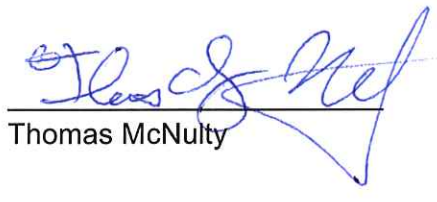
At 6:30 PM Mr. Gorman made a motion to adjourn the February 21, 2019 meeting. The motion was seconded by Mr. Hogan and passed 4-0-0.

Respectfully prepared by Andrew Gorman. Approved on 3/7/2019


Mark Stacy, Chair


Andrew Gorman, Vice Chair


Jim Hogan


Thomas McNulty