

Po Not Write in this Space Posted by Uxbridge Town Clerk MAY

MAY 21 '12 PH12:24

Cancellation X Meeting Board or Commission Cable Advisory Committee 5:00 PM Meeting Date 23-May-12 Time Lower Town Hall Place **Authorized Signature** Approval of Minutes Call to Order Discussion of Sample By-Laws II. Old Business Discussion of Sample Contract Discussion of Best/Worst Case Scenarious of Cable Organizations FY-13 calendar III. New Business **UCTV** Archeiving and Streaming **Any Other Business** IV. Executive Session

Meeting Postings:

V. Adjournment

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting